

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE
BISHOP'S CASTLE TOWN COUNCIL WILL BE HELD
IN THE COUNCIL CHAMBER, TOWN HALL
ON TUESDAY 19th APRIL 2016 AT 7.30 PM

Signed:

Date: 12th April 2016

TOWN CLERK

PLEASE NOTE THAT PLANS FOR DISCUSSION
WILL BE AVAILABLE FOR VIEWING FROM 7.15pm

**A G E N D A
FIRE PROCEDURE**

01.16/17 APOLOGIES

To note apologies

02.16/17 DECLARATIONS OF INTEREST

- a) To declare any disclosable pecuniary interests.
b) To declare any personal interests.

03.16/17 TO CO-OPT NEW COUNCILLOR

To co-opt new councillor and receive Acceptance of Office

04.16/17 APPROVAL OF MINUTES

To approve the minutes of the Town Council meeting held on Tuesday 15th March 2016

05.16/17 CLERK'S REPORT

Update on discussions from the March meetings and other matters for information only:

- Correspondence re: Boar's Head bollards
- Renovation Project end
- RBL Bishop's Castle Branch news

06.16/17 REPORT FROM THE MAYOR

07.16/17 MEMBERS OF THE PUBLIC WISHING TO SPEAK

Members of the public wishing to speak must give prior notification of their wish to speak.

08.16/17 UNITARY COUNCILLOR

To receive a report from the Unitary Councillor

09.16/17 TOWN & COUNTRY PLANNING ACT 1990

Applications:

Reference: 16/00748/FUL (validated: 22/03/2016)

Address: 45 Church Street, Bishops Castle, Shropshire, SY9 5AD

Proposal: Change of use from office use to cafe/takeaway establishment

Applicant: Mrs J Stephens (6 Hendomen Drive, Montgomery, Powys, SY15 6RB)

Reference: 16/01163/FUL (validated: 24/03/2016)

Address: The Grange, Kerry Lane, Bishops Castle, Shropshire, SY9 5AU

Proposal: Erection of extension to residential care home; alterations to existing staff accommodation/storage building to provide additional resident bedrooms and ancillary facilities; alterations to parking provision.

Applicant: The Grange Care Providers Ltd (Ms Ashal Odedra, The Grange, Kerry Lane, Bishops Castle, Shropshire, SY9 5AU)

Reference: 16/01259/HHE (validated: 30/03/2016)

Address: White Roses, Bankshead, Bishops Castle, Shropshire, SY9 5JG

Proposal: Erection of a single storey rear extension to detached bungalow dimensions 5 metres beyond rear wall, 5 metres maximum height, 2.5 metres high to eaves

Applicant: Mrs Gillian Martin

Reference: 16/01317/FUL (validated 08/04/2016)

Address: 41A Church Street, Bishop's Castle, SY9 5AD

Proposal: Erection of a 2 storey & single storey extension, removal existing single storey extension and non compliant chimney

Applicant: Mr Andrew Jones (2 Linley Terrace, Pontesbury)

Decisions:

Reference: 16/00398/ADV (validated: 01/02/2016)

Address: The Three Tuns Inn, Salop Street, Bishops Castle, Shropshire, SY9 5BW

Proposal: Erect and display various signage

Decision: Grant Permission

Reference: 16/00399/LBC (validated: 01/02/2016)

Address: The Three Tuns Inn, Salop Street, Bishops Castle, Shropshire, SY9 5BW

Proposal: Erect and display various signage affecting a Grade II Listed Building

Decision: Grant Permission

Reference: 16/00347/FUL (validated: 28/01/2016)

Address: Plasaudon, 5 Bull Lane, Bishops Castle, Shropshire, SY9 5DA

Proposal: Demolition of existing conservatory and erection of two-storey extension to dwelling

Decision: Grant Permission

10.16/17 MONTHLY FINANCES

i) To receive the monthly payment/receipt schedule and then approve the accounts listed below and instruct signatories to authorise payment.

