



BISHOP'S CASTLE TOWN COUNCIL



Gwilym J Rippon Cert. He CEG, PSLCC
Town Clerk
Tel: 01588 638141
Email: townclerk@bishopscastletowncouncil.gov.uk

The Town Hall
Bishop's Castle
Shropshire
SY9 5BG

**MEMBERS OF THE COUNCIL YOU ARE HEREBY SUMMONED
TO ATTEND A MEETING OF BISHOP'S CASTLE TOWN COUNCIL
WHICH WILL BE HELD AT THE TOWN HALL BISHOP'S CASTLE
ON TUESDAY 21ST MARCH 2023 AT 7.30 PM**

Signed: 

FSLCC, Cert HE Ceg
TOWN CLERK

Date: 14th March 2023

A G E N D A

FIRE PROCEDURE

To receive a presentation from Mr. Bernard Edwards in relation to the climate action plan

1.	<u>APOLOGIES</u> To note apologies
2.	<u>DECLARATIONS OF INTEREST</u> a) To declare any disclosable pecuniary interests. b) To declare any personal interests.
3.	<u>APPROVAL OF MINUTES</u> To approve the minutes of the Town Council Meeting held on 21 st February 2023
4.	<u>PUBLIC PARTICIPATION SESSION</u> Members of the public wishing to speak should give prior notification of their wish to speak
5.	<u>REPORT FROM THE MAYOR</u> To receive a report from the Mayor
6.	<u>REPORT FROM THE CLERK</u> To receive a report from the Clerk, including Portfolio Holders future reports process

7.	<u>UNITARY COUNCILLOR</u>																																																						
	To receive a report from the Unitary Councillor																																																						
8.	<u>PLANNING</u>																																																						
	New applications:																																																						
	(Responses are Object, Support, or Representation, submitted with comments if required)																																																						
	1. 23/00603/FUL																																																						
	Application for the conversion of holiday let to dwelling, including demolition of flat-roofed extension and associated works, and erection of one new dwelling Boars Head Hotel Church Street Bishops Castle Shropshire SY9 5AE																																																						
	2. 23/00923/FUL																																																						
	Application for the removal of the existing vehicular access and improvement of new vehicular access on to the B 4385 at The Cottage Farm Lydbury North Shropshire SY9 5ET																																																						
9.	<u>MONTHLY FINANCES</u>																																																						
	i. To receive a Bank Reconciliation																																																						
	ii. To discuss the toilet cleaner's contract																																																						
	iii. To approve the following invoices for payment:																																																						
10.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Payee</th> <th style="text-align: left;">Item</th> <th style="text-align: left;">Invoice</th> <th style="text-align: left;">Amount £</th> </tr> </thead> <tbody> <tr> <td>Shropshire County Pension Fund</td> <td>Monthly pension payment</td> <td>March Return</td> <td>973.19</td> </tr> <tr> <td>HMRC</td> <td>PAYE and NI</td> <td>March Return</td> <td>706.46</td> </tr> <tr> <td>Staff salaries</td> <td>4 staff</td> <td>March Return</td> <td>2,487.08</td> </tr> <tr> <td>C. Owen</td> <td>Minute taker</td> <td>284.</td> <td>40.04</td> </tr> <tr> <td>G. Dudley</td> <td>Toilet cleaning</td> <td>285.</td> <td>420.00</td> </tr> <tr> <td>Viking</td> <td>Stationery</td> <td>286.</td> <td>153.17</td> </tr> <tr> <td>Glasdon</td> <td>Bench</td> <td>287.</td> <td>978.67</td> </tr> <tr> <td>Phil's tool hire</td> <td>Dehumidifier</td> <td>288.</td> <td>96.00</td> </tr> <tr> <td>Mark One</td> <td>Fire Safety</td> <td>289.</td> <td>£97.34</td> </tr> <tr> <td colspan="4">For information</td> </tr> <tr> <td>BT</td> <td>telephone /broadband</td> <td>290.</td> <td>345.14</td> </tr> <tr> <td></td> <td>Total</td> <td></td> <td>£ 6297.09</td> </tr> </tbody> </table>			Payee	Item	Invoice	Amount £	Shropshire County Pension Fund	Monthly pension payment	March Return	973.19	HMRC	PAYE and NI	March Return	706.46	Staff salaries	4 staff	March Return	2,487.08	C. Owen	Minute taker	284.	40.04	G. Dudley	Toilet cleaning	285.	420.00	Viking	Stationery	286.	153.17	Glasdon	Bench	287.	978.67	Phil's tool hire	Dehumidifier	288.	96.00	Mark One	Fire Safety	289.	£97.34	For information				BT	telephone /broadband	290.	345.14		Total		£ 6297.09
Payee	Item	Invoice	Amount £																																																				
Shropshire County Pension Fund	Monthly pension payment	March Return	973.19																																																				
HMRC	PAYE and NI	March Return	706.46																																																				
Staff salaries	4 staff	March Return	2,487.08																																																				
C. Owen	Minute taker	284.	40.04																																																				
G. Dudley	Toilet cleaning	285.	420.00																																																				
Viking	Stationery	286.	153.17																																																				
Glasdon	Bench	287.	978.67																																																				
Phil's tool hire	Dehumidifier	288.	96.00																																																				
Mark One	Fire Safety	289.	£97.34																																																				
For information																																																							
BT	telephone /broadband	290.	345.14																																																				
	Total		£ 6297.09																																																				
11.	<u>TO DISCUSS THE COUNCIL'S CARBON FOOTPRINT</u>																																																						
	To discuss the findings of the results of the Council's Carbon Footprint examination																																																						
12.	<u>VISIT SHROPSHIRE</u>																																																						
	To receive an update in relation to Visit Shropshire (Cllrs. Houghton and Carroll)																																																						
13.	<u>PUBLIC HALL</u>																																																						

	To receive an update of the latest committee meeting
14.	<u>YOUNG PEOPLE UPDATE</u> To receive an update from Cllr. Stelman
15.	<u>CORONATION</u> To receive an update from the Mayor as to the latest programme for the Coronation celebrations.
16.	<u>FOOD RESILIENCE</u> To discuss and decide <ul style="list-style-type: none"> 1. On joining the Bishop's Castle Community Food Resilience group (no cost) 2. On the forming of a Food Resilience Task and Finish Group 3. (If approved) appointing councillors on the Food Resilience Task and Finish Group
17.	<u>REPORTS FROM MEETINGS ATTENDED</u> To receive reports from meetings attended <ul style="list-style-type: none"> 1. Update in relation to Enterprise South West Shropshire (ESWS) – (Cllr. Carroll)
18.	<u>NEXT MEETINGS</u> Council Meeting Tuesday 18th April 2023 (N.B. <u>Annual Town Meeting Tuesday 25th April 2023</u>)