



BISHOP'S CASTLE TOWN COUNCIL



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MINUTES of the MEETING OF BISHOP'S CASTLE TOWN COUNCIL

HELD IN THE COUNCIL CHAMBER, TOWN HALL

ON TUESDAY 18TH SEPTEMBER 2018 AT 7.30PM

PRESENT	APOLOGIES
Cllr J. Carroll (Mayor) Cllr A. Roberts Cllr R. Houghton Cllr K. Bance Cllr J. Magill Cllr S. Whittingham	Cllr G. Perry
IN ATTENDANCE	
Mr G. Rippon Mrs C. Owen	Cllr J. Keeley
<u>Fire Procedure</u>	

Minute No.	Agenda Item																	
167-18	1	<u>APOLOGIES</u> Cllr Perry gave apologies.																
168-18	2	<u>TO CO-OPT NEW COUNCILLORS</u> The Town Clerk will follow up an expression of interest.																
169-18	3	<u>DECLARATIONS OF INTEREST</u> a) To declare any disclosable pecuniary interests b) To declare any personal interests.																
<table border="1"> <thead> <tr> <th>Name</th> <th>Agenda Item</th> <th>Personal</th> <th>Prejudicial</th> </tr> </thead> <tbody> <tr> <td>Cllr J. Carroll</td> <td>Item 15 Town Hall</td> <td style="text-align: center;">✓</td> <td></td> </tr> <tr> <td>Cllr J. Magill</td> <td>Town Hall Trust</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">✓</td> </tr> <tr> <td>Cllr Roberts</td> <td>Town Hall Trust</td> <td style="text-align: center;">✓</td> <td></td> </tr> </tbody> </table>			Name	Agenda Item	Personal	Prejudicial	Cllr J. Carroll	Item 15 Town Hall	✓		Cllr J. Magill	Town Hall Trust	✓	✓	Cllr Roberts	Town Hall Trust	✓	
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Cllr J. Magill	Town Hall Trust	✓	✓															
Cllr Roberts	Town Hall Trust	✓																
170-18	4	<u>APPROVAL OF MINUTES</u> To approve the minutes of the Town Council meeting held on Tuesday 21 st August 2018. RESOLVED The minutes were approved. Proposed Cllr Whittingham; Seconded Cllr Magill. All in favour.																

- 171-18 5 **REPORT FROM THE MAYOR**
Business Park Developments
The Mayor, along with Cllr Magill and the Town Clerk, had attended a meeting with Chris Hill with regard to the Business Park, to discuss the lack of progress. Chris Hill said the Town Council Should write a letter to Shropshire Council confirming that The Town Council were prepared to put money into this project. It would also be helpful if the Crowgate site could be acquired from the present owner, and another building put up to attract other businesses.
Adoption of the Road at The Wintles
RESOLVED The Town Council will cut the verges as part of their verge cutting policy for the rest of the town: Shropshire Council will adopt the road 'hedge to hedge'. Council Officer Richard Ayton will meet with the Town Council to draw up a new Service Level Agreement.
- 172-18 6 **REPORT FROM THE CLERK**
The Clerk had attended the Mayors and Clerks Meeting at Shrewsbury. The Clerk had stressed that Town Councils were there to provide services to their town, supported by the precepts. Shropshire Council's focus seemed to be more about saving money. Smaller Town Councils need to support local services which are taken for granted in larger towns, so the precepts were disproportionate. It might be advantageous for smaller Parish Councils to cluster together to set precepts to support some local services such as SpArC or Enterprise House, or for the Town Councils to co-ordinate the requests rather than the same organisations to approach each Parish Council directly.
The condition of the roads was discussed. Filling the potholes had been the priority; now more substantial patching will iron out the bumps.
The Job Centre had requested permission for a Work Experience Placement with the Town Council. **RESOLVED** Agreed. Proposed Cllr Roberts; Seconded Cllr Houghton. All in favour.
- 173-18 7 **UNITARY COUNCILLOR**
The Underground
Cllr. Keeley sought clarification about the cost for the new pump, and also the progress on the bank mandates to change over the signatories to the present committee. As their on-going income is small, it would be helpful to be able to access monies held in reserve to pay for these repairs and install a new thermostatically controlled heating system. Bookings are increasing.
Cllr Whittingham will join the Underground Committee.
Enterprise South West
Nick Lawrence met with Cllr Keeley, Peter Phillips and Mike Ashwell. He now has a better idea of the services provided by Enterprise House. Mr Lawrence was talking about a portfolio for economic growth so the meeting was fairly positive. Cllr Keeley's impression was that Shropshire Council will assess the strength of support for initiatives such as Enterprise South West, so we need to stress its importance to our community. Cllr Carroll said the Town Council will look at how they can support Enterprise House.
- 174-18 8 **PUBLIC PARTICIPATION SESSION**
There were no members of the public present.
- 175-18 9 **PLANNING**
18/04079/TCA Application to fell 3 trees on Copall Paddock.

