



# BISHOP'S CASTLE TOWN COUNCIL



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## MINUTES of the meeting of the FINANCE & RESOURCES COMMITTEE ON MONDAY 17<sup>th</sup> OCTOBER 2016 AT 6.30 PM

In the Council Chamber, Bishop's Castle Town Hall.

**PRESENT:** Cllr R Houghton (Chairman), Cllrs K Bavastock, J Carroll, A Roberts, G Perry and S Harris.  
**IN ATTENDANCE:** Mrs M Seldon (Clerk)

### **60.16F APOLOGIES**

To note apologies  
There were none to receive

### **61.16F DECLARATIONS OF INTEREST**

- a) To declare any disclosable pecuniary interests.
- b) To declare any personal interests.

Cllr R Houghton – Shropshire Council finance discussions

### **62.16F MINUTES OF THE MEETING**

To approve Minutes of the Meeting of the Finance and Resources Committee held on Tuesday 20<sup>th</sup> September 2016  
Proposed Cllr Bavastock, seconded Cllr Roberts and **RESOLVED.**

### **63.16F PAYMENT AUDIT**

#### **Standing item:**

To audit payments, invoices and delivery notes on a monthly basis  
Cllr Carroll, Cllr Bavastock and Cllr Harris performed the audit and all were satisfied with the findings.  
These were confirmed as correct and the payments ready for approval by the full council at their meeting on Tuesday 18<sup>th</sup> October.

### **64.16F BUDGET PREPARATION:**

- a) To receive Clerk's report on items from September meeting

The Clerk reported on the queries from the last meeting about the cost of the forthcoming elections in May 2017. As there had been no helpful information from either SALC or Shropshire Council Elections she had used an invoice from the recent Herefordshire Council elections to estimate the cost. These were then distributed.

The Clerk had also investigated as far as she was able to the recent information from NALC regarding capping for all Councils on the setting of precepts. This would not take place for the forthcoming year and it was thought that the amount that the Town Council precepts was below the gross threshold.

- b) To review the draft budget and discuss the implications and expectations of each cost centre.

The Clerk tabled the draft budget and explained each cost centre and the details. The written explanations had not yet been done – but would be prepared ready for full council. Each line of the budget was discussed and with a few minor amendments agreed. There was a lot of discussion about the amount that the Committee felt was appropriate for SpArC Leisure and it was decided that the full council should choose.

The Clerk would update and amend the budget where appropriate and it would be distributed to Councillors before the November meeting.

### **65.16F SHROPSHIRE COUNCIL'S FINANCIAL STRATEGY**

Standing item to report any update  
No further news