



BISHOP'S CASTLE TOWN COUNCIL



Gwilym J Rippon Cert. He CEG, PSLCC
Town Clerk
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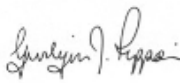
The Town Hall
Bishop's Castle
Shropshire
SY9 5BG

**MEMBERS OF THE COUNCIL YOU ARE HERBY SUMMONED
TO ATTEND A MAYOR MAKING AND ANNUAL MEETING OF
BISHOP'S CASTLE TOWN COUNCIL WHICH WILL BE HELD
VIA ZOOM
ON TUESDAY 18th MAY 2021 AT 7.30 PM**

Zoom details are
Join Zoom Meeting

<https://us02web.zoom.us/j/3592617954?pwd=NINva202UHB5N0xIOEhWYUxWVIZ5dz09>

Meeting ID: 359 261 7954
Password: 7QNWbs

Signed:  FSLCC, Cert HE Ceg

Date: 12th May 2021

TOWN CLERK

A G E N D A

1.	<u>ELECTION OF MAYOR</u>
2.	<u>ELECTION OF DEPUTY MAYOR</u>
3.	<u>DECLARATION OF ACCEPTANCE OF OFFICE AND OATH OF ALLEGIANCE</u>
4.	<u>APPOINTMENT OF MAYOR'S CHAPLAIN</u>
5.	<u>APPOINTMENT OF MAYOR'S CONSORT</u>
6.	<u>MAYOR'S CIVIC DAY ARRANGEMENTS</u>
7.	<u>APOLOGIES</u> To note apologies
8.	<u>COUNCILLORS ACCEPTANCES OF OFFICE</u> To receive Declarations of Acceptance of Office from all councillors
9.	<u>TO CO-OPT NEW COUNCILLORS</u> To co-opt any new councillors and receive Acceptances of Office
10.	<u>DECLARATIONS OF INTEREST</u> a) To declare any disclosable pecuniary interests.

	b) To declare any personal interests.
11.	<u>APPROVAL OF MINUTES</u> To approve the minutes of the Town Council meeting held on Tuesday 20 th April 2021
12.	<u>REVIEW OF COMMITTEES</u> a. Continuation of Committees, Working Parties, Task & Finish Groups etc b. Terms of Reference of Committees etc c. Membership of Committees etc d. Confirm Delegated Powers of Committees, Working Parties, Task & Finish Groups etc
13.	<u>REPRESENTATION ON OUTSIDE BODIES</u> SALC, LJC, PACT, SPARC, PUBLIC HALL, TOWN HALL TRUST, and any other bodies
14.	<u>REVIEW OF GOVERNANCE AND INTERNAL CONTROL ITEMS</u> Standing Orders, Financial Regulations, Assets Register, Insurance cover for all insured risks
15.	<u>REVIEW OF POLICES</u> Council's Complaints Procedure, Council's procedures for handling requests made under the Freedom of Information and Data Protection Acts, Council's Press policy.
16.	<u>PUBLIC PARTICIPATION SESSION</u> Members of the public wishing to speak must give prior notification of their wish to speak
17.	<u>UNITARY COUNCILLOR</u> To receive a report from the Unitary Councillor
18.	<u>CLERK'S REPORT</u>
19.	<u>PLANNING</u> 1. To discuss the provision of street lighting at Ox Leasowe 2. 21/01763/LBC An application for affixing two water heating solar panels to rear roof slope of room above passage affecting a Grade II Listed Building at 53 Church Street Bishops Castle SY9 5AD 3. 21/02047/FUL Application for a change of use from agricultural land to allow siting of 2 No. holiday let units with the creation of new septic tank & new vehicular access at Beecho Cwmago 20 Banks Head Bishops Castle Shropshire SY9 5JL
20.	<u>MONTHLY FINANCES</u> i. To note the Bank Reconciliation ii. To agree that Bishop's Castle Town Council meets the criteria to exercise the General Power of Competence. iii. To discuss and decide on having a early service of the Town Clock by Smith's of Derby, cost £234 +vat iv. To approve the following invoices for payment:

Payee	Item	Invoice	Amount £
Shropshire County Pension Fund	Monthly pension payment	May Return	909.37
HMRC	PAYE and NI	May Return	846.86
Staff salaries	4 staff	May Return	2338.05
C Owen	Minutes		37.56
G. Dudley	Toilet cleaning		336.00
M. Gwilliam	Work from home allowance		24.00
G.J. Rippon	Work from home allowance		103.99
PHS	sanitary disposal		915.29
PHS	sanitary disposal		477.22
SALC	Subscription		705.67
Highline	Street Lighting		106.20
Highline	Street Lighting		204.00
Telescopic WC	Window cleaning		45.00
Exemplum	printing		242.77
Allotment Society	Grant		450.00
BCBS	Materials		43.37
Shropshire Council	ROSPA		192.00
Sentinel	Alarm		364.62
For Information			
British Gas	Electricity		100.11
Corona	Electricity		171.41
BT	telephone and broad band		308.56
Shropshire Council	Rates		57.00
Shropshire Council	Rates		163.00
Shropshire Council	Rates		182.00
Water plus	Rates		289.52
Lloyds Bank	Bank Charges		3.00
	Total		22418.52

21. MAYOR'S ALLOWANCE for 2021/22

To authorise the annual Mayoral Allowance

22. TOWN HALL TRUST

To receive an update on the Town Hall and the Town Hall Trust

23. UNDERGROUND

To discuss the use of the underground

24. ALLOTMENTS

An update from the allotment society and to receive an allotment report

25. THE CLIMATE AND ECOLOGICAL EMERGENCY BILL

To discuss support for The Climate and Ecological Emergency Bill.

26. REPORTS FROM MEETINGS ATTENDED

	To receive reports from meetings attended
27.	<u>ITEMS FOR FACEBOOK/WEBSITE</u> To consider items for inclusion on the Facebook page
28.	<u>NEXT MEETINGS</u> Ordinary Town Council meetings Tuesday's 15 th June, 20 th July, 17 th August 2021.