

Town Council Agenda 16 August 2016

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE
BISHOP'S CASTLE TOWN COUNCIL WILL BE HELD
IN THE COUNCIL CHAMBER, TOWN HALL
ON TUESDAY 16th AUGUST 2016 AT 7.30 PM

Signed:

Date: 9th August 2016

TOWN CLERK

A G E N D A FIRE PROCEDURE

52.16/17 APOLOGIES

To note apologies

53.16/17 DECLARATIONS OF INTEREST

a) To declare any disclosable pecuniary interests.

b) To declare any personal interests.

54.16/17 TO CO-OPT NEW COUNCILLOR

To co-opt new councillor and receive Acceptance of Office

55.16/17 APPROVAL OF MINUTES

To approve the minutes of the Town Council meeting held on Tuesday 21st June 2016

56.16/17 CLERK'S REPORT

Update on discussions from the June meetings and other matters for information only:

- To note lift SLA agreement
- To receive a report on the auction yard toilets
- RBL
- Christmas Lights

57.16/17 REPORT FROM THE MAYOR

58.16/17 MEMBERS OF THE PUBLIC WISHING TO SPEAK

Members of the public wishing to speak must give prior notification of their wish to speak.

59.16/17 REPORT FROM THE UNITARY COUNCILLOR

60.16/17 TOWN & COUNTRY PLANNING ACT 1990

Applications:

Reference: 16/03234/FUL (validated: 21/07/2016)

Address: 10 Bankshead, Bishops Castle, Shropshire, SY9 5JQ

Proposal: Erection of two storey side and single storey rear extension and erection of front porch

Applicant: Mrs Joanne Currell (10 Bankshead, Welsh Street, Bishops Castle, SY9 5JQ)

Reference: 16/03267/FUL (validated: 22/07/2016)

Address: Windmill Cottage, Bishops Castle, Shropshire, SY9 5EZ

Proposal: Erection of single storey side extension

Applicant: Mr Mark Jarratt (Windmill Cottage, Montgomery Road, , Bishops Castle, Shropshire, SY9 5EZ)

To note:

Decisions:

Reference: 16/00151/FUL (validated: 14/01/2016)

Address: Proposed Residential Development Land, Kerry Green, Bishops Castle, Shropshire

Proposal: Erection of dwelling and formation of vehicular access

Decision: Grant Permission

61.16/17 MONTHLY FINANCES

i) To receive the monthly payment/receipt schedule and then approve the accounts listed below and instruct signatories to

authorise payment.

Town Council:

Payee	Item	Invoice	Method	Amount £
Staff costs	Salaries (gross)	Payroll August	SO	1588.40
DMH Solutions Ltd	Local Council Risk System	833	Chq	132.00
Bishop's Castle Public Hall	Hire for Town Plan drop-in	1617MH_15	chq	70.00
Bishop's Castle Public Hall	Donation for WiFi	Minutes	chq	75.00
Bishop's Castle PCC (Barn)	Hire for Town Plan drop-in	28th June	chq	25.00
Keith Whiddon	Town Plan sundries	24/06/2016	chq	72.72
Halls SMS	Toilet Roll Holders	12143	Chq	282.21
	Toilet Rolls	13179		38.88
				321.09
RBS Software Solutions	Financial package software	25016	Chq	883.80
Playsafety Ltd	Play area inspections	023556	Chq	357.00
Exemplum Ltd	Toner	23728	Chq	9.54
Exemplum Ltd	May photocopying	23803		73.34
				82.88
The Mailing Room	Annual Maintenance	1205268	Chq	192.00
Evelyn Bowles	Refund: HLF	05/07/2016	Chq	250.00
Shropshire Council	Town Plan: Maps for Drop-In	XRP000653	Chq	8.40
Shropshire Council	Premises Licence: Town Centre and Adjacent Street	20925	Chq	70.00
	Premises Licence: Town Hall	20923		180.00
				250.00
Enterprise South West Shropshire	Photocopying Town Plan and meeting room	9722	Chq	109.20
Village Outreach	Hire of display boards, town plan	2670	Chq	48.00
J P Brayford	Laying weed fabric	0814	Chq	288.00
	Plot and path layout	0816		960.00
				1248.00
Telescopic Window Cleaning	Window cleaning July	20/07/16	Chq	45.00
Promo Printing	TH Signage for arched windows	PP0706116	Chq	109.73
NCG Parks and Gardens	June & July grass cutting	SI-109	Chq	1440.00
ESWS	August/September newsletter	9729	Chq	294.50
A Hand Services Ltd	Deep clean pipe-work	1203CM251	Chq	300.00
	Removal of Blockage	1203CM248		312.00
				612.00
Viking	Stationery supplies	373664	Chq	111.49
Brian Young	Payback for new combination lock	A2533489811	Chq	34.99
Highline Electrical	Replace light bulbs	1187	Chq	40.50
Andrew B Wallace	Extra time	226	Chq	28.80
Exemplum Ltd	July Copying	23951	Chq	97.34
HMRC	August Tax and NI		Chq	435.26
Shropshire County Pension	Employee Pensions	August Return	Chq	399.78
Meg Gwilliam	Extra hours for CLT work + pay increase	27/08/2016	Chq	40.26
Mary Seldon	Pay increase	27/08/2016	Chq	34.43
	Expenses (anti-virus)			24.89
				59.32
N Power	Playing Fields Electricity	03/08/2016	DD	111.51

ii) FINANCE & RESOURCES COMMITTEE

To receive an update on the Committee Meetings: Tuesday 12th July and 15th August and discuss any required decisions

iii) EQUIPMENT FOR MAINTENANCE

To receive a request from the Clerk to purchase a tool box and tools for use at the Town Hall

iv) MONTHLY REVIEW

- To receive the July budget monitoring report
- To receive the July bank reconciliation statements

62.16/17 SHROPSHIRE COUNCIL LEISURE STRATEGY 2016-37

To formulate a Town Council response to the new Leisure Strategy Consultation

63.16/17 STANDING ORDERS

To review paragraph 5, f ii in the current Standing Orders and discuss an alternative.

64.16/17 TOWN PLAN

To receive an update on the Town Plan and the working parties involved

65.16/17 TOWN HALL TRUST

a) To receive an update on the Town Hall and the Town Hall Trust

b) To receive update on the alterations to area outside the Town Hall.

66.16/17 WIRELESS ACCESS SYSTEM

To discuss the proposal that the Town Hall be used in a wireless access scheme

67.16/17 STATEMENTS OF INTENT

a) To review the partnership with the CLT for the Business Park transfer

b) To formalise partnership with other agencies for the SpArC campaign

68.16/17 REQUEST FOR POTENTIAL CONFIRMATION OF LOCAL CONNECTION

To receive a formal request for confirmation of Local Connection

69.16/17 MOBILE PHONE COVERAGE IN THE TOWN

To receive a report from Cllr Whittingham on communications with the companies involved in supplying the town with a workable service for mobile phones

70.16/17 REPORTS FROM MEETINGS ATTENDED

To receive reports from meetings attended

- PACT
- Liaison THT and TC
- Allotments

71.16/17 ITEMS FOR FACEBOOK/WEBSITE

To consider items for inclusion on the Facebook page

DATES OF FUTURE MEETINGS:

FINANCE COMMITTEE: Tuesday 13th September 7pm

STAFFING COMMITTEE: Tuesday 20th September 6.30pm

FULL COUNCIL: Tuesday 20th September 7.30pm