



BISHOP'S CASTLE TOWN COUNCIL



Gwilym J Rippon Cert. He CEG, PSLCC
Town Clerk
Tel: 01588 638141
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The Town Hall
Bishop's Castle
Shropshire
SY9 5BG

**MEMBERS OF THE COUNCIL YOU ARE HEREBY SUMMONED
TO ATTEND A MEETING OF BISHOP'S CASTLE TOWN COUNCIL
WHICH WILL BE HELD VIA ZOOM
ON TUESDAY 21st JULY 2020 AT 7.30 PM**

Zoom details are
Join Zoom Meeting

<https://us02web.zoom.us/j/3592617954?pwd=NINva202UHB5N0xIOEhWYUxWVIZ5dz09>

Meeting ID: 359 261 7954
Password: 7QNWbs

Signed:  FSLCC, Cert HE Ceg
TOWN CLERK

Date: 15th July 2020

AGENDA

FIRE PROCEDURE

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| 1. | <u>APOLOGIES</u>
To note apologies |
| 2. | <u>TO CO-OPT NEW COUNCILLORS</u>
To co-opt any new councillors |
| 3. | <u>DECLARATIONS OF INTEREST</u>
a) To declare any disclosable pecuniary interests.
b) To declare any personal interests. |
| 4. | <u>APPROVAL OF MINUTES</u>
To approve the minutes of the Town Council Meetings held on 16 th June and 2 nd July 2020 |
| 5. | <u>REPORT FROM THE MAYOR</u>
To receive a report from the Mayor |
| 6. | <u>REPORT FROM THE CLERK</u> |

	To receive a report from the Clerk
7.	<u>UNITARY COUNCILLOR</u> To receive a report from the Unitary Councillor
8.	<u>PUBLIC PARTICIPATION SESSION</u> Members of the public wishing to speak should give prior notification of their wish to speak
9.	<u>PLANNING</u> <ol style="list-style-type: none"> 1. 20/02748/DIS Application for the partial Discharge of Condition 5 (Joinery) on Planning Permission 19/00050/LBC for the conversion of outbuilding 1 to form holiday let; alterations to outbuilding 2 to form greenhouse, domestic store and WC, following part demolition of existing outbuildings; Conversion of first floor of existing barn to ancillary studio and associated works affecting a Grade II Listed Building (amended description) at 23 High Street Bishops Castle Shropshire SY9 5BE 2. 20/02774/TCA Application to fell 1no Silver Birch & 1no Larch within Bishop's Castle Conservation Area at Church View 3 Church Street Bishops Castle Shropshire SY9 5AA 3. 20/02541/DIS Application for the discharge Conditions 3 (access, parking and turning areas) and 4 (landscaping) of planning permission No. 19/03991/FUL (for conversion of workshop into holiday let accommodation) Proposed Holiday Let Accommodation at 13 Bankshead Shropshire 4. 20/02539/ADV Application to erect and display 1No non-illuminated fascia sign above shop window 33 Church Street Bishops Castle SY9 5AD 5. 20/02122/LBC Application for internal works to facilitate the replacement of floor structure and beams; remedial works to internal brickwork Barn Rear Of 2 Union Street Bishops Castle Shropshire SY9 5AJ 6. APP/L3245/Y/20/3250533 Appeal against the refusal for the conversion of and alterations to public house/inn to form two dwellings (including demolition of rear extensions); conversion of and alterations to holiday accommodation block to form one dwelling (including demolition of rear extension) at Boars Head Hotel , Church Street, Bishops Castle, SY9 5AE

10.

MONTHLY FINANCES

- i. To note the Bank Reconciliation
- ii. To receive the Internal auditor’s report.
- iii. To agree the annual return
- iv. To approve the following invoices for payment:

Payee	Item	Invoice	Amount £
Shropshire County Pension Fund	Monthly pension payment	July Return	900.26
HMRC	PAYE and NI	July Return	806.44
Staff salaries	4 staff	July Return	2336.38
C. Owen	minute taker	99.	37.56
G. Dudley	Toilet cleaning	100.	420.00
I.Selkirk	Internal audit	101.	350.00
A. Evans	Grass cutting	102.	1490.76
Exemplum	Printing	103.	78.83
Hall sms	Toilet products	104.	9.04
Belvidere lifts	Lift maintenance	105.	168.00
G.J.Rippon	Work from home allowance	106.	24.00
M. Gwilliam	Work from home allowance	107.	24.00
Shropshire Council	Waste collection fee	108.	255.00
Shropshire Council	Joint energy cots	109.	664.16
Shropshire Council	Premises licence	110.	70.00
Shropshire Council	Premises licence	111.	180.00
Telescopic window cleaning	Window cleaning	112.	45.00
National allotment Society	Subscription	113.	66.00
The mailing room	Maintenance charge	114.	133.38
Host -IT	Website upgrade	115.	59.34
Bt	telephone and broad band	116.	372.97
waterplus	Rates	117.	21.50
waterplus	Rates	118.	33.60
Shropshire Council	Rates	119.	57.00
Shropshire Council	Rates	120.	141.00
EON	electricity	121.	18.44
EON	electricity	122.	40.02
EON	electricity	123.	20.48
Corona	electricity	124.	16.57
BG	electricity	125.	18.60
	Total		£ 8845.98

11.

TO DISCUSS AND DECIDE ON THE NEED FOR EXTRA DEFIBRILLATORS PLUS THE NEED FOR ADDITIONAL SIGNAGE

12.

TO RECEIVE THE ALLOTMENT REPORT

13.

TO AGREE THE REVISED COMPLAINTS POLICES

14.	<p><u>TOWN HALL TRUST</u></p> <p>To receive an update on the Town Hall and the Town Hall Trust</p>
15.	<p><u>COMMUNITY PARTNERSHIP</u></p> <p>To receive an update on the Town Plan</p>
16.	<p><u>REPORTS FROM MEETINGS ATTENDED</u></p> <p>To receive reports from meetings attended</p>
17.	<p><u>ITEMS FOR FACEBOOK/WEBSITE</u></p> <p>To consider items for inclusion on the Facebook page</p>
18.	<p><u>*PUBLIC HALL</u></p> <p>To discuss the rent suspension for the Public Hall (the Town Council will sit as the Trust for this item).</p>
19.	<p><u>NEXT MEETINGS</u></p> <p>18th August 2020</p>

* To discuss and decide to pass a resolution that by the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded for the remainder of the meeting on the grounds the business involves the likely disclosure of exempt information as defined in the Acts.