



BISHOP'S CASTLE TOWN COUNCIL



Gwilym J Rippon Cert. He CEG, PSLCC
Town Clerk
Tel: 01588 638141
Email: townclerk@bishopscastletowncouncil.gov.uk

The Town Hall
Bishop's Castle
Shropshire
SY9 5BG

**MEMBERS OF THE COUNCIL YOU ARE HEREBY SUMMONED
TO ATTEND A MEETING OF BISHOP'S CASTLE TOWN COUNCIL
WHICH WILL BE HELD AT **THE TOWN HALL**
ON TUESDAY 20th JULY 2021 AT 7.30 PM**

Zoom details are
Join Zoom Meeting

<https://us02web.zoom.us/j/3592617954?pwd=NlNva202UHB5N0xIOEhWYUxWVIZ5dz09>

Meeting ID: 359 261 7954
Password: 7QNWbs

Signed:

FSLCC, Cert HE Ceg
TOWN CLERK

Date: 13th July 2021

A G E N D A

FIRE PROCEDURE

1.	<u>APOLOGIES</u> To note apologies
2.	<u>CO-OPTION</u> To Co – opt any new councilors
3.	<u>DECLARATIONS OF INTEREST</u> a) To declare any disclosable pecuniary interests. b) To declare any personal interests.
4.	<u>APPROVAL OF MINUTES</u> To approve the minutes of the Town Council Meetings held on 15 th June 2021
5.	<u>PUBLIC PARTICIPATION SESSION</u> Members of the public wishing to speak should give prior notification of their wish to speak

6.	<p><u>REPORT FROM THE MAYOR</u></p> <p>To receive a report from the Mayor</p>																																																								
7.	<p><u>REPORT FROM THE CLERK</u></p> <p>To receive a report from the Clerk</p>																																																								
8.	<p><u>UNITARY COUNCILLOR</u></p> <p>To receive a report from the Unitary Councillor</p>																																																								
9.	<p><u>PLANNING</u></p> <p>PLANNING</p> <p>1. 21/02771/FUL</p> <p>Application for the conversion of existing building from shop and one dwelling into shop and two affordable dwellings, to include erection of first floor extension, demolition of existing toilet block, installation of a replacement shopfront and fascia sign 68-70 Church Street Bishops Castle SY9 5AE</p> <p>2. 21/03013/DIS</p> <p>Application for the discharge of conditions 3 (ecology), 4 (construction management schedule) and 6 (drainage) on planning permission 19/02268/FUL Proposed Commercial Development Land To The North Of Bishops Castle Business Park Bishops Castle Shropshire</p>																																																								
10.	<p><u>MONTHLY FINANCES</u></p> <p>i. To note the Bank Reconciliation</p> <p>ii. To receive the Internal Auditors Report</p> <p>iii. To agree the Annual Return</p> <p>iv. To approve the following invoices for payment:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Payee</th> <th>Item</th> <th>Invoice</th> <th>Amount £</th> </tr> </thead> <tbody> <tr> <td>Shropshire County Pension Fund</td> <td>Monthly pension payment</td> <td>July Return</td> <td>909.37</td> </tr> <tr> <td>HMRC</td> <td>PAYE and NI</td> <td>July Return</td> <td>846.86</td> </tr> <tr> <td>Staff salaries</td> <td>4 staff</td> <td>July Return</td> <td>2340.31</td> </tr> <tr> <td>C. Owen</td> <td>Minute taker</td> <td>89.</td> <td>37.56</td> </tr> <tr> <td>G. Dudley</td> <td>Toilet cleaning</td> <td>90.</td> <td>420.00</td> </tr> <tr> <td>Iain Selkirk</td> <td>Audit</td> <td>91.</td> <td>375.00</td> </tr> <tr> <td>Exemplum</td> <td>Printing</td> <td>92.</td> <td>1060.16</td> </tr> <tr> <td>MBO</td> <td>Fire Safety</td> <td>93.</td> <td>60.00</td> </tr> <tr> <td>Host it</td> <td>IT</td> <td>94.</td> <td>59.34</td> </tr> <tr> <td>Halls SMS</td> <td>Toilet consumables</td> <td>95.</td> <td>87.55</td> </tr> <tr> <td>Halls SMS</td> <td>Toilet consumables</td> <td>96.</td> <td>31.34</td> </tr> <tr> <td>Mailroom</td> <td>Postage</td> <td>97.</td> <td>245.05</td> </tr> <tr> <td>Allotment Society</td> <td>Subscriptions</td> <td>98.</td> <td>66.00</td> </tr> </tbody> </table>	Payee	Item	Invoice	Amount £	Shropshire County Pension Fund	Monthly pension payment	July Return	909.37	HMRC	PAYE and NI	July Return	846.86	Staff salaries	4 staff	July Return	2340.31	C. Owen	Minute taker	89.	37.56	G. Dudley	Toilet cleaning	90.	420.00	Iain Selkirk	Audit	91.	375.00	Exemplum	Printing	92.	1060.16	MBO	Fire Safety	93.	60.00	Host it	IT	94.	59.34	Halls SMS	Toilet consumables	95.	87.55	Halls SMS	Toilet consumables	96.	31.34	Mailroom	Postage	97.	245.05	Allotment Society	Subscriptions	98.	66.00
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G. Gampbell	Maintenance	99.	20.00
Telescopic WC	Window cleaning	100.	45.00
Shropshire Council	licence	101.	70.00
Shropshire Council	licence	102.	180.00
Shropshire Council	Joint energy	103.	623.72
waterplus	Public Hall	104.	260.51
Mouse mat	IT work	105.	170.00
For information			
waterplus	Town Hall	106.	35.59
waterplus	Town Hall	107.	23.69
BT	telephone /broadband	108.	308.26
Corona	Electricity	109.	157.74
BG	Electricity	110.	92.40
BG	Electricity	111.	252.77
Shropshire Council	Rates	112.	163.00
Lloyds Bank	Allotments	113.	70.49
Lloyds Bank	bank charges	114.	3.00
		Total	£ 9012.45

11. VISIT SHROPSHIRE

Discuss and decide to subscribe to Visit Shropshire “membership to Bronze, Silver and Gold, (£500 upwards)

12. MARKET SQUARE

Update on the Market Square project

13. YOUTH PROJECT

Update on the detached youth project

14. TRAFFIC MANAGEMENT

Update on the traffic management consultation

15. TOWN HALL TRUST

To receive an update on the Town Hall and the Town Hall Trust

16. COMMUNITY PARTNERSHIP

To receive the Community Partnership Response to the SC Draft Local Plan

17. REPORTS FROM MEETINGS ATTENDED

To receive reports from meetings attended

18. ITEMS FOR FACEBOOK/WEBSITE

To consider items for inclusion on the Facebook page

19. NEXT MEETINGS

Tuesday 17th August 2021