



# BISHOP'S CASTLE TOWN COUNCIL



Gwilym J Rippon Cert. He CEG, PSLCC  
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MINUTES of the MAYOR MAKING AND ANNUAL MEETING OF BISHOP'S CASTLE TOWN  
COUNCIL HELD IN THE COUNCIL CHAMBER, TOWN HALL

**ON TUESDAY 14<sup>TH</sup> MAY 2019 AT 7.30PM**

PRESENT	APOLOGIES
Cllr J. Carroll Cllr S. Whittingham Cllr G Perry Cllr J. Magill Cllr R. Houghton Cllr K. Bance	

**IN ATTENDANCE**

Mr G. Rippon Mrs C. Owen Cllr J Keeley The Town Crier (Jeff Aldridge) and his Consort A large gathering of the public <u>Fire Procedure</u>	
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Minute No.	Agenda Item	
80-19	1	<b><u>ELECTION OF MAYOR</u></b> Cllr J Magill. Proposed Cllr Perry; Seconded Cllr Houghton. All in favour. <b>RESOLVED</b> That Cllr. Magill would be the Mayor of Bishop's Castle for the ensuing year.
81-19	2	<b><u>ELECTION OF DEPUTY MAYOR</u></b> Cllr G Perry. Proposed Cllr Carroll; Seconded Cllr Magill. All in favour. <b>RESOLVED</b> That Cllr. Perry would be the Deputy Mayor of Bishop's Castle for the ensuing year.  Announced by the Town Crier, the new Mayor and Deputy left the room and returned robed.
82-19	3	<b><u>DECLARATION OF ACCEPTANCE OF OFFICE AND OATH OF ALLEGIANCE</u></b>

**RESOLVED** The new Mayor read and signed the declaration and oath.

83-19 4 **APPOINTMENT OF THE MAYOR'S CHAPLAIN**

Rev Stephanie Fountain

84-19 5 **APPOINTMENT OF THE MAYOR'S CONSORT**

Mrs Sue Salisbury

85-19 6 **MAYOR'S CIVIC DAY ARRANGEMENTS**

Sunday 19<sup>th</sup> May 10.40am Procession from the Town Hall to the Church Service at 11am.

86-19 7 **APOLOGIES**

No apologies.

87-19 8 **COUNCILLORS ACCEPTANCES OF OFFICE**

No new appointments

88-19 9 **TO CO-OPT NEW COUNCILLORS**

None.

89-19 10 **DECLARATIONS OF INTEREST**

- a) To declare any disclosable pecuniary interests
- b) To declare any personal interests.

Name	Agenda Item	Personal	Prejudicial
Cllr R. Houghton	Item 13 (SpArC)	✓	
Cllr J. Carroll	Item 13 (Town Hall Trust)	✓	
Cllr J. Magill	Item 13 (Town Hall Trust)	✓	✓

90-19 11 **APPROVAL OF MINUTES**

To approve the minutes of the Town Council meeting held on Tuesday 16<sup>th</sup> April 2019.

**RESOLVED**

The minutes were approved.

91-19 12 **REVIEW OF COMMITTEES**

- a) Continuation of Committees, Working Parties, Task & Finish Groups etc.
- b) Terms of Reference of Committees etc.

**RESOLVED** a) and b) Keep as current and maintain under review. Proposed Cllr Houghton; Seconded Cllr Carroll. All in Favour.

- c) Membership of Committees etc

Staffing: Cllrs Magill, Bance and Carroll.

Finance: Cllrs Perry, Whittingham and Houghton.

- d) Confirm Delegated Powers of Committees, Working Parties, Task & Finish Groups etc. **RESOLVED**

Keep as current and maintain under review. Proposed Cllr Carroll; Seconded Cllr Whittingham. All in Favour.

92-19 13 **REPRESENTATION ON OUTSIDE BODIES**

SALC Cllr Carroll and the Town Clerk.

PACT Cllr Carroll.

SpArC Cllr Houghton.

Public Hall Cllr Bance.

Town Hall Trust Cllr Carroll, 2 vacancies.

Enterprise House Cllr Perry.

Christmas Lights Cllr Whittingham.

