



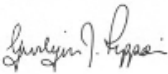
# BISHOP'S CASTLE TOWN COUNCIL



Gwilym J Rippon Cert. He CEG, PSLCC  
Town Clerk  
Tel: 01588 638141  
Email: townclerk@bishopscastle.co.uk

The Town Hall  
Bishop's Castle  
Shropshire  
SY9 5BG

**MEMBERS OF THE COUNCIL YOU ARE HERBY SUMMONED  
TO ATTEND A MAYOR MAKING AND ANNUAL MEETING OF  
BISHOP'S CASTLE TOWN COUNCIL WHICH WILL BE  
HELD IN THE TOWN HALL  
ON MONDAY 15<sup>th</sup> MAY 2023 AT 7.30 PM**

Signed:  FSLCC, Cert HE Ceg  
TOWN CLERK

Date: 8<sup>th</sup> May 2023

## A G E N D A

1.	<b><u>ELECTION OF MAYOR</u></b>
2.	<b><u>ELECTION OF DEPUTY MAYOR</u></b>
3.	<b><u>DECLARATION OF ACCEPTANCE OF OFFICE AND OATH OF ALLEGIANCE</u></b>
4.	<b><u>APPOINTMENT OF MAYOR'S CHAPLAIN</u></b>
5.	<b><u>APPOINTMENT OF MAYOR'S CONSORT</u></b>
6.	<b><u>MAYOR'S CIVIC DAY ARRANGEMENTS</u></b>
7.	<b><u>APOLOGIES</u></b> To note apologies
8.	<b><u>COUNCILLORS ACCEPTANCES OF OFFICE</u></b> To receive Declarations of Acceptance of Office from all councillors
9.	<b><u>DECLARATIONS OF INTEREST</u></b> a) To declare any disclosable pecuniary interests. b) To declare any personal interests.
10.	<b><u>APPROVAL OF MINUTES</u></b> To approve the minutes of the Town Council meeting held on Tuesday 18 <sup>th</sup> April 2023
11.	<b><u>REVIEW OF COMMITTEES</u></b> a. Continuation of Committees, Working Parties, Task & Finish Groups etc b. Terms of Reference of Committees etc

	c. Membership of Committees etc d. Confirm Delegated Powers of Committees, Working Parties, Task & Finish Groups etc																																				
<b>12.</b>	<b><u>REPRESENTATION ON OUTSIDE BODIES</u></b> SALC, LJC, PACT, SPARC, PUBLIC HALL, TOWN HALL TRUST, and any other bodies																																				
<b>13.</b>	<b><u>REVIEW OF GOVERNANCE AND INTERNAL CONTROL ITEMS</u></b> Standing Orders, Financial Regulations, Assets Register, Insurance cover for all insured risks																																				
<b>14.</b>	<b><u>REVIEW OF POLICES</u></b> Council's Complaints Procedure, Council's procedures for handling requests made under the Freedom of Information and Data Protection Acts, Council's Press policy.																																				
<b>15.</b>	<b><u>PUBLIC PARTICIPATION SESSION</u></b> Members of the public wishing to speak must give prior notification of their wish to speak																																				
<b>16.</b>	<b><u>UNITARY COUNCILLOR</u></b> To receive a report from the Unitary Councillor																																				
<b>17.</b>	<b><u>CLERK'S REPORT</u></b>																																				
<b>18.</b>	<b><u>NEIGHBOURHOOD DEVELOPMENT PLAN</u></b> This Town Council agrees to submit the Bishop's Castle Neighbourhood Development Plan for examination having given due consideration to the housing moratorium in the Clun catchment because of the risk pollution will cause to the protected species, the pearl mussels.																																				
<b>19.</b>	<b><u>A&amp;E MOTION TO COUNCIL</u></b> To discuss a motion in respect of the Accident and Emergency for Shropshire and Telford Health Authority																																				
<b>20.</b>	<b><u>PLANNING</u></b> a. 23/01862/FUL Application for the erection of single storey rear extension and associated works at Stoney Pound , Union Street, Bishops Castle, Shropshire, SY9 5DF																																				
<b>21.</b>	<b><u>MONTHLY FINANCES</u></b> i. To note the Bank Reconciliation ii. To agree that Bishop's Castle Town Council meets the criteria to exercise the General Power of Competence. iii. To agree the Accounts 2022-2023 iv. To approve the following invoices for payment:																																				
	<table border="1"> <thead> <tr> <th>Payee</th> <th>Item</th> <th>Invoice</th> <th>Amount £</th> </tr> </thead> <tbody> <tr> <td>Shropshire County Pension Fund</td> <td>Monthly pension payment</td> <td>May Return</td> <td>1007.60</td> </tr> <tr> <td>HMRC</td> <td>PAYE and NI</td> <td>May Return</td> <td>706.46</td> </tr> <tr> <td>Staff salaries</td> <td>4 staff</td> <td>May Return</td> <td>2856.65</td> </tr> <tr> <td>C Owen</td> <td>Minutes</td> <td>32</td> <td>40.04</td> </tr> <tr> <td>G. Dudley</td> <td>Toilet cleaning</td> <td>33</td> <td>500.00</td> </tr> <tr> <td>G.J.Rippon</td> <td>Expenses</td> <td>34</td> <td>78.01</td> </tr> <tr> <td>M. Helleur</td> <td>Floor Town Hall</td> <td>35</td> <td>1500.00</td> </tr> <tr> <td>Glasdon</td> <td>Town pride/playing fields</td> <td>36</td> <td>978.67</td> </tr> </tbody> </table>	Payee	Item	Invoice	Amount £	Shropshire County Pension Fund	Monthly pension payment	May Return	1007.60	HMRC	PAYE and NI	May Return	706.46	Staff salaries	4 staff	May Return	2856.65	C Owen	Minutes	32	40.04	G. Dudley	Toilet cleaning	33	500.00	G.J.Rippon	Expenses	34	78.01	M. Helleur	Floor Town Hall	35	1500.00	Glasdon	Town pride/playing fields	36	978.67
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Mousemat	IT	37	120.00
PHS	Toilet consumables	38	1117.32
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Viking	Stationery /postage	40	76.50
Exemplum	Printing	41	209.36
D. Turner	Grass cutting	42	1115.75
For Information			
waterplus	Rates	43	226.01
BT	telephone /broadband	44	399.45
Shropshire Council	Rates	45	187.00
Zoom	licence	46	143.88
Lloyds Bank	Bank Charges	47	3.00
	<b>Total</b>		<b>10640.04</b>

**22. MAYOR'S ALLOWANCE for 2023/24**

To authorise the annual Mayoral Allowance

**23. THE CLIMATE AND ECOLOGICAL EMERGENCY BILL**

To Note the amendment

**24. NEXT MEETINGS**

Ordinary Town Council meetings Tuesday 20<sup>th</sup> June 2023