RESOLVED Cllr Roberts proposed that the advice of the Tree Warden, who had inspected the site, should be followed. Seconded Cllr Whittingham. All in favour.

MONTHLY FINANCES

- i. To note the Bank Reconciliation.
RESOLVED The bank balances were noted. Proposed Cllr Whittingham, Seconded Cllr Bance. All in favour.
- ii. To approve the following invoices for payment:

Payee	Item	Invoice	Amount £
Shropshire County Pension Fund	Monthly pension payment	September	640.21
HMRC	PAYE and NI	September	762.50
Staff salaries	4 staff	September	2128.22
G.J.Rippon	Expenses	182	252.50
PHS	Annual payment	183	90.30
BCBS	Materials	184	106.82
A Wallace	street cleaning	185	23.55
Exemplum	Printing	186	196.38
Exemplum	Printing	187	407.88
Tony Baker	Maintenance	188	780.00
J.P. Brayford	Allotments	189	79.80
G. Dudley	Toilet cleaning	190	336.00
C.Owen	minute taker	191	37.56
Walking Festival	Grant	192	620.00
Park Run	Grant	193	1000.00
Railway Society	Grant	194	1000.00
Castle Carols	Grant	195	500.00
House on Crutches	Grant	196	250.00
Michaelmas Fair	Grant	197	1000.00
Football Club	Grant	198	1000.00
Open Studios	Grant	199	250.00
For Information			
Eon	Electricity	200	42.56
Water Plus	Water rates	201	53.06
Water Plus	Water rates	202	19.62
Water Plus	Water rates	203	31.83
BT	telephone	204	657.74
Shropshire Council	Rates	205	108.00
	Total		12374.53

Following a query re exact work undertaken, there was a plea to the Clerk to ask for all bills to be itemised for clarity. There was an additional invoice for Paul Eldridge for Cleaning (£20).

RESOLVED That all invoices, including for Paul Eldridge, to be paid.

Proposed Cllr Magill; Seconded Cllr Roberts. All in favour.

The Finance Committee were asked to look at the Public Hall budget for next year, in addition to finalising the lease, at their next meeting.

- 177-18 11 **COMMEMORATION OF WW1**
To discuss and decide on the purchase of ‘Tommy silhouettes’ for display around the town. **RESOLVED** 3 will be purchased.
Proposed Cllr Houghton; Seconded Cllr Whittingham. All in favour.
11th November. There will be a lot going on, including 11am Service, films, teas, children's party, buglers, bell-ringing and bonfire. Details will be put on facebook/website, and a mini newsletter issued.
- 178-18 12 **NEIGHBOURHOOD PLAN**
Andrea Pellegram is invited on 15th October (provisionally) to meet with the Town Council and then the Town Plan Group to start the process.
- 179-18 13 **ALLOTMENT ANNUAL RENT**
a) To consider a report on allotment annual rent
b) To approve an increase (approx 1.5%) to the 2019 allotment annual rent.
RESOLVED Agreed. Proposed Cllr Magill; Seconded Cllr Whittingham. All in favour.
- 180-18 14 **TOWN PLAN**
A Leader Grant (European Funding) is being applied for to fund the Elephant Project, which will involve much of the community, including local artists, with trails, market, phone apps, etc. The Castle Land Trust have given permission to house the largest elephant: the rest will be on private land and council land. It is an exciting project drawing on the history of Bishop's Castle.
- 181-18 15 **TOWN HALL AND TOWN HALL TRUST**
a) To receive an update on the Town Hall and the Town Hall Trust
b) To discuss the security of the Town Hall.
Finances are sound. The big events such as weddings bring in the money: the smaller events support the community.
The issue of teenagers messing about (mainly in the holidays) around the Town Hall was discussed. The Community Police are to be notified.
- 182-18 16 **REPORTS ON MEETINGS ATTENDED**
Cllr Whittingham had attended a Christmas Lights Meeting which was poorly attended. However, things are in hand, although volunteers to steward welcome.
The Community Land Trust are pursuing the purchase of the Methodist Chapel. There will be a 4 week period to allow anyone else to express an interest before the purchase proceeds.
- 183-18 17 **ITEMS FOR FACEBOOK / WEBSITE**
Civic Awards Night.
Armistice Commemorations.
Christmas Lights: Stewards required.
- 184-18 18 **EMERGENCY PROTOCOL**
As this was a confidential item the press and public were asked to leave the room.
RESOLVED Cllr Houghton proposed that the Clerk be authorised to purchase any necessary items up to a value of £500. Seconded Cllr Magill. All in favour.
- 185-18 19 **NEXT MEETING**
Tuesday 16th October, 7.30pm
Meeting closed at 9.30pm.