



# BISHOP'S CASTLE TOWN COUNCIL



Gwilym J Rippon Cert. He CEG, PSLCC  
Town Clerk  
Tel: 01588 638141  
Email: townclerk@bishopscastletowncouncil.gov.uk

The Town Hall  
Bishop's Castle  
Shropshire  
SY9 5BG

**MEMBERS OF THE COUNCIL YOU ARE HEREBY SUMMONED  
TO ATTEND A MEETING OF BISHOP'S CASTLE TOWN COUNCIL  
WHICH WILL BE HELD AT THE TOWN HALL BISHOP'S CASTLE  
ON TUESDAY 18<sup>TH</sup> APRIL 2023 AT 7.30 PM**

**Before the meeting, a member of the public will speak on the Terms of  
Reference for the Food Strategy Group**

Signed:

FSLCC, Cert HE Ceg  
TOWN CLERK

Date: 19 June 2023

## A G E N D A

### FIRE PROCEDURE

<b>1.</b>	<b><u>APOLOGIES</u></b> To note apologies
<b>2.</b>	<b><u>DECLARATIONS OF INTEREST</u></b> a) To declare any disclosable pecuniary interests. b) To declare any personal interests.
<b>3.</b>	<b><u>APPROVAL OF MINUTES</u></b> To approve the minutes of the Town Council Meeting held on 21 <sup>st</sup> March 2023
<b>4.</b>	<b><u>PUBLIC PARTICIPATION SESSION</u></b> Members of the public wishing to speak should give prior notification of their wish to speak
<b>5.</b>	<b><u>REPORT FROM THE MAYOR</u></b> To receive a report from the Mayor

**6. REPORT FROM THE CLERK**

To receive a report from the Clerk - Portfolio Holders future reports process

**7. UNITARY COUNCILLOR**

To receive a report from the Unitary Councillor

**8. PLANNING**

**1. To discuss and adopt the Neighborhood Plan.**

**2. New applications:**

**(Responses are Object, Support, or Representation, submitted with comments if required)**

a. 23/01242/FUL

Application for the erection of a retail unit (Class E) (revised scheme) | Site Of Former Countrywide Warehouse Station Street Bishops Castle Shropshire SY9 5AQ

b. 23/01467/FUL

Application for the installation of 22No. photo voltaic panels on the pergola in the hotel garden | Castle Hotel Salop Street Bishops Castle Shropshire SY9 5BN

**9. MONTHLY FINANCES**

- i. To receive a Bank Reconciliation
- ii. To receive the Accounts 2022-2023
- iii. To approve the following invoices for payment:

<b>10. Payee</b>	<b>Item</b>	<b>Invoice</b>	<b>Amount £</b>
Shropshire County Pension Fund	Monthly pension payment	April Return	1007.60
HMRC	PAYE and NI	April Return	706.46
Staff salaries	4 staff	April Return	2,487.08
C. Owen	Minute taker	1.	40.04
G. Dudley	Toilet cleaning	2.	93.00
G. Dudley	Toilet cleaning	3.	500.00
G.J.Rippon	Expenses	4.	109.88
Viking	Stationery	5.	160.73
Blachere	Christmas lights	6.	1656.00
Lennox Electrical	Public Hall	7.	534.00
Lennox Electrical	Auction Yard toilets	8.	125.40
Exemplum	Printing	9.	1357.83
BC Allotment Society	Remittance for membership fee	10.	15.00
<b>For information</b>			
BT	telephone /broadband	11.	191.64
Bluestone	Printer lease	12.	525.60
Shropshire Council	Rates	13.	188.25
Dell Computers	IT	14.	784.82
Corona	Electricity	15.	1841.95
	<b>Total</b>		<b>£ 12697.86</b>

11.	<b><u>DLUHC Infrastructure Levy Government Consultation</u></b>		
	(Closes 9 <sup>th</sup> June)		
12.	<b><u>THE COUNCIL'S CARBON FOOTPRINT</u></b>		
	To discuss the Council's Carbon Footprint		
13.	<b><u>CLIMATE ACTION PLAN</u></b>		
	To discuss the draft Plan and agree suggested amendments, with a view to adopting the Plan at the May meeting		
14.	<b><u>MIDDLE MARCHES COMMUNITY LAND TRUST</u></b>		
	To appoint councillors attendance at the 'Creating Stepping Stones' event on Friday 12 May Norbury Village Hall and to authorise a donation of £20 per councillor attendee.		
15.	<b><u>MAYOR MAKING, MAY MEETING – DATES</u></b>		
	To agree dates for Mayor Making and the May Council meeting		
16.	<b><u>PUBLIC HALL</u></b>		
	To receive an update on newsletter questionnaire, return numbers		
17.	<b><u>YOUNG PEOPLE UPDATE</u></b>		
	To receive updates on progress of the project – including the employment situation, etc		
18.	<b><u>YOUNG PEOPLE PROJECT, FUNDING</u></b>		
	To consider whether in principle to assist the funding of the project		
	To discuss including £5,000 from the Precept for the project in the 2024 2025 Annual Budget		
19.	<b><u>NEWSLETTER PRICING</u></b>		
	To receive the Clerk's recommendation		
20.	<b><u>CORONATION</u></b>		
	To receive an update from the Mayor as to the latest programme for the Coronation celebrations.		
21.	<b><u>FOOD RESILIENCE</u></b>		

To discuss and decide

1. To discuss the TOR (Terms of Reference) for the Food Strategy Group

**22. REPORTS FROM MEETINGS ATTENDED**

To receive reports from meetings attended

**23. NEXT MEETINGS**

**Council Meeting Tuesday 16<sup>th</sup> MAY 2023**

**N.B. Annual Town Meeting Tuesday 25<sup>th</sup> April 2023**