



BISHOP'S CASTLE TOWN COUNCIL



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MINUTES OF THE MEETING OF BISHOP'S CASTLE TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, TOWN HALL ON TUESDAY 18th APRIL 2023 AT 7.30PM

PRESENT		APOLOGIES
Cllr J. Carroll Cllr S. Morris Cllr G Perry Cllr A. Stelman Cllr R. Houghton Cllr J. Dickin Cllr T. Halford		Cllr L. Payne Cllr R. Bromley
IN ATTENDANCE		
Mr G. Rippon Mrs C. Owen 2 members of the public <u>Fire Procedure</u>		
Minute No.	Agenda Item	

53-23 1 **APOLOGIES** Cllrs Bromley and Payne.

54-23 2 **DECLARATIONS OF INTEREST**

a) To declare any disclosable pecuniary interests.

Item 16 ***Written request for dispensation:*** *The Clerk reminded members that he had received a written dispensation from all Councillors in respect of the Public Hall as the Council corporate was the custodian trustee of the Public Hall. Without the dispensation the number of persons prohibited by section 31(4) from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of business.*

b) To declare any personal interests. None.

55-23 3 **APPROVAL OF MINUTES** of 21st March 2023.

RESOLVED The minutes were accepted. Proposed Cllr Perry; Seconded Cllr Houghton. All in favour.

56-23 4 **PUBLIC PARTICIPATION SESSION**

Immediately before the meeting, Ms Du Cros outlined the Terms of Reference for the Food Strategy Group, a document previously circulated to Councillors. Five actions were highlighted. She hoped the Council would adopt the proposal and become the first local Council in Shropshire with a local Food Strategy/Policy. Projects work best when local civil groups work in partnership with local Councils. If the policy is adopted later,

Ms Du Cros asked for two councillors to form part of a Task and Finish Group. (See agenda item 21).

57-23 5 **REPORT FROM THE MAYOR**

Dog fouling was getting worse. The Mayor will ask the Primary School children to make some posters to be put up for a two-week campaign.

The Council will be receiving a special coronation plaque to put up on the Town Hall.

58-23 6 **REPORT FROM THE CLERK**

Grass cutting contract. The committee looked at the quotes and chose Dan Turner on a 3-year contract, reviewed after 12 months. Extra maintenance jobs will be agreed beforehand.

Stepping Stones Conference Cllr Bromley will attend this event.

Damp. The Clerk had received a letter from a neighbour re a damp issue connected to a town hall chimney.

Floor Repairs to the floor and sink with overflow will soon be done.

Parking Letter The Clerk had received a letter from a member of the public re parking issues and other matters, which was read out at the meeting.

Defibrillator It has come to the Council's attention that the defibrillators in town are serviced by different people and organisations, some of which are not known to the Council.

59-23 7 **UNITARY COUNCILLOR**

Resurfacing of High Street. This has been postponed to next year because the white lining and other work have not yet been clarified. Potholes of a certain depth will be repaired. Cllr Houghton's requests for confirmation regarding the white lining and other changes re traffic issues discussed with Andrew Keeland, (and the new Shropshire Council Communications Officer), have been repeatedly unanswered over several months.

RESOLVED The Mayor will write to SALC (Shropshire Association of Local Councils), to express the Town Council's frustration with Shropshire Council's repeated lack of communication. Proposed Cllr Stelman; Seconded Cllr Carroll. All in favour.

60-23 8 **PLANNING**

1. New applications:

(Responses are Object, Support, or Representation, submitted with comments if required)

a. 23/01242/FUL

Application for the erection of a retail unit (Class E) (revised scheme) | Site Of Former Countrywide Warehouse Station Street Bishops Castle Shropshire SY9 5AQ

RESOLVED: Support. Proposed Cllr Perry; Seconded Cllr Stelman. All in favour bar 1 abstention.

b. 23/01467/FUL

Application for the installation of 22No. photo voltaic panels on the pergola in the hotel garden | Castle Hotel Salop Street Bishops Castle Shropshire SY9 5BN

RESOLVED Support. Proposed Cllr Carroll; Seconded Cllr Perry. All in favour bar 1 abstention.

61-23 9 **MONTHLY FINANCES**

- i) to receive the bank reconciliation.
- ii) To receive the Accounts 2022-23

RESOLVED 9 i) and 9 ii) Deferred to next meeting. Proposed Cllr Houghton; Seconded Cllr Carroll. All in favour.