- Town Plan Cllrs Carroll and Magill.
- 93-19 14 **REVIEW OF GOVERNANCE AND INTERNAL CONTROL ITEMS**  
 Standing Orders, Financial Regulations, Assets Register, Insurance Cover for all insured risks.  
**RESOLVED**  
 Accepted as current. Proposed Cllr Carroll; Seconded Cllr Houghton. All in Favour.
- 94-19 15 **REVIEW OF COUNCIL COMPLAINTS PROCEDURE**  
 Council's procedure for handling requests made under the Freedom of Information and Data Protection Acts and Council's Press Policy.  
 The Town Clerk confirmed there was no need for any change.  
**RESOLVED**  
 Keep as current and maintain under review. Proposed Cllr Houghton Seconded Cllr Bance. All in Favour.
- 95-19 16 **PUBLIC PARTICIPATION SESSION**  
 No-one wished to speak.
- 96-19 17 **UNITARY COUNCILLOR**  
 Shropshire Council's bus consultation buses had received 954 responses across Shropshire, and our outrage had been noted. A protest in Shrewsbury was well-attended with a large proportion there from Bishop's Castle. People are encouraged to protest at Shirehall on 12<sup>th</sup> June when the issue is debated at cabinet. Cllr Carroll added that there will be a protest down Kennel's Bank at 9.30am on Friday 17<sup>th</sup> May.
- 97-19 18 **REPORT FROM THE CLERK**  
 Nothing to report.
- 98-19 19 **PLANNING**  
 1) Update from the Place Plan.  
 Cllrs Magill and Houghton had attended a meeting at Norbury with other Cllrs from Shropshire to discuss future local plans.  
 Local items for discussion included;  
 Amending the priority for the Business Park from B up to A, the Library, Tourism, Community Hospital, Waste bins, Sculpture trail and more. The list needs finalising before submission.  
 2) 19/01466/LBC – internal alterations.  
**RESOLVED** No objection. Proposed Cllr Perry, Seconded Cllr Whittingham. All in favour.
- 99-19 20 **MONTHLY FINANCES**
- i. To note the Bank Reconciliation – Already circulated and noted.
  - ii. To discuss and decide paying for the bus to transport residents to Shrewsbury to demonstrate on bus service cuts.  
**RESOLVED:** Where possible public service buses should be used to make the point, but if not at favourable times, a bus should be funded. Taxi fares would be funded from the bus station to Shirehall. Proposed Cllr Carroll; Seconded Cllr Houghton. All in favour.
  - iii. To approve the following invoices for payment:

**RESOLVED** The invoices be paid. Proposed Cllr Carroll; Seconded Cllr Bance. All in Favour.

Payee	Item	Invoice	Amount £
Shropshire County	Monthly pension	May Return	669.82
HMRC	PAYE and NI	May Return	784.74
Staff salaries	4 staff	May Return	2,249.07
C. Owen	minute taker	35	37.56
C. Owen	minute taker	36	37.56
J. Keeley	reimbursement	37	318.00
PHS	sanitary disposal	38	452.40
PHS	sanitary disposal	39	792.00
Halls SMS	Toilet Paper	40	58.37
A Wallace	street cleaning	41	36.08
G. Dudley	Toilet cleaning	42	336.00
The Mail Room	new printing head	43	175.20
Exemplum	Printing	44	235.68
SpArC	Donation	45	15000.00
For Information			
British Gas	Electricity	46	345.04
British Gas	Electricity	47	3373.89
BT	Telephone / broadband	48	390.94
Shropshire Council	Rates	49	56.00
Shropshire Council	Rates	50	121.00
SC Finance	lease	51	322.80
Rivers Finance	lease	52	330.00
	<b>Total</b>		<b>22418.52</b>

100-19 21 **MAYOR'S ALLOWANCE FOR 2019/20**

**RESOLVED** Accepted as current (£350). Proposed Cllr Houghton; Seconded Cllr. Whittingham. All in Favour.

101-19 22-24 **TOWN HALL TRUST, LAND OPPOSITE THE PUBLIC HALL, AND ALLOTMENTS.** It was agreed to postpone them to the next meeting.

102-19 25 **SALC WORKING GROUP REVIEW**

Cllr Houghton reported that he working party was looking at funding issues of smaller towns/centres.

103-19 26 **REPORTS FROM MEETINGS ATTENDED**

None

104-19 27 **ITEMS FOR FACEBOOK / WEBSITE**

New Mayor

Bus protest Friday 17<sup>th</sup> May at Kennels Bank plus 12<sup>th</sup> June Shirehall  
More Councillors needed please.

105-19 28 **NEXT MEETING**

Meetings will continue to be on 3<sup>rd</sup> Tuesday of the month.  
Next - Tuesday 18<sup>th</sup> June, 7.30pm

**MAYOR'S ADDRESS**

The new Mayor then gave her address, before the meeting adjourned for refreshments.