



# BISHOP'S CASTLE TOWN COUNCIL



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The Town Hall  
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## MINUTES of the MEETING OF BISHOP'S CASTLE TOWN COUNCIL

### HELD AT THE TOWN HALL

### ON TUESDAY 19<sup>th</sup> APRIL 2022 AT 7.30PM

PRESENT	APOLOGIES
Cllr S. Morris Cllr. A. Stelman Cllr J. Dickin Cllr J. Carroll Cllr T. Halford Cllr B. Hawes	Cllr G. Perry Cllr R. Houghton Cllr D. Du Cros

### IN ATTENDANCE

Mr G. Rippon. Mrs C. Owen  
2 Members of the public

### Fire Procedure

Minute No.	Agenda Item	
57-22	1	<b><u>APOLOGIES</u></b> Cllrs Perry, Houghton and Du Cros
58-22	4	<b><u>PUBLIC PARTICIPATION SESSION</u></b>  Keith Whiddon and Hope Robson presented BCIRCLR. (Bishop's Castle Interactive Rural Community Learning Resource). This is a moodle-based on-line platform resource to support mental health and well-being. Working in partnership with Bishop's Castle Medical Practice Mental Health team, the Community Partnership, the Community College and with the help of a team of New Zealand nurses, this website has been set up to offer resources, signposting for mental health, training for volunteers, local Community information and projects to get involved with. There are links to charities and healthcare professionals who can offer more practical help to people in crisis. The site will have both public area access and also secure access areas. An open day is planned for 30 <sup>th</sup> July.  The group has received a grant from Cameron Grant Memorial Trust to set it up so far, and is now looking to secure a grant to provide staff to manage the site.  The Town Council is encouraged to interact with it.
59-22	2	<b><u>DECLARATIONS OF INTEREST</u></b> a) To declare any disclosable pecuniary interests. None. b) To declare any personal interests. None.

- 60-22      3      **APPROVAL OF MINUTES** of 15<sup>th</sup> March 2022 (and 31st March 2022 via Zoom).  
**RESOLVED:** The date of the next meeting was corrected. Accepted as a true and accurate record. Proposed Cllr Morris; Seconded Cllr Stelman. All in favour.
- 4      **PUBLIC PARTICIPATION SESSION**  
Already held.
- 61-22      5      **REPORT FROM THE MAYOR**  
Auction Yard Toilets. No quotes were forthcoming from contractors to undertake a deep clean so there will be a working party on 24<sup>th</sup> April at 10am. Cllrs Perry and Dickin would welcome extra willing volunteers to join them. Minor repairs have been made, exhausting spare parts, so the Public Works Loan will be pursued soon.  
Public Hall. The tenant will leave at the end of April/beginning of May, after which an open meeting will be held. Three people have expressed interest in being on the committee and will be invited.  
Mayor's Fund. This last year the fund has been used for:  
GPS for the allotment mower; help towards staging the community event at Enterprise House; gifts for assistance at Christmas Lights; new nets and wheels for the goals on the Astro-turf at SpArC and small donations to charity.  
Town Hall Weather Vane. This is being remade locally and has been sponsored by a local benefactor and will be fitted when the clock is fitted on 5<sup>th</sup> May. (Scaffolding 28<sup>th</sup> April). Town Hall Staff have been notified.
- 62-22      6      **REPORT FROM THE CLERK**  
An email has been received from Bridgnorth South Shropshire Crucial Crew.
- 63-22      7      **UNITARY COUNCILLOR** (via email)  
The NHS recruitment open day held in Shrewsbury was successful and led to job offers. There will be another one in June to recruit domiciliary care staff.  
Fix my street is the best way to report highways/street lighting issues.  
A support for Ukrainian hosts hub is being set up.  
There is an information meeting in St John the Baptist Church Bishop's Castle on 23<sup>rd</sup> April at 10.30am.
- 64-22      8      **PLANNING**  
1. 22/01493/TCA  
Application to reduce canopy by up to 1 meter to previous pruning points and to reduce 1no. limb by two thirds of 1no. Pear tree within the Bishops Castle Conservation Area | The Old Tin Shop School Lane Bishops Castle Shropshire SY9 5BP  
**RESOLVED:** No objection Proposed Cllr Carroll; Seconded Cllr Stelman. All in favour.  
2. 22/01447/DIS  
Application to discharge Conditions 7 (landscaping), 8 (bat boxes) and 10 (external lighting) of planning permission No. 19/02268/FUL | Proposed Commercial Development Land To The North Of Bishops Castle Business Park Bishops Castle Shropshire  
**RESOLVED:** No objection Proposed Cllr Morris; Seconded Cllr Carroll. All in favour.  
3. 22/01242/DIS

Application to discharge of condition 4 (landscaping / tree protection) on planning permission 21/02942/FUL | Proposed Agricultural Building To The East Of Church Lane Bishops Castle Shropshire

**RESOLVED:** No objection Proposed Cllr Stelman; Seconded Cllr Halford. All in favour.

4. 22/00277/VAR

Application for a variation of Condition No. 2 attached to Permission 19/02268/FUL to alter the positioning of the units and to introduce a new access point on an existing access road to provide better site circulation | Proposed Commercial Development Land To The North Of Bishops Castle Business Park Bishops Castle Shropshire

**RESOLVED:** No objection Proposed Cllr Carroll; Seconded Cllr Stelman. All in favour.

65-22

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**MONTHLY FINANCES**

- i. The PWLB (Public works Loan Board) application has been approved.
- ii. To receive and approve the accounts for 2021-2022.

