



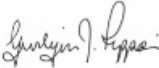
BISHOP'S CASTLE TOWN COUNCIL



Gwilym J Rippon Cert. He CEG, PSLCC
Town Clerk
Tel: 01588 638141
Email: townclerk@bishopscastle.co.uk

The Town Hall
Bishop's Castle
Shropshire
SY9 5BG

**MEMBERS OF THE COUNCIL YOU ARE HERBY SUMMONED
TO ATTEND A MAYOR MAKING AND ANNUAL MEETING OF
BISHOP'S CASTLE TOWN COUNCIL WHICH WILL BE
HELD IN THE TOWN HALL
ON MONDAY 21st MAY 2024 AT 7.30 PM**

Signed:  FSLCC, Cert HE Ceg
TOWN CLERK

Date: 15th May 2024

A G E N D A

1.	<u>ELECTION OF MAYOR</u>
2.	<u>ELECTION OF DEPUTY MAYOR</u>
3.	<u>DECLARATION OF ACCEPTANCE OF OFFICE AND OATH OF ALLEGIANCE</u>
4.	<u>APPOINTMENT OF MAYOR'S CHAPLAIN</u>
5.	<u>APPOINTMENT OF MAYOR'S CONSORT</u>
6.	<u>MAYOR'S CIVIC DAY ARRANGEMENTS</u>
7.	<u>APOLOGIES</u> To note apologies
8.	<u>COUNCILLORS ACCEPTANCES OF OFFICE</u> To receive Declarations of Acceptance of Office from all councillors
9.	<u>DECLARATIONS OF INTEREST</u> a) To declare any disclosable pecuniary interests. b) To declare any personal interests.
10.	<u>APPROVAL OF MINUTES</u> To approve the minutes of the Town Council meeting held on Tuesday 18 th April 2023
11.	<u>REVIEW OF COMMITTEES</u> a. Continuation of Committees, Working Parties, Task & Finish Groups etc b. Terms of Reference of Committees etc

	c. Membership of Committees etc d. Confirm Delegated Powers of Committees, Working Parties, Task & Finish Groups etc																												
12.	<u>REPRESENTATION ON OUTSIDE BODIES</u> SALC, LJC, PACT, SPARC, PUBLIC HALL, TOWN HALL TRUST, and any other bodies																												
13.	<u>REVIEW OF GOVERNANCE AND INTERNAL CONTROL ITEMS</u> Standing Orders, Financial Regulations, Assets Register, Insurance cover for all insured risks																												
14.	<u>REVIEW OF POLICES</u> Council's Complaints Procedure, Council's procedures for handling requests made under the Freedom of Information and Data Protection Acts, Council's Press policy.																												
15.	<u>PUBLIC PARTICIPATION SESSION</u> Members of the public wishing to speak must give prior notification of their wish to speak																												
16.	<u>UNITARY COUNCILLOR</u> To receive a report from the Unitary Councillor																												
17.	<u>CLERK'S REPORT</u> <u>Albert Howard Plaque (from Trevor Chakley)</u> This has been cast in bronze and the foundry have suddenly, and unexpectedly, recommended that it would be better to mount it inside the town hall, as bronze is a prime target for metal thieves. They have also suggested that they could cast an identical plaque in a less desirable metal which could be mounted on the exterior wall of the Town Hall as originally planned. Please could the council consider this proposition.																												
18.	<u>NEIGHBOURHOOD DEVELOPMENT PLAN</u> Update on the Neighborhood plan (outcome of the Referendum).																												
19.	<u>PLANNING</u> a. 24/01736/FUL Application for a proposed extension to bedrooms and living accommodation to front and rear of existing dwelling at 80 Oak Meadow, Bishops Castle, Shropshire, SY9 5PA																												
20.	<u>MONTHLY FINANCES</u> i. To note the Bank Reconciliation ii. To agree that Bishop's Castle Town Council meets the criteria to exercise the General Power of Competence. iii. To agree the Accounts 2023-2024 iv. To approve the following invoices for payment:																												
	<table border="1"> <thead> <tr> <th>Payee</th> <th>Item</th> <th>Invoice</th> <th>Amount £</th> </tr> </thead> <tbody> <tr> <td>Shropshire County Pension Fund</td> <td>Monthly pension payment</td> <td>May Return</td> <td>1042.29</td> </tr> <tr> <td>HMRC</td> <td>PAYE and NI</td> <td>May Return</td> <td>738.06</td> </tr> <tr> <td>Staff salaries</td> <td>4 staff</td> <td>May Return</td> <td>308/0.64</td> </tr> <tr> <td>C. Owen</td> <td>Minute taker</td> <td>36.</td> <td>60.00</td> </tr> <tr> <td>G. Dudley</td> <td>Toilet cleaning</td> <td>37.</td> <td>500.00</td> </tr> <tr> <td>Dan Turner</td> <td>Grass cutting</td> <td>38.</td> <td>1338.90</td> </tr> </tbody> </table>	Payee	Item	Invoice	Amount £	Shropshire County Pension Fund	Monthly pension payment	May Return	1042.29	HMRC	PAYE and NI	May Return	738.06	Staff salaries	4 staff	May Return	308/0.64	C. Owen	Minute taker	36.	60.00	G. Dudley	Toilet cleaning	37.	500.00	Dan Turner	Grass cutting	38.	1338.90
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Sentinel	Alarm	39.	370.24
PHS	Toilet consumables	40.	1228.82
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Boels Rental Limited	Playground equipment	42.	652.74
Exemplum	Printing	43.	25.02
SALC	Affiliation Fees	44.	837.10
DEFIB Warehouse	Maintenance	45.	84.54
PWLB	Loan	46.	4489.93
Zoom	Subscriptions	47.	155.88
Halls SMS	Toilet Consumables	48.	55.08
Mousematt	IT service	49.	720.00
J. Dickin	Mayor's allowance	50.	£1000.00
For Information			
BT	telephone /broadband	51.	473.67
Shropshire Council	Rates	52.	187.00
Lloyds Bank	Bank Charges	53.	3.00
Going Wild	Yearly Grant	52.	1000.00
	Total		15526.99

54.

NEXT MEETINGS

Ordinary Town Council meetings Tuesday 18th June 2024