



Bishops Castle Town Council Grant Awarding Policy

1. Introduction

Bishops Castle Town Council has powers to award grants to local organisations to support their activities in the Parish of Bishops Castle. In doing so, the Town Council is aware of its responsibility for public funds and for the distribution of these funds to be properly managed.

Each year the Town Council allocates a specific amount of funds to be made available as grants to local organisations. Throughout the year applications are considered by the Town Council.

A Grant is any payment made by the Council to be used by an organisation for a specific purpose in the furtherance of the wellbeing of the local community, either generally or for a specific purpose, and which is not directly controlled or administered by the Council.

Bishops Castle Town Council awards grants at its discretion to community organisations which can demonstrate a clear need for financial support to provide benefits to Bishops Castle Parish by:

- Providing a service
- Enhancing the quality of life
- Improving the environment
- Promoting Bishops Castle in a positive way

2. Organisation and Locality

Applications will only be accepted from charitable, voluntary or non-profit making organisations

Applications cannot be accepted from individuals

Organisations should be local to Bishops Castle Parish, or if outside the boundary, its work should be of benefit to the Parish and its residents.

The Council is unable to give financial assistance to organisations operating overseas or to a fund established to help persons outside the UK.

3. Process

All applications should be on the Council's application form (attached).

Applicants will be required to submit a copy of the last years accounts with the application form.

Applicants will be required to submit a copy of their constitution with the application form.

All applications will be considered at an Ordinary meeting of the Council, normally in November.

All applications must demonstrate clearly how the grant will be of benefit to the local community within the Parish.

4. General Conditions

The Council will make the decision on which grants to award.

Each application will be assessed on its own merits and will be considered along with other applications submitted.

Organisations will not automatically be written to on the basis of previous expressions of interest.

Ongoing commitments to award grants or subsidies in future years will not be made. A fresh application will be required each year.

The Council may take into account the amount and frequency of awards in previous years.

The Council may make the award of any grant subject to such additional conditions and requirements as it considers appropriate.