



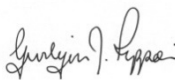
Bishop's Castle TOWN COUNCIL



Gwilym J Rippon Cert. He CEG, PSLCC
Town Clerk
Tel: 01588 638141
Email: townclerk@bishopscastle.co.uk

The Town Hall
Bishop's Castle
Shropshire
SY9 5BG

**MEMBERS OF THE COUNCIL YOU ARE HEREBY SUMMONED
TO ATTEND A MEETING OF BISHOP'S CASTLE TOWN COUNCIL
WHICH WILL BE HELD IN THE COUNCIL CHAMBER, TOWN HALL
ON TUESDAY 17th APRIL 2018 AT 7.30 PM**

Signed:  PSLCC, Cert HE Ceg
TOWN CLERK

Date: 10th April 2018

A G E N D A

FIRE PROCEDURE

1.	<u>APOLOGIES</u> To note apologies																								
2.	<u>TO CO-OPT NEW COUNCILLORS</u> To discuss and decide to co-opt any new councillors and receive Acceptances of Office																								
3.	<u>DECLARATIONS OF INTEREST</u> a) To declare any disclosable pecuniary interests. b) To declare any personal interests.																								
4.	<u>APPROVAL OF MINUTES</u> To approve the minutes of the Town Council meeting held on Tuesday 20 th March 2018																								
5.	<u>REPORT FROM THE MAYOR</u> To receive a report from the Mayor																								
6.	<u>REPORT FROM THE CLERK</u> To receive a report from the Clerk																								
7.	<u>UNITARY COUNCILLOR</u> To receive a report from the Unitary Councillor																								
8.	<u>PUBLIC PARTICIPATION SESSION</u> Members of the public wishing to speak should give prior notification of their wish to speak																								
9.	<u>PLANNING</u> No planning to date.																								
10.	<u>MONTHLY FINANCES</u> <ol style="list-style-type: none"> i. To note the Bank Reconciliation ii. To approve the following invoices for payment: <table border="1" data-bbox="255 1825 1508 2049"> <thead> <tr> <th>Payee</th> <th>Item</th> <th>Invoice</th> <th>Amount £</th> </tr> </thead> <tbody> <tr> <td>Shropshire County Pension Fund</td> <td>Monthly pension payment</td> <td>April Return</td> <td>629.10</td> </tr> <tr> <td>HMRC</td> <td>PAYE and NI</td> <td>April Return</td> <td>739.89</td> </tr> <tr> <td>Staff salaries</td> <td>4 staff</td> <td>April Return</td> <td>2039.21</td> </tr> <tr> <td>Shropshire County Pension Fund</td> <td>Deficit sum Payment Annual</td> <td>6</td> <td>100.00</td> </tr> <tr> <td>Belvidere Lifts</td> <td>Lift Maintenance</td> <td>7</td> <td>132.00</td> </tr> </tbody> </table>	Payee	Item	Invoice	Amount £	Shropshire County Pension Fund	Monthly pension payment	April Return	629.10	HMRC	PAYE and NI	April Return	739.89	Staff salaries	4 staff	April Return	2039.21	Shropshire County Pension Fund	Deficit sum Payment Annual	6	100.00	Belvidere Lifts	Lift Maintenance	7	132.00
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Viking	Stationery	8	68.70
Shropshire Council	Install bollard	9	419.97
Cllr. Naiad	Travel expenses	10	40.50
A. Wallace	Street Cleaning	11	31.40
G.J.Rippon	Expenses (mileage, software and keys cut	12	189.05
Blachere	Hire of lights	13	1894.49
Tony Baker	Maintenance	14	550.00
Tony Baker	Maintenance to Pubic hall	15	1820.00
G. Dudley	Toilet cleaning	16	336.00
Shropshire Council	Joint energy	17	506.34
Telescopic window cleaning	Window cleaning	18	45.00
John Moody	Structural report of Public Hall	19	350.00
Bowen Consultants	Business park report	20	11340.00
j. Osborne	Minute taker fee	21	187.80
For Information			
Shropshire Council	Rates	4	104.17
Shropshire Council	Rates	5	53.40
	Total		21577.02
G. Dudley	Maintenance		£605.00

11. TO DISCUSS AND DECIDE ON THE PURCHASE OF LAMPOST POPPIES FOR THE BRITISH LEGION

See report included)

12. UPDATE FROM THE STAFFING COMMITTEE

To receive an update from the staffing committee together with recommendations.

See report included)

13. UPDATE IN RESPECT OF THE PUBIC HALL

1. To receive a copy of the structural engineers report together with remedial work carried out so far.
2. To discuss and decide on the method of accessing the roof to the rear of the Public Hall
Either: -
 - a. Rent a cherry picker
 - b. Purchase a tower scaffold (this could be used on future occasions).

14. TO DISCUSS AND DECIDE ON AWARDING THE NEW CONTRACT FOR MAINTENANCE OF STREET FURNITURE.

The street furniture maintenance contract is due for renewal two quotes have been received.

15. TOWN PLAN

To receive an update on the Town Plan

To be presented with a policy from the Community Plan meeting

16. TOWN HALL TRUST

To receive an update on the Town Hall and the Town Hall Trust

17. VERGES AND HEDGES

To discuss and approve proposals for wildlife friendly maintenance of verges and hedges

18.	<u>ALLOTMENTS</u> To approve costs of boarding, paths etc of £420 +VAT to alter a single full sized plot to micro plots
19.	<u>GDPR UPDATE</u> To receive an update on GDPR requirements
20.	<u>REPORTS FROM MEETINGS ATTENDED</u> To receive reports from meetings attended
21.	<u>ITEMS FOR FACEBOOK/WEBSITE</u> To consider items for inclusion on the Facebook page
22.	<u>NEXT MEETINGS</u> 15 th May 2018 (Annual meeting together with the regular meeting).