**RESOLVED:** Approved. Proposed Cllr Stelman; Seconded Cllr Halford. All in favour.

- iii. To approve the following invoices for payment:

Payee	Item	Invoice	Amount £
Shropshire County Pension Fund	Monthly pension payment	April Return	924.77
HMRC	PAYE and NI	April Return	679.61
Staff salaries	4 staff	April Return	2767.88
C. Owen	Minute taker	04	40.04
G. Dudley	Toilet cleaning	05	420.00
A. Pellegram	NDP	06	351.98
WWT services	Whintles verge cut	07	150.00
D.W. Cole	Plumbing	08	95.00
SCC	Waste collection	09	264.00
Andrew Evans	Grass cutting also	10	518.40
MBO	Fire safety	11	112.8
MBO	Fire safety	12	47.40
Highline	Street lighting	13	745.80
Sentinel	Alarm	14	383.31
PCPS	Window cleaning	15	45.00
<b>For information</b>			
BT	telephone /broadband	13	316.33
SCC	Rates	14	188.25
SCC	Rates	15	55.16
	<b>Total</b>		<b>£ 8105.73</b>

In addition, the following invoices have been received.

Pruning £468; Allotment Society Members' fees £24; Deep Cleaning £221.26; SALC £807.67



**RESOLVED:** The invoices, including the extra ones, be paid. Proposed Cllr Carroll; Seconded Cllr Stelman. All in favour.

66-22      10      **ALLOTMENTS**

Tenants' initial deposits are to be used to tidy up vacated plots. Although the Town Council has £600 for this purpose plots have not been tidied up. The Town Council owns the ground but would like the Allotment Society to organize the tidy up with the accumulated funds.

67-22      11      **NEIGHBOURHOOD DEVELOPMENT PLAN**

The Clerk has now sent the documents to the (167) statutory consultees.

There have been 3 formal responses to date

A zoom meeting is being arranged with Andrea Pellegram and Eddie West to discuss the Heat and Wind Group situation.

Once the statutory consultees have had their 6 weeks' consultation period, the report will be sent to the inspectorate, who will advise on any moderations that need to be made, and then the final stage is the referendum, likely to be held in late winter.

68-22      12      **YOUTH**

Following the successful bid, South Shropshire Youth Forum were drawing up the service level agreement. They will be the employees for the first 12 months.

There are three strands to the project:

- a Youth Club for 8-11 year olds;

- a Drop-in Centre for 12-16 year olds

- a Youth Forum which will feed the youth's voice into the Town Council's discussions.

A project Coordinator has just been appointed. A Youth worker post will now be advertised. (Premises are yet to be confirmed).

Shropshire Star have become interested in the new skate park shelter and are going to do a featured article with photographs.

Cllr Stelman requested that a discussion on the land adjacent to the skate park be an item for the next agenda.

69-22      13      **CLIMATE CHAMPION**

Cllr Hawes volunteered to be the Climate Champion for the Town Council. All in favour.

The Town Council is happy for the Climate Action Group to undertake the Climate Action Plan Annual Review.

Cllr Stelman collated the views of councillors re the 15 'Asks' and submitted the results.

Shropshire Council had not replied yet about whether they would empty a segregated bin.

70-22      14      **COMMUNITY ENGAGEMENT**

This event will be held at SpArC on 30<sup>th</sup> July: a promotional conference event with stalls by groups working in partnership with the Town Council.

71-22      15      **QUEEN'S PLATINUM JUBILEE**

A beacon will be lit on 2<sup>nd</sup> June on the Playing Fields. The Town Crier has been invited.

Commemorative Mugs have been purchased for every Primary School aged child.

72-22      16      **UKRAINIAN REFUGEES**

There is an information meeting in the Church on 23<sup>rd</sup> April 10.30am. One family is known to have arrived. Cllr Stelman had visited with details of the Food Bank. Cllr Dickin suggested that the Town Council writes a welcome letter for the families, which could be translated into Ukrainian also.

73-22      17      **REPORTS FROM MEETINGS ATTENDED**

None attended.

74-22      18      **NEXT MEETING**

Tuesday 17<sup>th</sup> May 2022, 7.30pm.      The meeting closed at 21.03pm.

**Mayor-making**