

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE  
BISHOP'S CASTLE TOWN COUNCIL WILL BE HELD  
IN THE COUNCIL CHAMBER, TOWN HALL  
ON TUESDAY 23rd FEBRUARY 2016 AT 7.30 PM

**Signed:**  
**2016**

**Date: 17th February**

TOWN CLERK

PLEASE NOTE THAT PLANS FOR DISCUSSION  
WILL BE AVAILABLE FOR VIEWING FROM 7.15pm

**A G E N D A**  
FIRE PROCEDURE

**203.15/16 APOLOGIES**

To note apologies

**204.15/16 DECLARATIONS OF INTEREST**

- a) To declare any disclosable pecuniary interests.  
b) To declare any personal interests.

**205.15/16 APPROVAL OF MINUTES**

To approve the minutes of the Town Council meeting held on Tuesday 26th January 2016

**206.15/16 CLERK'S REPORT**

a) Update on discussions from the January meetings and other matters for information only:

- Annual Town Meeting Arrangements
- Street Lighting Budget and Expenditure
- Working with Shropshire Council through financial difficulties
- Feedback from BC Newsletter

**207.15/16 REPORT FROM THE MAYOR**

**208.15/16 MEMBERS OF THE PUBLIC WISHING TO SPEAK**

Members of the public wishing to speak must give prior notification of their wish to speak.

**209.15/16 UNITARY COUNCILLOR**

To receive a report from the Unitary Councillor

**210.15/16 TOWN & COUNTRY PLANNING ACT 1990**

**Applications:**

Reference: 16/00151/FUL (validated: 14/01/2016)

Address: Proposed Residential Development Land, Kerry Green, Bishops Castle

Proposal: Erection of dwelling and formation of vehicular access

Applicant: WKM Construction (Mr Will Chambers, Hurcott, Longhills Road, Church Stretton)

Reference: 16/00262/CPL (validated: 25/01/2016)

Address: Hall Villa, Brampton Road, Bishops Castle

Proposal: Application for Certificate of Lawfulness for the erection of two storey rear extension

Applicant: Mrs Hilary Say

Reference: 16/00091/FUL (validated: 28/01/2016)

Address: The Barn, School Lane, Bishops Castle

Proposal: Alterations and additions to include part single and part two-storey extension; balconies and solar panels

Applicant: Dr A Penney

Reference: 16/00347/FUL (validated: 28/01/2016)

Address: Plasauduon, 5 Bull Lane, Bishops Castle

Proposal: Erection of two-storey extension following demolition of existing conservatory

Applicant: Mr Stuart Altman (51 Trinity Street, Belle Vue, Shrewsbury)

Reference: 16/00398/ADV (validated: 01/02/2016)

Address: The Three Tuns Inn, Salop Street, Bishops Castle

Proposal: Erect and display various signage

Applicant: Heineken Ltd (PO Box 231, Salford)

**Decisions:**

Reference: 14/02744/OUT (validated: 19/06/2014)

Address: Proposed Residential Development To The East Of, Church Lane, Bishops Castle

Proposal: Outline Planning Application for the erection of 2No detached dwellings and associated garaging; installation of septic tank (to include access)

Decision: **Refuse**

Reference: 14/02743/OUT (validated: 19/06/2014)

Address: Proposed Residential Development To The West Of, Church Lane, Bishops Castle

Proposal: Outline Planning Application for the erection of 2No detached dwellings and associated garaging; installation of septic tank (to include access)

Decision: **Refuse**

Reference: 15/05293/FUL (validated: 15/12/2015)

Address: Sports Centre, Bishops Castle Community College, Brampton Road, Bishops Castle, Shropshire, SY9 5AY

Proposal: Installation of a 50kWp roof mounted Solar PV Array

Decision: **Grant Permission**

**211.15/16 MONTHLY FINANCES**

i) To receive the monthly payment/receipt schedule and then approve the accounts listed below and instruct signatories to authorise payment.

**Town Council:**

Staff costs (excluding HMRC)	1487.31
Meg Gwilliam - additional 5 hours for Business Park Partnership as agreed	38.47
Shropshire Council Pension Fund	369.06
HMRC PAYE and NI	445.22
Enterprise South West Shropshire, newsletter printing ( <i>Invoice No. 9421</i> )	297.73
T Baker, repairs to notice board, coping stone, etc ( <i>Invoice No. 23</i> )	152.26
A Wallace, 4 Mondays ( <i>Invoice No. 204</i> )	26.00
Telescopic Window Cleaning ( <i>Invoice dated 3/2/15</i> )	45.00
Andrew Evans Landscapes, ground maintenance ( <i>Invoice No. 1801</i> )	1331.30
Exemplum, January printing ( <i>Invoice No. 22926</i> )	32.05
M Gwilliam - office expenses	3.75
M Seldon – travel expenses	21.60

**Town Hall Renovation Project Costs**

Communities Can, Nov/Dec/Jan (*Invoice No. CC2015033*) 750.00

Imprint – Town Hall leaflets (*Invoice No. 34987*) 289.00

**Direct Debits:**

British Gas, Auction Yard toilets 23/10/15 – 22/1/16 (*Invoice 951288476*) 237.37

Npower Business Bowling Green 12/10/15 – 11/01/16 (*7953 51303 00*) 87.49

**ii) GRANT APPLICATIONS**

To consider Grant Applications received:

- House on Crutches Museum 100.00
- Bishop's Castle Heritage Resources Centre 100.00

**iii) FINANCE & RESOURCES COMMITTEE**

**a) MONTHLY REVIEW:**

To receive the January monitoring report  
To receive the January bank reconciliation statements  
To note separate expenditure accounts:

- Newsletter
- Town Plan
- Mayor's Charity Account
- Environmental Grant

To note Town Council Reserves

- To receive any recommendations from the Finance and Resources Committee

**212.15/16 STAFFING COMMITTEE**

To receive any recommendations from the Staffing Committee

**213.15/16 TOWN COUNCIL CHAPLAIN**

- a) To receive the role of the Town Council Chaplain  
b) To discuss arrangements for future Civic Events

**214.15/16 TOWN HALL RENOVATION PROJECT**

- a) To receive any report from Trustees  
b) To appoint a councillor as a Town Hall Trust Trustee  
c) To consider a display board on the south side of the Town Hall building

**215.15/16 TOWN PLAN**

To receive an update on the Town Plan and the working parties involved

**216.15/16 BIKE TRACK PROJECT/ALLOTMENTS**

- a) To receive an update on proposed transformation of the site to date  
b) To consider a request to give written permission for rabbit control

**217.15/16 FRIENDS OF THE LIBRARY**

To consider a request from Friends of Bishop's Castle Library to appoint a representative to their committee

**218.15/16 REPORTS FROM MEETINGS ATTENDED**

To receive reports from meetings attended:

- SpArC Advisory Group
- COMA
- THT and TC Liaison Meeting
- PACT
- LJC Planning

**219.15/16 ITEMS FOR FACEBOOK/WEBSITE**

To consider items for inclusion on the Facebook page

**DATES OF FUTURE MEETINGS:**

**Tuesday 15th March 2016**

**7.30pm Council Meeting**