



# BISHOP'S CASTLE TOWN COUNCIL



GWILYM J. RIPPON Cert. HE Ceg., MILCM  
TOWN CLERK  
Tel: 01588 638141  
E-mail: townclerk@bishopscastle.co.uk

THE TOWN HALL  
BISHOP'S CASTLE  
SHROPSHIRE  
SY9 5BG

wsswd

**MEMBERS OF THE COUNCIL YOU ARE HERBY SUMMONED  
TO ATTEND A MEETING OF BISHOP'S CASTLE TOWN COUNCIL  
WHICH WILL BE HELD IN THE COUNCIL CHAMBER, TOWN HALL  
ON TUESDAY 20<sup>th</sup> JUNE 2017 AT 7.30 PM**

Signed:

MILCN, Cert HE Ceg

Date: 14<sup>th</sup> June 2017

TOWN CLERK

## A G E N D A

### FIRE PROCEDURE

1.	<b><u>APOLOGIES</u></b> To note apologies
2.	<b><u>TO CO-OPT NEW COUNCILLORS</u></b> To discuss and decide to co-opt any new councillors and receive Acceptances of Office
3.	<b><u>DECLARATIONS OF INTEREST</u></b> a) To declare any disclosable pecuniary interests. b) To declare any personal interests.
4.	<b><u>APPROVAL OF MINUTES</u></b> To approve the minutes of the Annual Town Council meeting held on Tuesday 16 <sup>th</sup> May 2017
5.	<b><u>REPORT FROM THE MAYOR</u></b> To receive a report from the Mayor
6.	<b><u>REPORT FROM THE CLERK</u></b> To receive a report from the Clerk
7.	<b><u>UNITARY COUNCILLOR</u></b> To receive a report from the Unitary Councillor
8.	<b><u>PUBLIC PARTICIPATION SESSION</u></b> Members of the public wishing to speak should give prior notification of their wish to speak
9.	<b><u>PLANNING</u></b> To discuss and decide on the following planning applications a) 17/01886/FUL Application for the erection of 3 terraced dwellings following demolition of existing buildings, formulation of vehicular access and parking area; Lyndhurst, Harley Jenkins street, SY9 5AH ( <i>carried forward from May</i> ). b) 17/02362/TCA Application to fell 2 Semi-mature Sycamore Trees(T1)(T4); cut back overhanging branches of one Sycamore Tree (T2) and reduce branches of Holly Tree (T3) within Conservation Area at 2 Church Lane, SY9 5AF c) 17/02698/TCA Application To fell 1 Holly tree and 1 Ash tree within Conservation Area at

The Manse, High Street, SY9 5BQ

- d) FOR INFORMATION ONLY - 17/02341/CPE Application for Certificate of lawful development to confirm that the proposed development of a second floor summer room was within permitted development; 10 the Novers, SY9 5DN.

10.

i. **MONTHLY FINANCES**

To receive any recommendations from the Finance & Resources Committee

ii. Electronic banking:

To discuss and decide in changing banks from HSBC to Unity Trust Bank

iii. To receive the Internal Auditor's report

iv. To receive end of year accounts

v. To agree the annual governance return

vi. To agree the annual return.

vii. To approve the following payments made between meetings under delegated powers

To Payee	Item	Invoice	CHQ	VAT	Amount £
J P Green	Balcony & fence public hall	24/04/17	105184		750
C M Jones	As above	24/04/17	105185		750
RC Jones	As above plant & labour	0972	105186	350	2100
G J & S A Dudley	Auction yd toilets cleaning	8/5/17	105187		216

viii. To approve the following invoices for payment

Payee	Item	Invoice	VAT	Amount £
Shropshire Council Pension Fund	Monthly pension payment	May Return		75.07
HMRC	PAYE and NI	JUNE Return		602.71
Staff salaries	3 staff	June standing orders Including Town Clerk's May		2252.81
Andrew B Wallace	Mondays street cleaning	256 3/6/17		22.50
Meg Gwilliam	Expenses – antivirus for Council laptop	Expenses claim form 31/5/17	6.66	39.95
Gwilym Rippon	Expenses – council computer, lockbox for Auction Yard	Expenses claim form	68.06	408.38
GJ & SA Dudley	Auction Yard toilets 10/5 – 13/6	13/6/17		420.00
GJ & SA Dudley	General maintenance	13/6/17		605.00
Exemplum	p/copying in May	25809	19.01	114.07
Halls SMS	Toilet rolls for public toilets	15967	12.96	77.76
Highline Electrical Ltd	Corrick's Rise light fix	1592	30.20	181.20
Viking	Stationery, general office equip.	172913	25.02	150.14
Rialtas Business Solutions Ltd	Training on finance package	25576 13/6/17	93.30	559.80
Shropshire Council	Application for marriage venue			1830.00
<b>DIRECT DEBITS (for information)</b>				
Pitney Bowes	Franking postage by phone	71570828		50.00
E-on	Bowling club (playing fields)	H1468C6836	1.48	31.14
E-on	Bowling club (playing fields)	H1480EB2FC	1.21	27.55
Shropshire Council	NDR public toilets <b>June</b>			55.00
Shropshire Council	NDR council office <b>June</b>			97.00

11.	<p><b><u>GENERAL POWER OF COMPETENCE</u></b>  To <b>resolve</b> that Bishop’s Castle Town Council meets the eligibility criteria for the General Power of Competence (the number of elected councillors meets or exceeds two thirds of the total and the Clerk holds at least one of the sector specific qualifications)</p>
12.	<p><b><u>MINUTE SECRETARY</u></b>  To <b>resolve</b> to employ a minute secretary for full council meetings</p>
13.	<p><b><u>COMMUNITY PARTNERSHIP</u></b>  To receive an update on the Community Partnership</p>
14.	<p><b><u>TOWN HALL TRUST</u></b>  To receive an update on the Town Hall and the Town Hall Trust</p>
15.	<p><b><u>ALLOTMENTS</u></b>  To receive a brief report on Allotments.  To <b>resolve</b> to authorise the reimbursement of fuel expenses to two volunteers from the Allotment Society who have undertaken to regularly trim communal areas.</p>
16.	<p><b><u>REPORTS FROM MEETINGS ATTENDED</u></b>  To receive reports from meetings attended</p>
17.	<p><b><u>ITEMS FOR FACEBOOK/WEBSITE</u></b>  To consider items for inclusion on the Facebook page</p>
18.	<p><b><u>NEXT MEETINGS</u></b>  18<sup>th</sup> July, 15<sup>th</sup> August 2017,19<sup>th</sup> September, 17<sup>th</sup> October, 21<sup>st</sup> November and 19<sup>th</sup> December</p>