



BISHOP'S CASTLE TOWN COUNCIL



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MINUTES of the MEETING OF BISHOP'S CASTLE TOWN COUNCIL

At THE TOWN HALL AND ON ZOOM

ON TUESDAY 19th October 2021 AT 7.30PM

PRESENT	APOLOGIES
Cllr G. Perry Cllr A. Stelman Cllr J. Dickin Cllr J. Carroll Cllr D. Du Cros Cllr T. Halford Cllr S. Morris	Cllr R. Houghton Cllr B. Hawes

IN ATTENDANCE

Mr G. Rippon Mrs C. Owen
5 Members of the public, (3 via Zoom)

Fire Procedure

Minute No.	Agenda Item	
180-21	1	<u>APOLOGIES</u> Cllrs Houghton and Hawes.
181-21	2	<u>DECLARATIONS OF INTEREST</u> a) To declare any disclosable pecuniary interests. None. b) To declare any personal interests. None.
182-21	3	<u>APPROVAL OF MINUTES of 21st September 2021</u> RESOLVED: Minutes corrected, (date and Councillor's name) and approved. Proposed Cllr Dickin; Seconded Cllr Stelman. All in favour.
183-21	4	<u>PUBLIC PARTICIPATION SESSION</u> <u>Rotary Club:</u> Mr Smith from the Rotary Club in Church Stretton, outlined the work of the charity and its desire to plant tree whips in Bishop's Castle as part of the Queen's Green Canopy Platinum Jubilee Celebrations.
184-21	14	<u>HEAT NETWORK</u> RESOLVED This item be brought forward. Proposed Cllr Carroll; Seconded Cllr Dickin. All in favour. Town Heat Pump and Wind Turbine proposal: Mr David Green updated the Town Council on the results of the public consultation. (82% in favour of the strategy supporting the heat pump and 79% in favour of the strategy in support of the wind

turbine). He asked that the proposal be included in the Neighbourhood Plan.

RESOLVED. Cllr Carroll will send the documents to our consultant Andrea Pellegram, to see if the proposal can be included in time. If not, the proposal can be included at the first review. (The proposal can still be pursued even if it is not included in the Neighbourhood Plan). Proposed Cllr Perry; Seconded Cllr Dickin; All in favour.

185-21 5

REPORT FROM THE MAYOR

Council benches: The benches will be delivered to the Hall and put in Bebb's Auction.

Public Hall: The resolution was passed.

The Underground:

Enterprise South West Shropshire had made a proposal to run and manage The Underground.

However, the Town Council is the trustee and custodian of the Public Hall, (of which The Underground is a part), acting as Manager of Last Resort. As such, it needs to appoint new committees for both the Public Hall (done) and The Underground. Any proposal would need to be discussed and legally verified within the terms of permitted activity of the Trust. Details of the levels of involvement and payments will be discussed at the next meeting.

Auction Yard toilets: The quote is still outstanding. The Budget cannot be fully approved until the amount is known.

Playing Field equipment: A display is available for viewing in the Town Hall. A provisional sum has been included in the budget.

Traffic Management: A display will be put up after the playground display.

Welcome Back Grant of £5K. Cllr Perry is meeting with Shropshire Council Officers to agree the works to be carried out.

Small Grant Awards.

CCTV article.

Stonehouse Hospital: The County Councillor and our MP have written to the Health Trust to seek assurances about the length of closure.

186-21 6

REPORT FROM THE CLERK

The Clerk had received a request for another memorial bench in the skate park.

RESOLVED: As space is limited on the site, it was suggested that a memorial plaque could be put on the 12-seater bench that has already been commissioned.

The Clerk had received a letter with regard to lighting a beacon for the jubilee.

There had been a request to extend the handrail between the Town Hall and the Museum to assist people to walk up the cobbles

Cllr Houghton had asked for the £15,000 allocated for SpArC to be released.

A letter of thanks had been received from Abbeyfield for the grant received.

A visitor to the town had written a letter of appreciation, along with a promotional film, which was shown to the Council. The Clerk has sent it to Visit Shropshire.

187-21 7

UNITARY COUNCILLOR

Not present

188-21 8

PLANNING

None received.

