



BISHOP'S CASTLE TOWN COUNCIL



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THE TOWN HALL
BISHOP'S CASTLE
SHROPSHIRE
SY9 5BG

wsswd

**MEMBERS OF THE COUNCIL YOU ARE HERBY SUMMONED
TO ATTEND A MEETING OF BISHOP'S CASTLE TOWN COUNCIL
WHICH WILL BE HELD IN THE COUNCIL CHAMBER, TOWN HALL
ON TUESDAY 18th JULY 2017 AT 7.30 PM**

Signed:

MILCN, Cert HE Ceg

Date: 12th July 2017

TOWN CLERK

A G E N D A

FIRE PROCEDURE

1.	<u>APOLOGIES</u> To note apologies
2.	<u>TO CO-OPT NEW COUNCILLORS</u> To discuss and decide to co-opt any new councillors and receive Acceptances of Office
3.	<u>DECLARATIONS OF INTEREST</u> a) To declare any disclosable pecuniary interests. b) To declare any personal interests.
4.	<u>APPROVAL OF MINUTES</u> To approve the minutes of the Annual Town Council meeting held on Tuesday 20 th June 2017
5.	<u>REPORT FROM THE MAYOR</u> To receive a report from the Mayor
6.	<u>REPORT FROM THE CLERK</u> To receive a report from the Clerk
7.	<u>UNITARY COUNCILLOR</u> To receive a report from the Unitary Councillor
8.	<u>PUBLIC PARTICIPATION SESSION</u> Members of the public wishing to speak should give prior notification of their wish to speak
9.	<u>PLANNING</u> To discuss and decide on the following planning applications: a) 17/02846/FUL, 5 Welsh Street Gardens, SY0 5BH, erection of single storey rear extension b) 17/02935/REM, proposed res. Development west of Lavender Bank; phase 1 approval of reserved matters pursuant to 14/02632/OUT for mixed res. Development. c) 17/03031/CPE, 10 the Novers, SY9 5DN, application for Certificate of lawful development to confirm that the proposed development of a second floor summer room was within permitted development. d) 17/03101/FUL, 6 Corporation Street Bishops Castle Shropshire SY9 5AN, application for

Formation of vehicular access and erection of car-port to front elevation
 e) Pre application for preliminary scheme layout at Oakmeadow for BCCLT
 DECISIONS:

a) 17/01408/FUL, 68-70 Church St, SY9 5AE; change of use of ground floor from A1 (shop) to A5 (hot food takeaway)

10.

MONTHLY FINANCES

To note the sum of £1117.00 received by BACS from Shropshire Council (broadband)

i. To approve the following payments made between meetings under delegated powers

To Payee	Item	Invoice	CHQ	VAT	Amount £
Shropshire County Pension Fund	Pension fund underpayment correction				235.48

ii. To approve the following invoices for payment

Payee	Item	Invoice	VAT	Amount £
Shropshire County Pension Fund	Monthly pension payment	July Return		456.90
HMRC	PAYE and NI	July Return		501.17
Staff salaries	3 staff	July salaries		1478.46
Andrew B Wallace	Mondays street cleaning	260		22.50
GJ & SA Dudley	Auction Yard toilets	8/7/17		300.00
Tony Baker	Painting and general work	5/7/2017		300.00
ESWS	Pc & scanner set up	10311	12.50	75.00
Halls Holdings Ltd	Valuation report	503/9006	68.50	411.00
Highline Electrical Ltd	Lighting repairs	1634	189.52	1137.11
Telescopic Window Cleaning	June window cleaning, town hall	28 Jun 17		45.00
Promo Printing	Stickers for planters	PP0527117	3.40	20.40
The Mailing Room	Annual maintenance	1211087	33.60	201.60
SLCC	Book Local Council Administration 10 th ed	122879		73.60
R C Jones	Steel etc for decking	0970	52.00	312.00
Water Plus	Surface water drainage TH	00207741		64.01
DIRECT DEBITS (for information)				
Shropshire Council	NDR public toilets July	<i>(last payment this yr)</i>		55.00
Shropshire Council	NDR council office July			97.00

11. USE OF THE RECREATION GROUND

To discuss and decide on the request from the Michaelmas Fair Committee to use the recreation field as a car park

12. SAFE KEEPING OF COUNCIL REGALIA

To discuss and decide on the method of ensuring secure location for Council Regalia

13. STAFFING ISSUES

To discuss and decide on delegating authority to the clerk in consultation with the Chair of Staffing to appoint a minute secretary.

14. COMMUNITY PARTNERSHIP

To receive an update on the Community Partnership

15. TOWN HALL TRUST

To receive an update on the Town Hall and the Town Hall Trust

<p>16.</p>	<p><u>ALLOTMENTS</u> To receive a brief report on Allotments. To resolve to authorise the purchase of more ground cover plastic matting for the vacant plots (up to £300). To approve an increase of the annual grant to the Allotment Society to £400. To authorise a cheque for £400 for the current year (current year not yet paid). To note that the possible purchase with grant funding of a super lockable shed at the allotment site, to be owned by Council and used jointly by council (for secure storage) and the allotment society committee, will be explored by Cllr Carroll, Assistant Clerk M Gwilliam, Allotment Society Chair S Halliday, and Shropshire Council Community Enablement Officer M Mead. To discuss the staged replacement of the rabbit proof fencing and to assess whether any grant funding can be found to help</p>
<p>17.</p>	<p><u>REPORTS FROM MEETINGS ATTENDED</u> To receive reports from meetings attended</p>
<p>18.</p>	<p><u>ITEMS FOR FACEBOOK/WEBSITE</u> To consider items for inclusion on the Facebook page</p>
<p>19.</p>	<p><u>NEXT MEETINGS</u> 15th August, 19th September, 17th October, 21st November, and 19th December 2017</p>