



BISHOP'S CASTLE TOWN COUNCIL



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THE TOWN HALL
BISHOP'S CASTLE
SHROPSHIRE
SY9 5BG

Dear Councillor

You are summoned to attend a meeting of the

**FINANCE & RESOURCES COMMITTEE
ON TUESDAY 8th MARCH 2016 AT 7.00 PM**

In the Council Chamber, Bishop's Castle Town Hall.

Signed:

Date: 1st March 2016

TOWN CLERK

Cllrs K Bavastock, J Carroll, S Harris, J Magill, R Houghton

A G E N D A

FIRE PROCEDURE

01.16F ELECTION OF COMMITTEE CHAIRMAN

To elect a Chairman for the Committee

02.16F APOLOGIES

To note apologies

03.16F DECLARATIONS OF INTEREST

- a) To declare any disclosable pecuniary interests.
- b) To declare any personal interests.

04.16F INTERNAL AUDIT

To discuss and allocate roles for preparation of the Internal Audit procedure

05.16F RISK ASSESSMENT 2016

To review the 2016 Risk Assessment and discuss any points of concern

06.16F ASSET REGISTER 2016

To review the 2016 Asset Register and discuss any points of concern

07.16F REVIEW OF INTERNAL CONTROLS 2016

To assess draft Review of Internal Controls 2016 and consider action points

08.16F DISCRETIONS POLICY (Pensions)

To agree a policy to submit to Shropshire Council

09.16F SHROPSHIRE COUNCIL

To discuss implications arising from financial meetings with Shropshire Council and impact on budget from 2017/18

10.16F FINANCIAL REPORT

To receive a report from the Clerk and RFO and discuss items required to feedback and recommendations to full council

DATE OF NEXT MEETING:

Tuesday 12th April