



BISHOP'S CASTLE TOWN COUNCIL



Gwilym J Rippon Cert. He CEG, PSLCC
Town Clerk
Tel; 01588 638141
Email: townclerk@bishopscastletowncouncil.gov.uk

The Town Hall
Bishop's Castle
Shropshire
SY9 5BG

**MEMBERS OF THE COUNCIL YOU ARE HEREBY SUMMONED
TO ATTEND A MEETING OF BISHOP'S CASTLE TOWN COUNCIL
WHICH WILL BE HELD AT THE TOWN HALL BISHOP'S CASTLE
ON TUESDAY 16TH APRIL 2024 AT 7.30 PM**

Signed: 

FSLCC, Cert HE Ceg
TOWN CLERK

Date: 10/04/2024

A G E N D A

FIRE PROCEDURE

1.	<u>APOLOGIES</u> To note apologies
2.	<u>DECLARATIONS OF INTEREST</u> a) To declare any disclosable pecuniary interests. b) To declare any personal interests.
3.	<u>APPROVAL OF MINUTES</u> To approve the minutes of the Town Council Meeting held on 19 th March 2024
4.	<u>PUBLIC PARTICIPATION SESSION</u> Members of the public wishing to speak should give prior notification of their wish to speak.
5.	<u>REPORT FROM THE MAYOR</u> To receive a report from the Mayor
6.	<u>REPORT FROM THE CLERK</u> To receive a report from the Clerk

7.	<u>UNITARY COUNCILLOR</u> To receive a report from the Unitary Councillor																																																																				
8.	<u>CYBER SECURITY</u> To discuss and decide on (encrypted) synchronising the Town Council's Server with another server for backup purposes with the two servers.																																																																				
9.	<u>PUMP TRACK</u> Update on Pump Track, Discuss and decide when to commence phase 2. £15k grant was been awarded																																																																				
10.	<u>PLANNING</u> 1. 24/01222/DIS Discharge of condition 9 (construction management plan) on planning permission 23/01242/FUL (For information only)																																																																				
11.	<u>CCTV</u> To discuss and decide on the installation of CCTV in the town area																																																																				
12.	<u>TOWN HALL TRUST</u> To nominate a further councillor to act as an additional member of the Town Hall Trust																																																																				
13.	<u>MONTHLY FINANCES</u> i. To receive a Bank Reconciliation ii. Grants: - To approve the final list iii. To approve the following invoices for payment:																																																																				
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	For information		
	BT	telephone /broadband	13. 427.76
	Water Plus	Rates	14. 34.80
	Water Plus	Rates	15. 48.55
	Shropshire Council	Rates	16. 188.25
		Total	£12754.00
14.	<u>VIRE BUDGET HEADING</u>		
	discuss and decide on using budget heading of festival officer £7.5k to be used this year on new signage, planters, noticeboards and some streetscape items		
15.	<u>RED SHELTER</u>		
	To discuss and decide on disposing of the Red Shelter		
16.	<u>CIVIC AWARDS</u>		
	To discuss and decide how to proceed with this year's awards		
17.	<u>REVIEWS</u>		
	To review Council's procedures for management of Risks and Internal Controls, and		
	To resolve that its arrangements for managing risks and internal controls are adequate.		
	(Review of effectiveness — Regulation 6 of the Accounts and Audit Regulations 2015 requires the authority to conduct a financial year review of the effectiveness of the system of internal control. The review needs to inform the authority's preparation of its annual governance statement. Source – JPAG 2023)		
18.	<u>REQUIREMENTS REGARDING MANAGING RISKS</u>		
	To consider setting up a Risk Register to formalise the management and regular monitoring of risks in line with JPAG guidance		
19.	<u>REPORTS FROM MEETINGS ATTENDED</u>		
	To receive reports from meetings attended		
20.	<u>NEXT MEETINGS</u>		
	Council Meeting Tuesday 21st MAY 2024		