



BISHOP'S CASTLE TOWN COUNCIL



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MINUTES of the MEETING OF BISHOP'S CASTLE TOWN COUNCIL

HELD IN THE COUNCIL CHAMBER, TOWN HALL

ON TUESDAY 11TH DECEMBER 2018 AT 7.30PM

PRESENT	APOLOGIES
Cllr J. Carroll (Mayor) Cllr A. Roberts Cllr R. Houghton Cllr J. Magill	Cllr G. Perry Cllr K. Bance
IN ATTENDANCE	
Mr G. Rippon Mrs C. Owen	

Fire Procedure was outlined

Minute No.	Agenda Item	
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219-18 1 **APOLOGIES**
Cllr Bance (Working); Cllr Perry (Private Function) **RESOLVED** Apologies accepted. Proposed Cllr Magill; Seconded Cllr Houghton. All in favour.

220-18 2 **TO CO-OPT NEW COUNCILLORS**
None.

221-18 3 **DECLARATIONS OF INTEREST**
a) To declare any disclosable pecuniary interests
b) To declare any personal interests.

Name	Agenda Item	Personal	Prejudicial
Cllr J. Carroll	Item 14 Town Hall Trust	✓	✓
Cllr J. Magill		✓	
Cllr A. Roberts		✓	
Cllr A. Roberts	Item 12 Neighbourhood Plan	✓	✓

222-18 4 **APPROVAL OF MINUTES**
To approve the minutes of the Town Council meeting held on Tuesday 20th November 2018. **RESOLVED** The minutes were approved after slight corrections:

Item 11, Cllr Roberts of the Town Panning Group, not and;

Item 15, Talk about the gold coins, not project;

Item 14, £125, for Concert Hire.

Proposed Cllr Roberts; Seconded Cllr Houghton. All in favour.

223-18 5 **REPORT FROM THE MAYOR**

The lights on the footpath by the Primary School are now working and the bill for the whole job has now been received.

224-18 6 **REPORT FROM THE CLERK**

£56.50 for Christmas lights not received has been refunded and will be reimbursed.

225-18 7 **UNITARY COUNCILLOR**

Not present

226-18 8 **PUBLIC PARTICIPATION SESSION**

None present

227-18 9 **PLANNING**

None received

228-18 10 **MONTHLY FINANCES**

- i. To note the Bank Reconciliation.
Town Clerk to chase some outstanding cheques that have not been presented, and check the frequency of FIT payments.
RESOLVED The bank balances were noted. Proposed Cllr Houghton, Seconded Cllr Magill. All in favour.
- ii. To approve the following invoices for payment:

Payee	Item	Invoice	Amount £
Shropshire County Pension Fund	Monthly pension payment	December	640.21
HMRC	PAYE and NI	December	762.50
Staff salaries	4 staff	December	2128.22
SALC	Training		65.00
Highline	Street lighting		1623.30
Exemplum	Printing		10.74
Exemplum	Printing		177.74
C.Owen	minute taker		37.56
A Wallace	street cleaning		39.25
Telescopic window cleaning	Window		45.00
G. Dudley	Toilet cleaning		252
For Information			
BT	telephone		427.80
Shropshire Council	Rates		108.00
	Total		6309.470

RESOLVED The invoices are paid, plus £520 to H. Hunter in reimbursement for the purchase of the glasswasher, and £100 for its installation. Proposed Cllr Houghton; Seconded Cllr Roberts. All in favour.

11 **PLASTIC FREE**

To discuss and decide whether all users of the Town Council premises, including Town Hall and Public Hall, ensure that they are single use plastic free.

Issues such as the use of bio-degradable black bin bags; plastic cutlery potentially used by outside caterers, plastic wrapping of delivered items, e.g. toilet paper, and possible booking policy rewording, were discussed.

RESOLVED The Town Council supports minimising the use of single use plastic in all of its premises wherever possible. Proposed Cllr Carroll; Seconded Cllr Houghton. All in favour bar 1 abstention. This resolution to be notified to the Fight the Plastic Group. It was suggested that an audit is now carried out by the main users of both premises to assess the usage of single use plastic and seek alternatives where possible.

229-18 12 **NEIGHBOURHOOD PLAN**

Andrea Pellegram has sent a schedule to the Town Planning Group outlining the work needed to be undertaken by herself and the group in the next 18 months – 2 years. Volunteers may need recruiting for some tasks. There will be some public meetings included.

Consultation process re Future Housing Development either side of Welsh St up to The Cabin.

Cllr Roberts, having pecuniary interests, left the room at 8.15pm.

Comments made:

At an earlier meeting with Shropshire Council, the Town Council expressed preference for developing areas to the east of the town, (School House Lane, Dog Kennels Bank and Love Lane), which has closer access to the A488, is still within walking distance and is away from the conservation area.

This new proposal to the north-west of the town would draw traffic into the narrow streets of the conservation area in order to access the A488 to the east.

The Wintles Lane, (which has recently been narrowed by Shropshire Council), would have to be widened again and this could only be done on one side, because of the elaborate drainage system installed.

Welsh Street is narrow and has drainage issues. Cars already drive too fast down this road.

The area in question is considered to be part of the Greenbelt of the town and is very popular with walkers.

RESOLVED The Town Council Strongly Objects to the proposed Development.

Proposed Cllr Magill; Seconded Cllr Houghton; All in Favour.

People are to be encouraged to fill in the Consultation Questionnaire.

Cllr Roberts returned to the room at 8.22pm.

230-18 13 **TOWN PLAN**

Nothing further to report.

231-18 14 **TOWN HALL and TOWN HALL TRUST**

There will be a meeting this week.

232-18 15 **REPORTS ON MEETINGS ATTENDED**

Cllr Carroll had attended a PACT Meeting. There have been 20-30 thefts from outbuildings, mainly of large batteries. People to be vigilant and report any suspicious behaviour. Thieves are travelling in from afar. Some arrests have been made. Hare coursing is still an issue.

In February there will be a meeting to discuss whether PACT meetings should continue in their present format.

Christmas Lights – Umbrella Parade and Grotto went well. The train from the grotto to be donated to a charity nominated by Shropshire Housing, (who provided the grant). Some niggles with a few lights and Christmas trees not all taken/put up and not all shops stayed open. Individual events organised well and well-attended. A more accessible programme suggested for next year.

SpArC_The trustees were meeting the next day.

233-18 16 **ITEMS FOR FACEBOOK / WEBSITE**

Thank you for Christmas Lights

Police alerts re thefts

BC Arts Festival

Consultation re Future Housing Development on Welsh St and links to the website.

234-18 17 **NEXT MEETING**

Tuesday 15th January, 7.30pm

Meeting closed at 8.45pm.