



# BISHOP'S CASTLE TOWN COUNCIL



Gwilym J Rippon Cert. He CEG, PSLCC  
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The Town Hall  
Bishop's Castle  
Shropshire  
SY9 5BG

**MEMBERS OF THE COUNCIL YOU ARE HEREBY SUMMONED  
TO ATTEND A MEETING OF BISHOP'S CASTLE TOWN COUNCIL  
WHICH WILL BE HELD AT THE TOWN HALL BISHOP'S CASTLE  
ON TUESDAY 18<sup>TH</sup> OCTOBER 2022 AT 7.30 PM**

Signed: 

FSLCC, Cert HE Ceg  
TOWN CLERK

Date: 11<sup>th</sup> October 2022

## **AGENDA**

FIRE PROCEDURE

**THERE WILL BE TWO PRESENTATIONS ON TOURISM AT 7.00PM  
BEFORE THE COUNCIL MEETING STARTS AT 7.30PM**

- 1. Presentation from Visit Shropshire**
- 2. Presentation from ESWS**

<b>1.</b>	<b><u>APOLOGIES</u></b> To note apologies
<b>2.</b>	<b><u>DECLARATIONS OF INTEREST</u></b> a) To declare any disclosable pecuniary interests. b) To declare any personal interests.
<b>3.</b>	<b><u>APPROVAL OF MINUTES</u></b> To approve the minutes of the Town Council Meeting held on 16 <sup>th</sup> August 2022

4.	<p><b><u>PUBLIC PARTICIPATION SESSION</u></b>  Members of the public wishing to speak should give prior notification of their wish to speak</p>
5.	<p><b><u>REPORT FROM THE MAYOR</u></b>  To receive a report from the Mayor</p>
6.	<p><b><u>REPORT FROM THE CLERK</u></b>  To receive a report from the Clerk</p>
7.	<p><b><u>UNITARY COUNCILLOR</u></b>  To receive a report from the Unitary Councillor</p>
8.	<p><b><u>PLANNING</u></b>  <b>New applications:</b>  <b>(Responses are Object, Support, or Representation, submitted with comments if required)</b></p> <ol style="list-style-type: none"> <li>1. 22/04060/FUL  Application under Section 73a of the Town and Country Planning Act for the installation of an air source heat pump (retrospective)   The Rhos 3 Salop Street Bishops Castle Shropshire SY9 5</li> </ol>
9.	<p><b><u>PORTFOLIO HOLDERS</u></b>  To discuss to regularise Councillor responsibility into Councillor Portfolio Holder</p>
10.	<p><b><u>MONTHLY FINANCES</u></b></p> <ol style="list-style-type: none"> <li>i. To discuss and decide removing the reinstalling the wires for the lights</li> <li>ii. To discuss the request for financial assistance from the Michaelmas Fair Committee</li> <li>iii. To note the clerk is attending the SLCC national yearly conference on the 9<sup>th</sup> November 2022</li> <li>iv. To approve the following invoices for payment:</li> </ol>

Payee	Item	Invoice	Amount £
Shropshire County Pension Fund	Monthly pension payment	Oct Return	924.77
HMRC	PAYE and NI	Oct Return	679.61
Staff salaries	4 staff	Oct Return	2349.97
C. Owen	Minute taker	209.	40.04
G. Dudley	Toilet cleaning	210.	366.00
G.J. Rippon	Expenses (computer software) (Anti virus)	211.	79.99
A. Pellegram	NDP	212.	967.96
BAE Jones	Lights in Town Hall (landing)	213.	502.00
Viking	Stationery	214.	117.34
James Hallam	Insurance	215.	437.68
Gen Plumbing	Allotment	216.	272.76
Mant Leisure	Play equipment	217.	31047.88
Blachere	Christmas lights	218.	1934.40
<b>For information</b>			
BT	telephone /broadband	219.	345.10
Corona	Electricity	220.	520.88
SCC	Rates	221.	187.00
Water plus	Rates	222.	45.09
	<b>Total</b>		<b>£ 6733.31</b>

To ratify invoices paid during September (no meeting due to Royal period of mourning)

Payee	Item	Invoice	Amount £
Shropshire County Pension Fund	Monthly pension payment	Sep Return	924.77
HMRC	PAYE and NI	Sep Return	679.61
Staff salaries	4 staff	Sep Return	2349.97
C. Owen	Minute taker	181.	40.04
G.J. Rippon	Expenses	182.	270.98
G. Dudley	Toilet cleaning	183.	420.00
Halls SMS	Toilet supplies	184.	70.43
Smith of Derby	Clock repair	185.	2912.40
Millfield collection	Presentation bowls	186.	366.00
Shropshire Council	Joint energy	187.	618.01
BCBS	Materials	188.	14.68
Highline	Lighting repairs	189.	589.80
Town Hall Trust	Broken picture frame glass	190.	10.00
PHS	Sanitary collections	191.	95.76
Exemplum	printing	192.	828.98
Andrew Evan	Town pride	193.	1704.60
Metro Rod	Plumbing	194.	144.00
V. Prints	Banner	195.	78.00
Smith of Derby	Clock repair	196.	644.10
P. Eldridge	Relief cleaner	197.	288.60

	payee	Item	Invoice	Amount £
	<b>For information</b>			
	BT	telephone /broadband	198.	345.40
	Water plus	Rates	199.	25.36
	Water plus	Rates	200.	37.77
	SCC	Rates	201.	187.00
	Corona	Electricity	202.	584.07
		<b>Total</b>		<b>£14230.33</b>
11.	<b><u>USE OF TOWN LOGO</u></b>			
	To discuss and decide on granting Bishop's Castle P3 Group (Footpath working group) permission to use the town council's logo.			
12.	<b><u>CIVILITY and RESPECT PLEDGE</u></b>			
	To consider and resolve that all current and future Town Councillors take the pledge.			
13.	<b><u>WARM HUBS</u></b>			
	To discuss and decide on using the first floor of the Town Hall as 'Warm Hubs' have been created by CAN as places within the local community where people can be assured of finding a safe, warm and friendly environment in which to enjoy refreshments, social activity, information and advice and the company of other people'.			
14.	<b><u>BUSINESS PARK – UPDATE:</u></b>			
	To receive an update on progress			
15.	<b><u>OVERGROWN WATER COURSE AT BRICK MEADOW</u></b>			
	To discuss and decided on the clearing of the water course at Brick Meadow.			
16.	<b><u>TRAFFIC MANAGEMENT – UPDATE:</u></b>			
	To receive an update (Cllr. T. Halford)			
17.	<b><u>PUBLIC HALL</u></b>			
	To receive an update			
18.	<b><u>REPORTS FROM MEETINGS ATTENDED</u></b>			
	To receive reports from meetings attended			
19.	<b><u>NEXT MEETINGS</u></b>			
	<b>Tuesday 15<sup>th</sup> November 2022</b>			
20.	<b><u>*TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC</u></b>			

21.

**TOURISM**

To consider the presentations from Visit Shropshire and ESWS

\* To resolve that by the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded for the remainder of the meeting on the grounds the business to be discussed involves the likely disclosure of confidential information as defined in the Acts.