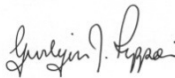




Gwilym J Rippon Cert. He CEG, PSLCC  
Town Clerk  
Tel: 01588 638141  
Email: townclerk@bishopscastle.co.uk

The Town Hall  
Bishop's Castle  
Shropshire  
SY9 5BG

**MEMBERS OF THE COUNCIL YOU ARE HEREBY SUMMONED  
TO ATTEND A MEETING OF BISHOP'S CASTLE TOWN COUNCIL  
WHICH WILL BE HELD IN THE COUNCIL CHAMBER, TOWN HALL  
ON TUESDAY 11<sup>th</sup> DECEMBER 2018 AT 7.30 PM**

Signed:  FSLCC, Cert HE Ceg

Date: 4<sup>th</sup> December 2018

TOWN CLERK

## A G E N D A

### FIRE PROCEDURE

|    |  |
|----|--|
| 1. | <b><u>APOLOGIES</u></b><br>To note apologies   |
| 2. | <b><u>TO CO-OPT NEW COUNCILLORS</u></b><br>To discuss and decide to co-opt any new councillors and receive Acceptances of Office           |
| 3. | <b><u>DECLARATIONS OF INTEREST</u></b><br>a) To declare any disclosable pecuniary interests.<br>b) To declare any personal interests.      |
| 4. | <b><u>APPROVAL OF MINUTES</u></b><br>To approve the minutes of the Town Council meeting held on Tuesday 20 <sup>th</sup> November 2018     |
| 5. | <b><u>REPORT FROM THE MAYOR</u></b><br>To receive a report from the Mayor  |
| 6. | <b><u>REPORT FROM THE CLERK</u></b><br>To receive a report from the Clerk  |
| 7. | <b><u>UNITARY COUNCILLOR</u></b><br>To receive a report from the Unitary Councillor  |
| 8. | <b><u>PUBLIC PARTICIPATION SESSION</u></b><br>Members of the public wishing to speak should give prior notification of their wish to speak |
| 9. | <b><u>PLANNING</u></b><br>No new applications  |

**10. MONTHLY FINANCES**

- i. To note the Bank Reconciliation
- ii. To approve the following invoices for payment:

| Payee                          | Item                    | Invoice  | Amount £        |
|--------------------------------|-------------------------|----------|-----------------|
| Shropshire County Pension Fund | Monthly pension payment | December | 640.21          |
| HMRC                           | PAYE and NI             | December | 762.50          |
| Staff salaries                 | 4 staff                 | December | 2128.22         |
| SALC                           | Training                |          | 65.00           |
| Highline                       | Street lighting         |          | 1623.30         |
| Exemplum                       | Printing                |          | 10.74           |
| Exemplum                       | Printing                |          | 177.74          |
| C.Owen                         | minute taker            |          | 37.56           |
| A Wallace                      | street cleaning         |          | 39.25           |
| Telescopic window cleaning     | Window cleaning         |          | 45.00           |
| G. Dudley                      | Toilet cleaning         |          | 252             |
| For Information                |                         |          |                 |
| BT                             | telephone               |          | 427.80          |
| Shropshire Council             | Rates                   |          | 108.00          |
|                                |                         |          |                 |
|                                | <b>Total</b>            |          | <b>6309.470</b> |

**11. PLASTIC FREE :** To discuss and decide whether to insist that all users of the Town Hall ensure that they are single plastic free.

**12. NEIGHBOURHOOD PLAN:** Update on the Neighbourhood Plan

**13. TOWN PLAN:** To receive an update on the Town Plan

**14. TOWN HALL AND TOWN HALL TRUST:**  
To receive an update on the Town Hall and the Town Hall Trust

**15. REPORTS FROM MEETINGS ATTENDED:** To receive reports from meetings attended

**16. ITEMS FOR FACEBOOK/WEBSITE:** To consider items for inclusion on the Facebook page

**17. NEXT MEETINGS:** **15<sup>th</sup> January 2019**