



# BISHOP'S CASTLE TOWN COUNCIL



Gwilym J Rippon Cert. He CEG, PSLCC  
Town Clerk  
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The Town Hall  
Bishop's Castle  
Shropshire  
SY9 5BG

**MEMBERS OF THE COUNCIL YOU ARE HEREBY SUMMONED  
TO ATTEND A MEETING OF BISHOP'S CASTLE TOWN COUNCIL  
WHICH WILL BE HELD AT THE TOWN HALL BISHOP'S CASTLE  
ON TUESDAY 19<sup>TH</sup> MARCH 2024 AT 7.00 PM**

Signed: 

FSLCC, Cert HE Ceg  
TOWN CLERK

Date: 13/03/2024

## **A G E N D A**

### FIRE PROCEDURE

There will be a presentation from the Land Trust prior to the meeting starting

<b>1.</b>	<b><u>APOLOGIES</u></b> To note apologies
<b>2.</b>	<b><u>DECLARATIONS OF INTEREST</u></b> a) To declare any disclosable pecuniary interests. b) To declare any personal interests.
<b>3.</b>	<b><u>APPROVAL OF MINUTES</u></b> To approve the minutes of the Town Council Meeting held on 20 <sup>th</sup> February 2024
<b>4.</b>	<b><u>PUBLIC PARTICIPATION SESSION</u></b> Members of the public wishing to speak should give prior notification of their wish to speak.
<b>5.</b>	<b><u>REPORT FROM THE MAYOR</u></b> To receive a report from the Mayor

<b>6.</b>	<b><u>REPORT FROM THE CLERK</u></b> To receive a report from the Clerk																								
<b>7.</b>	<b><u>YOUNG PEOPLE'S SERVICES</u></b> To receive an update on the young people's services																								
<b>8.</b>	<b><u>UNITARY COUNCILLOR</u></b> To receive a report from the Unitary Councillor																								
<b>9.</b>	<b><u>COUNCILLOR MENTORING, TRAINING AND PORTFOLIO HOLDERS</u></b> <ol style="list-style-type: none"> <li>1. To discuss and appoint New Councillor buddy system</li> <li>2. To discuss and suggest suitable dates for Councillor training.</li> <li>3. To discuss a system of Councillor portfolio holders and allocate Councillors to the various positions</li> </ol>																								
<b>10.</b>	<b><u>CLIMATE ACTION PLAN</u></b> To agree to adopt the climate Action plan (No further amendments required)																								
<b>11.</b>	<b><u>PLANNING</u></b> <ol style="list-style-type: none"> <li>1. 24/ 24/00901/LBC Application for works to replace cement render with lime render, relay the front roof with existing tiles and improve insulation, relay the link extension roof with existing tiles, add lead flashing, replace one roof light and add another, remove chimney fragment, replace guttering at The Old Perukier , 5 Salop Street, Bishops Castle, Shropshire, SY9 5BW.</li> </ol>																								
<b>12.</b>	<b><u>CCTV</u></b> To discuss and decide on the installation of CCTV in the town area																								
<b>13.</b>	<b><u>MONTHLY FINANCES</u></b> <ol style="list-style-type: none"> <li>i. To receive a Bank Reconciliation</li> <li>ii. To approve the following invoices for payment:</li> <li>iii. To agree training for one Councillor cost £35.00p</li> <li>iv. To discuss and decide a group of members to discuss the grant applications</li> </ol>																								
<b>14.</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Payee</th> <th style="text-align: left;">Item</th> <th style="text-align: left;">Invoice</th> <th style="text-align: left;">Amount £</th> </tr> </thead> <tbody> <tr> <td>Shropshire County Pension Fund</td> <td>Monthly pension payment</td> <td>March Return</td> <td>1042.29</td> </tr> <tr> <td>HMRC</td> <td>PAYE and NI</td> <td>March Return</td> <td>738.06</td> </tr> <tr> <td>Staff salaries</td> <td>4 staff</td> <td>March Return</td> <td>3080.64</td> </tr> <tr> <td>C. Owen</td> <td>Minute taker</td> <td>389.</td> <td>40.04</td> </tr> <tr> <td>G. Dudley</td> <td>Toilet cleaning</td> <td>390.</td> <td>500.00</td> </tr> </tbody> </table>	Payee	Item	Invoice	Amount £	Shropshire County Pension Fund	Monthly pension payment	March Return	1042.29	HMRC	PAYE and NI	March Return	738.06	Staff salaries	4 staff	March Return	3080.64	C. Owen	Minute taker	389.	40.04	G. Dudley	Toilet cleaning	390.	500.00
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	D. Turner	Grass cutting	391.	1115.75
	BCAS	Membership subs	392.	84.00
	Rob Davies Services	Old Market square	393.	180.00
	BCBS	Materials	394.	66.87
	Kevin Clancy	Allotments	395.	176.00
	Exemplum	Printing	396.	10.74
	Shropshire Council	Joint energy	397.	1193.40
	Food bank	Repayment	398.	2000.00
	Lennox Electrical	Change lamps (Town Hall)	399.	144.00
	For information			
	BT	telephone /broadband	400.	426.98
	Siemens	Printer lease	401.	3389.94
	SSE	Electricity	402.	426.98
	Water Plus	Rates	403.	112.27
	Corona	Electricity	404.	120.98
	Lloyds Bank	Bank charges	405.	3.00
		Total		<b>£11471.80</b>
<b>15.</b>	<b><u>REPORTS FROM MEETINGS ATTENDED</u></b>			
	To receive reports from meetings attended			
<b>16.</b>	<b>* <u>UP DATE ON THE PUBLIC HALL</u></b>			
<b>17.</b>	<b>* <u>ISSUES IN RELATION TO THE BOWLING CLUB</u></b>			
<b>18.</b>	<b>* <u>ISSUES IN RELATION TO THE ALLOTMENTS</u></b>			
	To discuss issues on the allotment and decide on resolutions			
<b>19.</b>	<b><u>NEXT MEETINGS</u></b>			
	<b>Council Meeting Tuesday 16<sup>th</sup> April 2024</b>			

\* TO EXCLUDE MEMBERS OF PRESS AND PUBLIC

To resolve that by the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded for the remainder of the meeting on the grounds the business to be discussed involves the likely disclosure of confidential information as defined in the Acts.