- 62-23 10 iii) To approve the following invoices for payment:

Payee	Item	Invoice	Amount £
Shropshire County Pension Fund	Monthly pension payment	April Return	1007.60
HMRC	PAYE and NI	April Return	706.46
Staff salaries	4 staff	April Return	2,487.08
C. Owen	Minute taker	1.	40.04
G. Dudley	Toilet cleaning	2.	93.00
G. Dudley	Toilet cleaning	3.	500.00
G.J.Rippon	Expenses	4.	109.88
Viking	Stationery	5.	160.73
Blachere	Christmas lights	6.	1656.00
Lennox Electrical	Public Hall	7.	534.00
Lennox Electrical	Auction Yard toilets	8.	125.40
Exemplum	Printing	9.	1357.83
BC Allotment Society	Remittance for membership fee	10.	15.00
For information			
BT	telephone /broadband	11.	191.64
Bluestone	Printer lease	12.	525.60
Shropshire Council	Rates	13.	188.25
Dell Computers	IT	14.	784.82
Corona	Electricity	15.	1841.95
	Total		£ 12697.86

Extra Invoices

Mark One £519; MBO £112 and £47.40; Andrew Evans £518.40 and £134.56; Highline instalment £745.80; Exemplum £93.54.

RESOLVED The invoices, including the extra invoices be paid. Proposed Cllr Perry; Seconded Cllr Morris. All in favour

63-23 11 **DLUHC Infrastructure Levy Government Consultation**

The document had been circulated. It was still hoped to receive some CIL money from Shropshire Council. (Community Infrastructure Levy for use in connection with new housing developments).

However, the restriction on planning because of the mussel situation was preventing any housing development.

RESOLVED: Andrea Pellegram be consulted with a view to preparing the Neighbourhood Plan for presentation to the examiner, (rather than waiting for Shropshire Council).

- 64-23 12 **COUNCIL'S CARBON FOOTPRINT**
Deferred to next meeting.
- 65-23 13 **CLIMATE ACTION PLAN**
The suggested amendments are being made and the Plan will be brought to the next meeting for adoption.
- 66-23 14 **MIDDLE MARCHES COMMUNITY LAND TRUST**
RESOLVED: Cllr Bromley will attend the 'Creating Stepping Stones' event on Friday 12 May at Norbury Village Hall. A donation of £20 is authorised. Proposed Cllr Carroll; Seconded Cllr Stelman. All in favour.
- 67-23 15 **MAYOR MAKING, MAY MEETING – DATES**
RESOLVED: Monday 15th May 7.30pm. Proposed Cllr Perry; Seconded Cllr Carroll. All in favour.
- 68-23 16 **PUBLIC HALL**
There have been a few responses from the on-line consultation.
- 69-23 17 **YOUNG PEOPLE UPDATE**
RESOLVED The preferred option is for SSYF (South Shropshire Youth Forum) to employ the youth worker but then be seconded to the Town Council. This way the Council will direct the work, but the SSYF will be responsible for the employer. Once the grant money is received it will be transferred to SSYF. Proposed Cllr Perry; Seconded Cllr Carroll. All in favour.
- 70-23 18 **YOUNG PEOPLE PROJECT, FUNDING**
RESOLVED £5000 will be included in the Precept for the 2024-2025 budget. Proposed Cllr Perry; Seconded Cllr Carroll. All in favour.
- 71-23 19 **NEWSLETTER PRICING**
RESOLVED The Clerk's recommendations be accepted. Proposed Cllr Carroll; Seconded Cllr Houghton. All in favour.
- 72-23 20 **CORONATION**
Posters will come out later this week.
- 73-23 21 **FOOD RESILIENCE**
RESOLVED The Town Council will adopt the Terms and Conditions as presented. Proposed Cllr Houghton; Seconded Cllr Perry. All in favour.
- 74-23 22 **REPORTS FROM MEETINGS ATTENDED**
Cllrs Perry and Carroll had been to the Heat Network Meeting, which was well-attended.
- 75-23 23 **NEXT MEETING**
Tuesday 25th April Annual Town Meeting.
Monday 15th at 7.30pm. Mayor Making and Council meeting.
The meeting closed at 9.08pm