

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE
BISHOP'S CASTLE TOWN COUNCIL WILL BE HELD
IN THE COUNCIL CHAMBER, TOWN HALL
ON TUESDAY 26th JANUARY 2016 AT 7.30 PM

**Signed:
2016**

Date: 20th January

TOWN CLERK

PLEASE NOTE THAT PLANS FOR DISCUSSION
WILL BE AVAILABLE FOR VIEWING FROM 7.15pm

**A G E N D A
FIRE PROCEDURE**

195.15/16 APOLOGIES

To note apologies

196.15/16 DECLARATIONS OF INTEREST

- a) To declare any disclosable pecuniary interests.
- b) To declare any personal interests.

197.15/16 APPROVAL OF MINUTES

To approve the Minutes of the Town Council meeting held on Tuesday 5th January 2016

198.15/16 REPORT FROM THE MAYOR

199.15/16 MEMBERS OF THE PUBLIC WISHING TO SPEAK

Members of the public wishing to speak must give prior notification of their wish to speak.

200.15/16 ACCOUNTS FOR PAYMENT

i) To receive the monthly payment/receipt schedule and then approve the accounts listed below and instruct signatories to authorise payment.

a) Town Council:

Staff costs (excluding HMRC)	1487.31
Shropshire Council Pension Fund	369.06
HMRC PAYE and NI	435.02
HMRC PAYE underpayment	622.85
HALLS SMS – bin liners (Invoice No. 8695)	87.55
Exemplum Ltd. – Photocopying December (Invoice No. 22766)	29.04
Exemplum Ltd. – Annual Facility Fee (Invoice No.22677)	90.00
Mary Seldon – expenses (underpaid by £13.20p at previous meeting)	13.20

b) Town Hall Renovation Project Costs

BCHRC – development and production costs of TH heritage packs (Invoice No. 419/Services/2015	1,200.00
BCHRC – supplying shelf storage space for 1 year (Invoice No. 420/DA03/16	275.00

c) Mayor's Charity Account

Bridgnorth and District Crime Prevention Panel/Crucial Crew	133.00
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To consider request from BC Medical practice for funding of a training course for a new employee

d) Direct Debits:

BT Business Bill – Phone services (Notification 13/07/2016)	132.35
BT Business Bill – Broadband services (Notification 12/07/2016)	40.80

1. To approve Assistant Clerk's extra hours of 5 hours per month for the forthcoming 5 months in order to act as Minute Secretary for the joint agency meetings to secure the asset transfer of the business park.

1. To receive and discuss quotation from Access and Habitat Management for the work on the old bike track to utilise the space for additional allotments

201.15/16 TO EXCLUDE MEMBERS OF PRESS AND PUBLIC

To resolve that by the Public Bodies (Admission to Meetings) Act 1960 and under Section 100(A) of the Local Government Act 1992, the public and press be excluded for the remainder of the meeting on the grounds the business involves the likely disclosure of exempt information as defined in the Acts.

202.15/16 TOWN HALL RENOVATION PROJECT

1. To receive an update on the current position with regard to ending the project
2. To receive an update on the current position with regard to signing off the project
3. To receive recommendations and options as to the way forward
4. To make decisions to enable the project to come to a successful and swift conclusion

Date of next meeting:
Full Council – Tuesday 23rd February 2016