



BISHOP'S CASTLE TOWN COUNCIL



Gwilym J Rippon Cert. He CEG, PSLCC
Town Clerk
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The Town Hall
Bishop's Castle
Shropshire
SY9 5BG

**MEMBERS OF THE COUNCIL YOU ARE HEREBY SUMMONED
TO ATTEND A MEETING OF BISHOP'S CASTLE TOWN COUNCIL
WHICH WILL BE HELD IN THE COUNCIL CHAMBER, TOWN HALL
ON TUESDAY 19th March AT 7.30 PM**

Signed:

FSLCC, Cert HE Ceg

Date: 12th March 2019

TOWN CLERK

A G E N D A

FIRE PROCEDURE

1.	<u>APOLOGIES</u> To note apologies
2.	<u>TO CO-OPT NEW COUNCILLORS</u> To discuss and decide to co-opt any new councillors and receive Acceptances of Office
3.	<u>DECLARATIONS OF INTEREST</u> a) To declare any disclosable pecuniary interests. b) To declare any personal interests.
4.	<u>APPROVAL OF MINUTES</u> To approve the minutes of the Town Council meeting held on Tuesday 19 th February 56tyfgv 2019
5.	<u>REPORT FROM THE MAYOR</u> To receive a report from the Mayor
6.	<u>REPORT FROM THE CLERK</u> To receive a report from the Clerk
7.	<u>UNITARY COUNCILLOR</u> To receive a report from the Unitary Councillor
8.	<u>PUBLIC PARTICIPATION SESSION</u> Members of the public wishing to speak should give prior notification of their wish to speak
9.	<u>PLANNING</u> 1. 19/01004/TPO Works to trees (See Schedule) protected by The South Shropshire District Council (Kerry Lane/Church Lane Bishops Castle) at Grange Court, Kerry Lane, Bishops Castle, Shropshire, SY9 5FD

2. 19/01159/TCA

To fell 1 No Birch tree within Bishops Castle Conservation Area. at Harp House 26 Church Street Bishops Castle SY9 5AA

10.

MONTHLY FINANCES

i. To note the Bank Reconciliation

ii. To consider a grant application for £956.00 for the Citizen Advice outreach service.

iii. To approve the following invoices for payment:

Payee	Item	Invoice	Amount £
Shropshire County Pension Fund	Monthly pension payment	March	640.21
HMRC	PAYE and NI	March	762.50
Staff salaries	4 staff	March	2128.22
Shropshire County Pension Fund	Yearly adjustment	412	100.00
C. Owen	minute taker	413	37.56
C. Owen	minute taker	414	37.56
A Wallace	street cleaning	415	36.08
G. Dudley	Toilet cleaning	416	336.00
G.J.Rippon	Expenses	417	136.80
Bridgnorth and Shropshire	Crucial Crew	418	200.00
SLCC	Allotment book	419	24.80
A. Pellegram	NDP.	420	1383.90
The mailing room	Postage	421	119.40
Enterprise House	Website setup	422	205.40
Viking	stationery	423	79.96
SALC	Training	424	25.00
SALC	Training	425	72.20
Highline	Street lights	426	225.00
Mr J Oakley	Rabbit control	427	160.00
MBO	Fire Safety	428	151.20
For Information			
Exemplum	Printing	429	10.74
Exemplum	Printing	430	299.60
Eon	electricity	431	65.28
BT	telephone	432	400.11
Water plus	rates	433	47.56
	Total		£7525.08

11.

STREET NAMES

To discuss and decide on street names for the new development

12.

NEIGHBOURHOOD PLAN:

- To receive an update on the Neighbourhood Plan
- To appoint the chair of the Steering Group
- Town centre traffic and remedies of elevating
- To review and agree the contents of the letter to be sent to Shropshire Council planners.

13.	<p><u>TO DISCUSS ALLOTMENT ISSUES</u></p> <p>To discuss allotment issues including funding as a result of not succeeding with the leader grant. To receive a report and approve recommendations following the Allotment Forum attended last November. To approve revisions to the Allotment Tenancy Agreement.</p>
14.	<p><u>TO AUTHORISE SAFETY BARRIERS</u></p> <p>To approve the installation of safety barriers at the bottom of the Playing Fields drive at the exit on to Church Bank.</p>
15.	<p><u>ANNUAL TOWN MEETING</u></p> <p>To discuss and decide on the date and format for the Annual Town meeting</p>
16.	<p><u>PACT</u></p> <p>To discuss and decide on providing admin support for the PACT meetings</p>
17.	<p><u>TOWN HALL AND TOWN HALL TRUST:</u></p> <ul style="list-style-type: none"> • To discuss remedies for the parking issues outside the Town Hall • To receive an update on the Town Hall and the Town Hall Trust
18.	<p><u>REPORTS FROM MEETINGS ATTENDED:</u> To receive reports from meetings attended</p>
19.	<p><u>ITEMS FOR FACEBOOK/WEBSITE:</u> To consider items for inclusion on the Facebook page</p>
20.	<p><u>NEXT MEETINGS:</u> 16th April 2019</p>
21.	<p><u>TO EXCLUDE MEMBERS OF PRESS AND PUBLIC:</u></p> <p>To resolve that by the Public Bodies (Admission to Meetings) Act 1960 and under Section 100(A) of the Local Government Act 1992, the public and press be excluded for the remainder of the meeting on the grounds the business involves the likely disclosure of exempt information as defined in the Acts.</p>
22.	<p><u>*STAFFING MATTERS:</u></p> <p>To discuss and decide on staffing issues</p>