Town Council:

Payee	Item	Invoice	Method	Amount £
Halls SMS	Cleaning materials	9865	chq	30.96
Mary Seldon	expenses	Exp claim	chq	58.30
Andrew Evans Landscapes	tree work Playing Fields		chq	1032.00
Meg Gwilliam	additional 5 hours for Business Park Partnership as agreed		chq	38.47
Enterprise South West Shropshire	newsletter printing	9517	chq	297.73
Telescopic Window Cleaning	March cleaning	30/03/2016	chq	45.00
Highline Electrical Ltd	March repairs	1010	chq	462.00
Auditing Solutions Ltd	Interim Audit	A4389	chq	492.00
Exemplum Ltd	March photocopying	23330	chq	65.86
Andrew B Wallace	extra time Mondays	206	chq	13.60
Staff costs	Salaries excl. HMRC		so	1557.20
Shropshire Council Pension Fund	Monthly pension payment		chq	369.06
HMRC	PAYE and NI		chq	376.47
Mailing Room	Postal rate change	104310	chq	139.20
Mailing Room	Replacement inks x 2		chq	105.48
Sentinel Security Systems	Annual fee	82599	chq	354.00
Viking	Copier paper 3 boxes	77558	chq	70.25
Severn Trent Water	Town Hall surface wtr drainage	875143507	chq	59.60
SALC	Annual membership fee	9019	chq	617.15
SpArC	Grant (Minutes 15/03/2016)	06/04/2016	chq	2,500.00
Direct Debit entries	To be reported at meeting		DD	
			DD	
			DD	

Town Hall Renovation Project Costs

Payee	Item	Invoice	Method	Amount £
J Harper & Sons (Leominster) Ltd	final valuation claim	013	chq	17,701.55
Promo Printing	signs for Town Hall	PP0329316	chq	159.55
Town Hall Trust	Activity plan delivery	13/04/2016	chq	402.52
Town Hall Trust	Capital spend, itemised	13/04/2016	chq	1,114.30

Mayor's Charity Account

Payee	Item	Invoice	Method	Amount £

ii) FINANCE & RESOURCES COMMITTEE

a) To receive any recommendations from the Finance and Resources Committee, including

- To adopt Discretions Policy
- To approve Financial package, LCRS software, and IOSH training

b) To formally approve and adopt the Review of Internal Controls 2016 statement.

c) To retrospectively Minute the Power (s137) for Grants awarded 2015/16

d) To receive any recommendations from the internal auditor – Audit Solutions

e) To receive an recommendation of year financial report from the Clerk

iii) WORKS IN BISHOP'S CASTLE

a) To discuss guerilla gardening at the Laburnam Alley

b) To discuss possible height restriction barrier in the Harley Jenkins Street Car Park

c) To discuss possible height restriction barrier in the Harley Jenkins Street Car Park

11.16/17 TOWN HALL RENOVATION PROJECT

a) To receive any report from Trustees

b) To receive the councillor representatives on the Town Hall Trust

12.16/17 CIVIC/CELEBRATION ARRANGEMENTS

To discuss plans and expenditure for events in 2016

Civic Pride Sunday

13.16/17 TOWN PLAN

To receive an update on the Town Plan and the working parties involved

14.16/17 BIKE TRACK PROJECT/ALLOTMENTS

a) To receive an update on proposed transformation of the site to date

b) To consider and approve expenditure of £1240 + VAT for access track consolidation proposal

b) To approve a request from a potential new tenant to be allowed to keep chickens on the plot

15.15/16 REPORTS FROM MEETINGS ATTENDED

To receive reports from meetings attended:

- SpArC Advisory Group
- CLT and partnerships
- PACT
- LJC Planning
- Public Hall
- ESWS
- Health Forum

16.15/16 ITEMS FOR FACEBOOK/WEBSITE

To consider items for inclusion on the Facebook page

CORRESPONDENCE LIST:

Caravan in Harley Jenkins Car Park

Boar's Head Bollards

Renovation: Final Valuation Certificate

DATES OF FUTURE MEETINGS:

TUESDAY 3RD MAY: ANNUAL TOWN COUNCIL MEETING 7pm

TUESDAY 17TH MAY: TOWN COUNCIL MEETING 7.30pm