189-21 9

MONTHLY FINANCES

- To note the Bank Reconciliation

RESOLVED: Noted. Proposed Cllr Morris; Seconded Cllr Stelman. All in favour.

- To discuss the budget and resultant precept demand.
Actual figures for the toilets and playground are awaited.

RESOLVED: The budget be approved in principle and see what the other 2 figures are when they come in. Proposed Cllr Carroll; Seconded Cllr Halford. All in favour.

- To approve the following invoices for payment:

Payee	Item	Invoice	Amount £
Shropshire County Pension Fund	Monthly pension payment	October Return	909.37
HMRC	PAYE and NI	October Return	846.86
Staff salaries	4 staff	October Return	2340.31
C. Owen	Minute taker	142.	37.56
G. Dudley	Toilet cleaning	143.	336.00
Andrew Evans	Grass cutting	144.	2086.20
Exemplum	Printing	145.	1134.79
Mousemat	IT	146.	410.00
god's Acre	Grants	147.	1000.00
god's Acre	Grants	148.	1000.00
G.M.Cooke	Street Lighting	149.	36.00
Andrea Pellegram	Neighbourhood plan	150.	234.00
PCPS	Window cleaning	151.	45.00
For information			
BT	telephone /broadband	152.	313.06
Corona	Electricity	153.	443.14
	Total		£ 11353.17

In addition, an invoice has been received for elastic bands and bin bags for £49.89. The Clerk will transfer the £15,000 to SpArC.

RESOLVED: The invoices be paid, including the two additional payments. Proposed Cllr Stelman; Seconded Cllr Dickin. All in favour.

190-21 10

ALLOTMENTS

To receive an update from the Allotments task and finish group

RESOLVED: The terms of reference were approved. Proposed Cllr Perry; Seconded Cllr Dickin. All in favour.

As agreed in the AGM, the Allotments Society will carry out inspections and show new tenants around. They will also apply for grants and deal with day to day management, e.g. calling in a plumber. The Council will process the formal tenancy agreements but otherwise will only get involved if further action is needed in support of an issue. The Allotments are the Town Council's legal responsibility,

The Compost Toilet estimate has changed. The new estimate is slightly over budget although it includes all installation costs. The Allotment Society will look into alternative options in case a suitable option can be found within budget. The Allotment Society will also try to source funding for various other items and projects.

Cllrs Carroll and Halford were thanked for their work. Notes had been circulated to Councillors.

191-21 11 **MEMORIAL BENCH**

Already discussed in the Clerk's report.

192-21 12 **OLD MARKET SQUARE**

Next Meeting is in November.

193-21 13 **YOUTH PROVISION**

Cllr Stelman is in the process of applying for a grant to fund a youth worker. The Commemorative bench should arrive soon.

The Community College already has a Youth Forum. Cllr Stelman has been invited to address the school of the Council's plans soon.

194-21 14 **HEAT NETWORK**

Already discussed.

195-21 15 **REPORTS FROM MEETINGS ATTENDED**

Enterprise South West Shropshire: Cllr Carroll had attended. All the space in the building is now being used. Shropshire Council has provided £50,000 to make provision for hot-desking in some rooms to maximize its use by the community. IT support is being done partly in-house but bought in as necessary. There will also be a repair shop set up with a small grant. Blue Forgotten Hills received a grant of £50,000 to set up a website. A Planning Application is being made to site 3 shipping containers outside for storage space for the Community. There will be publicity soon of what's on offer.

100 year anniversary: The Community College is keen to work with the Council on its 100th year celebrations next year.

Elephants: Cllr Carroll had been offered a large elephant sculpture for the town in support of a charity. The elephant will be sited in The Castle Hotel Garden. A donation was made privately to the charity. Cllr Perry reported that the Elephant Trail Website had been updated and QR codes given to the sites.

196-21 16 **ITEMS FOR FACEBOOK / WEBSITE**

Approved Small Grants. Traffic Management Display (when installed). Rotary Club and Tree Planting.

197-21 17 **NEXT MEETING**

Tuesday 16th November 2021, 7.30pm. The meeting closed at 9.09pm.