

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE
BISHOP'S CASTLE TOWN COUNCIL WILL BE HELD
IN THE COUNCIL CHAMBER, TOWN HALL
ON TUESDAY 19th JULY 2016 AT 7.30 PM

Signed:

Date: 13th July 2016

TOWN CLERK

**A G E N D A
FIRE PROCEDURE**

52.16/17 APOLOGIES

To note apologies

53.16/17 DECLARATIONS OF INTEREST

- a) To declare any disclosable pecuniary interests.
- b) To declare any personal interests.

54.16/17 TO CO-OPT NEW COUNCILLOR

To co-opt new councillor and receive Acceptance of Office

55.16/17 APPROVAL OF MINUTES

To approve the minutes of the Town Council meeting held on Tuesday 21st June 2016

56.16/17 CLERK'S REPORT

Update on discussions from the June meetings and other matters for information only:

- RoSPA report
- IOSH Managing Safely
- Newsletter
- Update on Legal Claim

57.16/17 REPORT FROM THE MAYOR

58.16/17 MEMBERS OF THE PUBLIC WISHING TO SPEAK

Members of the public wishing to speak must give prior notification of their wish to speak.

59.16/17 UNITARY COUNCILLOR

To receive a report from the Unitary Councillor and discuss the Shropshire Council response to the recent letter from the LJC

60.16/17 TOWN & COUNTRY PLANNING ACT 1990

To note:

Decisions:

Reference: 16/00151/FUL (validated: 14/01/2016)

Address: Proposed Residential Development Land, Kerry Green, Bishops Castle, Shropshire

Proposal: Erection of dwelling and formation of vehicular access

Decision: Grant Permission

61.16/17 MONTHLY FINANCES

i) To receive the monthly payment/receipt schedule and then approve the accounts listed below and instruct signatories to authorise payment.

Town Council:

Payee	Item	Invoice	Method	Amount £
Staff costs	Salaries (gross)	Payroll July	SO	1588.40
Shropshire Council Pension Fund	Monthly pension payment Adjustment	Return July Returns 2015/16	chq	399.78
HMRC	PAYE and NI	Return July	chq	435.26
Meg Gwilliam	Extra hours for CLT work + pay increase	27/07/2016	chq	40.26
Mary Seldon	Expenses – Pay increase	27/07/2016	chq	34.43
Access & Habitat Management	Work on the new allotments	0809	Chq	6508.13
DMH Solutions Ltd	Local Council Risk System	833	Chq	132.00
Bishop's Castle Public Hall	Donation for Wi-Fi	Minutes	chq	75.00
Bishop's Castle Public Hall	Hire for Town Plan drop-in	1617MH_15	chq	70.00
Bishop's Castle PCC (Barn)	Hire for Town Plan drop-in	28th June	chq	25.00
Keith Whiddon	Town Plan sundries	24/06/2016	chq	72.72
Halls SMS	Toilet Roll Holders Toilet Rolls	12143 13179	Chq	282.21 38.88 321.09
RBS Software Solutions	Financial package software	25016	Chq	883.80
Playsafety Ltd	Play area inspections	023556	Chq	357.00
Andrew B Wallace	Street cleaning on Mondays	221	Chq	21.60
Allplas.co.uk Ltd	Weed suppressant fabric	INV- BT95BG10006259	Chq	510.00
Exemplum Ltd	Toner	23728	Chq	9.54
Exemplum Ltd	May photocopying	23803		73.34 82.88
The Mailing Room	Annual Maintenance	1205268	Chq	192.00
Evelyn Bowles	Refund: HLF	05/07/2016	Chq	250.00
Shropshire Council	Town Plan: Maps for Drop-In	XRP000653	Chq	8.40
Shropshire Council	Premises Licence: Town Centre and Adjacent Street	20925	Chq	70.00 180.00 250.00
Enterprise South West Shropshire	Photocopying Town Plan and meeting room	9722	Chq	109.20

ii) FINANCE & RESOURCES COMMITTEE

To receive an update on the Committee Meeting: Tuesday 12th July and discuss any required decisions

iii) EQUIPMENT FOR MAINTENANCE

To receive a request from the Clerk to purchase a tool box and tools for use at the Town Hall

iv) MONTHLY REVIEW

- a) To receive the June budget monitoring report
- b) To receive the June bank reconciliation statements
- c) To receive revised statements of accounts from RBS Financial Package

62.16/17 CHRISTMAS LIGHTS

To receive an update on the council proposal to organise the Christmas Lights day

63.16/17 ALLOTMENTS

a) To discuss rabbit control

64.16/17 STANDING ORDERS

To review paragraph 5, f ii in the current Standing Orders and discuss an alternative.

65.16/17 ROYAL BRITISH LEGION FORMAL PROPOSAL

To discuss the proposal from the Bishop's Castle branch of the Royal British Legion to the Town Council

66.16/17 TOWN PLAN

To receive an update on the Town Plan and the working parties involved

67.16/17 TOWN HALL TRUST

- a) To receive an update on the Town Hall and the Town Hall Trust
- b) To approve the alterations to area outside the Town Hall.

68.16/17 WIRELESS ACCESS SYSTEM

To discuss the proposal that the Town Hall be used in a wireless access scheme

69.16/17 STATEMENTS OF INTENT

- a) To formalise partnership with the CLT for the Business Park transfer
- b) To formalise partnership with other agencies for the SpArC campaign

70.16/17 REPORTS FROM MEETINGS ATTENDED

To receive reports from meetings attended

71.16/17 ITEMS FOR FACEBOOK/WEBSITE

To consider items for inclusion on the Facebook page

DATES OF FUTURE MEETINGS:

FINANCE COMMITTEE: Monday 15th August – 7.00pm

STAFFING COMMITTEE: Tuesday 16th August – 6.30pm

FULL COUNCIL: TUESDAY 16th AUGUST – 7.30pm