



BISHOP'S CASTLE TOWN COUNCIL



Gwilym J Rippon Cert. He CEG, PSLCC
Town Clerk
Tel: 01588 638141
Email: townclerk@bishopscastletowncouncil.gov.uk

The Town Hall
Bishop's Castle
Shropshire
SY9 5BG

**MEMBERS OF THE COUNCIL YOU ARE HEREBY SUMMONED
TO ATTEND A MEETING OF BISHOP'S CASTLE TOWN COUNCIL
WHICH WILL BE HELD VIA ZOOM
ON TUESDAY 18th August 2020 AT **7.30 PM****

Zoom details are
Join Zoom Meeting

<https://us02web.zoom.us/j/3592617954?pwd=NINva202UHB5N0xIOEhWYUxWVIZ5dz09>

Meeting ID: 359 261 7954
Password: 7QNWbs

Signed:  FSLCC, Cert HE Ceg
TOWN CLERK

Date: 11th August 2020

AGENDA

FIRE PROCEDURE

- | | |
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| 1. | <u>APOLOGIES</u>
To note apologies |
| 2. | <u>TO CO-OPT NEW COUNCILLORS</u>
To co-opt any new councillors |
| 3. | <u>DECLARATIONS OF INTEREST</u>
a) To declare any disclosable pecuniary interests.
b) To declare any personal interests. |
| 4. | <u>APPROVAL OF MINUTES</u>
To approve the minutes of the Town Council Meetings held on 21 st July 2020 |
| 5. | <u>PUBLIC PARTICIPATION SESSION</u>
Members of the public wishing to speak should give prior notification of their wish to speak |
| 6. | <u>REPORT FROM THE MAYOR</u> |

	To receive a report from the Mayor																																																																																																
7.	<u>REPORT FROM THE CLERK</u> To receive a report from the Clerk																																																																																																
8.	<u>UNITARY COUNCILLOR</u> To receive a report from the Unitary Councillor																																																																																																
9.	<u>PLANNING</u> <ol style="list-style-type: none"> 1. 20/03106/FUL Application for an erection of single storey rear extension at Ground Floor Community Centre, 21 Grange Road, Bishops Castle, SY9 5AW 2. 20/03026/FUL Application for the erection of replacement barn for preparation and storing of vegetables and farm machinery store at Little Woodbatch, Woodbatch, Bishops Castle, Shropshire, SY9 5JT 3. To discuss the Regulation 18 pre submission draft Shropshire local plan and if there should be any response. 																																																																																																
10.	<u>MONTHLY FINANCES</u> <ol style="list-style-type: none"> i. To note the Bank Reconciliation ii. To approve the following invoices for payment: <table border="1" data-bbox="289 1016 1471 1938"> <thead> <tr> <th>Payee</th> <th>Item</th> <th>Invoice</th> <th>Amount £</th> </tr> </thead> <tbody> <tr> <td>Shropshire County Pension Fund</td> <td>Monthly pension payment</td> <td>August Return</td> <td>900.26</td> </tr> <tr> <td>HMRC</td> <td>PAYE and NI</td> <td>August Return</td> <td>806.44</td> </tr> <tr> <td>Staff salaries</td> <td>4 staff</td> <td>August Return</td> <td>2336.38</td> </tr> <tr> <td>C. Owen</td> <td>minute taker</td> <td>133.</td> <td>37.56</td> </tr> <tr> <td>G. Dudley</td> <td>Toilet cleaning</td> <td>134.</td> <td>336.00</td> </tr> <tr> <td>MBO</td> <td>Fire Safety</td> <td>135.</td> <td>79.20</td> </tr> <tr> <td>RoSPA</td> <td>Play Safety</td> <td>136.</td> <td>358.20</td> </tr> <tr> <td>BCBS</td> <td>Materials</td> <td>137.</td> <td>32.36</td> </tr> <tr> <td>Bulls eye</td> <td>Pest Control</td> <td>138.</td> <td>130.00</td> </tr> <tr> <td>Andrea Pellegram</td> <td>Neighbourhood plan</td> <td>139.</td> <td>2211.00</td> </tr> <tr> <td>Enterprise House</td> <td>IT work</td> <td>140.</td> <td>124.00</td> </tr> <tr> <td>M. Gwilliam</td> <td>Work from home allowance</td> <td>141.</td> <td>24.00</td> </tr> <tr> <td>G.J.Rippon</td> <td>Work from home allowance</td> <td>142.</td> <td>24.00</td> </tr> <tr> <td>Dyno Rod</td> <td>Public Hall</td> <td>143.</td> <td>252.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Bt</td> <td>telephone and broad band</td> <td>144.</td> <td>322.68</td> </tr> <tr> <td>Shropshire Council</td> <td>Rates</td> <td>145.</td> <td>57.00</td> </tr> <tr> <td>Shropshire Council</td> <td>Rates</td> <td>146.</td> <td>141.00</td> </tr> <tr> <td>BG</td> <td>electricity</td> <td>147.</td> <td>1430.56</td> </tr> <tr> <td>Corona</td> <td>electricity</td> <td>148.</td> <td>32.07</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>Total</td> <td></td> <td>£ 9704.36</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Payee	Item	Invoice	Amount £	Shropshire County Pension Fund	Monthly pension payment	August Return	900.26	HMRC	PAYE and NI	August Return	806.44	Staff salaries	4 staff	August Return	2336.38	C. Owen	minute taker	133.	37.56	G. Dudley	Toilet cleaning	134.	336.00	MBO	Fire Safety	135.	79.20	RoSPA	Play Safety	136.	358.20	BCBS	Materials	137.	32.36	Bulls eye	Pest Control	138.	130.00	Andrea Pellegram	Neighbourhood plan	139.	2211.00	Enterprise House	IT work	140.	124.00	M. Gwilliam	Work from home allowance	141.	24.00	G.J.Rippon	Work from home allowance	142.	24.00	Dyno Rod	Public Hall	143.	252.00					Bt	telephone and broad band	144.	322.68	Shropshire Council	Rates	145.	57.00	Shropshire Council	Rates	146.	141.00	BG	electricity	147.	1430.56	Corona	electricity	148.	32.07						Total		£ 9704.36				
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11.	<u>TO DISCUSS THE FUTURE WORKING OF THE OFFICE</u>
12.	<u>TO DISCUSS THE COUNCIL'S PLAY AREAS</u> In light of the RoSPA report to discuss the refurbishment of the play areas.
13.	<u>CLIMATE ACTION PLAN</u> To discuss the Climate Action Plan
14.	<u>TO DISCUSS THE CURRENT PROCEDURE FOR DISCUSSING COUNCIL ISSUES</u>
15.	<u>TO DISCUSS AND DECIDE OF THE LAND NEAR GRANGE ROAD.</u> This is in relation to vehicles parked on a piece of land at Grange Road.
16.	<u>TOWN HALL TRUST</u> To receive an update on the Town Hall and the Town Hall Trust
17.	<u>COMMUNITY PARTNERSHIP</u> To receive an update on the Town Plan
18.	<u>REPORTS FROM MEETINGS ATTENDED</u> To receive reports from meetings attended
19.	<u>ITEMS FOR FACEBOOK/WEBSITE</u> To consider items for inclusion on the Facebook page
20.	<u>NEXT MEETINGS</u> 15th September 2020