



# BISHOP'S CASTLE TOWN COUNCIL



Gwilym J Rippon Cert. He CEG, PSLCC  
Town Clerk  
Tel: 01588 638141  
Email: townclerk@bishopscastletowncouncil.gov.uk

The Town Hall  
Bishop's Castle  
Shropshire  
SY9 5BG

**MEMBERS OF THE COUNCIL YOU ARE HEREBY SUMMONED  
TO ATTEND A MEETING OF BISHOP'S CASTLE TOWN COUNCIL  
WHICH WILL BE HELD AT THE TOWN HALL BISHOP'S CASTLE  
ON TUESDAY 20<sup>TH</sup> FEBRUARY 2024 AT 7.00 PM**

Signed:

FSLCC, Cert HE Ceg  
TOWN CLERK

Date: 14/02/2024

## AGENDA

Prior to the meeting there will be a presentation from the Community Land Trust and the Climate Action group

### FIRE PROCEDURE

1.	<b><u>APOLOGIES</u></b> To note apologies
2.	<b><u>CO-OPTION OF NEW COUNCILLORS</u></b> To co-opt new councillors and to receive Declarations of Acceptance of Office
3.	<b><u>DECLARATIONS OF INTEREST</u></b> a) To declare any disclosable pecuniary interests. b) To declare any personal interests.
4.	<b><u>APPROVAL OF MINUTES</u></b> To approve the minutes of the Town Council Meeting held on 16 <sup>th</sup> January 2024
5.	<b><u>PUBLIC PARTICIPATION SESSION</u></b> Members of the public wishing to speak should give prior notification of their wish to speak.
6.	<b><u>REPORT FROM THE MAYOR</u></b>

	To receive a report from the Mayor			
<b>7.</b>	<b><u>REPORT FROM THE CLERK</u></b>			
	To receive a report from the Clerk			
<b>8.</b>	<b><u>YOUNG PEOPLE'S SERVICES</u></b>			
	To receive an update on the young people's services			
<b>9.</b>	<b><u>UNITARY COUNCILLOR</u></b>			
	To receive a report from the Unitary Councillor			
<b>10.</b>	<b><u>SHROPSHIRE COUNCIL BUDGET CONSULTATION</u></b>			
<b>11.</b>	<b><u>WAR MEMORIAL</u></b>			
	To receive an update on Fund Raising			
<b>12.</b>	<b><u>PLANNING</u></b>			
	1. 24/00320/LBC			
	Applications for works to facilitate conversion of outbuilding into overspill domestic accommodation, including renewal of roof coverings, installation of replacement windows and doors, and internal alterations   16 Market Square Bishops Castle Shropshire SY9 5BN			
	2. 24/00181/DIS			
	Application for the discharge Conditions 3 (materials), 4 (bat and bird boxes) and 6 (external lighting) of planning permission No. 22/05157/FUL   Long House 17 Bankshead Bishops Castle Shropshire SY9 5JQ			
<b>13.</b>	<b><u>PUMP TRACK</u></b>			
	To receive updates			
<b>14.</b>	<b><u>COMUNITY HOSPITAL</u></b>			
	Update of the Hospital recruiting campaign			
<b>15.</b>	<b><u>MONTHLY FINANCES</u></b>			
	i. To receive a Bank Reconciliation			
	ii. To approve the following invoices for payment:			
	iii. To discuss and decide on group members to discuss the receive grant applications			
<b>16.</b>	<b>Payee</b>	<b>Item</b>	<b>Invoice</b>	<b>Amount £</b>
	Shropshire County Pension Fund	Monthly pension payment	February Return	1042.29
	HMRC	PAYE and NI	February Return	738.06
	Staff salaries	4 staff	February Return	3080.64
	C. Owen	Minute taker	362.	40.04
	G. Dudley	Toilet cleaning	363.	500.00
	D. Turner	Grass cutting	364.	1115.75
	IG Inspections	Lift Maintenance	365.	210.00

	Enterprise House	Printing	366	658.27
	PCPS	Window cleaning	367	48.00
	BCBS	Materials	368	1.50
	High line	Street Lighting	369	132.98
	High line	Street Lighting	370	1200.00
	Andrea Pellegram	Neighbourhood plan	371	369.89
	Halls SMS	Minute taker	372	147.08
	Mousemat	IT	373	345.00
	j.c.Jones	Playing feids	374	912.00
	PCPS	Window cleaning	375	48.00
	Viking	Stationery /postage	376	112.38
	BCAS	Membership subs	377	327.00
	For information			
	BT	telephone /broadband	378	426.98
	Lloyds Bank	Bank charges	379	3.00
		Total		<b>£11525.83</b>
17.	<b><u>ALLOTMENTS – POLICIES PAPER FOR COUNCIL CONSIDERATION:</u></b>			
	To consider the recommendations contained in the circulated document, including revising deposit charges, limiting the number of plots a tenant may hold (one plot policy), concessions.			
18.	<b><u>REPORTS FROM MEETINGS ATTENDED</u></b>			
	To receive reports from meetings attended			
19.	<b><u>* UP DATE ON THE PUBLIC HALL</u></b>			
20.	<b><u>NEXT MEETINGS</u></b>			
	<b>Council Meeting Tuesday 19<sup>th</sup> March 2024</b>			

\* TO EXCLUDE MEMBERS OF PRESS AND PUBLIC

To resolve that by the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded for the remainder of the meeting on the grounds the business to be discussed involves the likely disclosure of confidential information as defined in the Acts.