



BISHOP'S CASTLE TOWN COUNCIL



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The Town Hall
Bishop's Castle
Shropshire
SY9 5BG

**MEMBERS OF THE COUNCIL YOU ARE HEREBY SUMMONED
TO ATTEND A MEETING OF BISHOP'S CASTLE TOWN COUNCIL
WHICH WILL BE HELD IN THE COUNCIL CHAMBER, TOWN HALL
ON TUESDAY 18th JUNE 2019 AT 7.30 PM**

Signed:

FSLCC, Cert HE Ceg

Date: 11th June 2019

TOWN CLERK

A G E N D A

FIRE PROCEDURE

1.	<u>APOLOGIES</u> To note apologies
2.	<u>TO CO-OPT NEW COUNCILLORS</u> To co-opt any new councillors
3.	<u>DECLARATIONS OF INTEREST</u> a) To declare any disclosable pecuniary interests. b) To declare any personal interests.
4.	<u>APPROVAL OF MINUTES</u> To approve the minutes of the Town Council Annual Meeting held on Tuesday 14 th May 2019
5.	<u>REPORT FROM THE MAYOR</u> To receive a report from the Mayor
6.	<u>REPORT FROM THE CLERK</u> To receive a report from the Clerk
7.	<u>UNITARY COUNCILLOR</u> To receive a report from the Unitary Councillor
8.	<u>PUBLIC PARTICIPATION SESSION</u> Members of the public wishing to speak should give prior notification of their wish to speak Chris Robinson wishes to speak about The Albert Howard Society commissioning a town statue from the renowned sculptor Jemma Pearson Henry Hunter will address Council in respect of the suggested market square improvements.

9. ALLOTMENTS

- a) Birch Tree: To receive the Tree Warden's report. To consider the matter in the light of the Tree Warden's advice, and to decide what action to take.
- b) Improvements: To discuss purchasing a shipping container as a secure store for the Allotments and removing the old compost toilet and replacing it with an enhanced model in a more secluded position.
- c) Maintenance Grant: To consider increasing the Allotment Grant (currently £400) to £600 to cover mowing and minor repairs. To authorise the immediate payment of the annual Allotment Grant.
- d) To agree the use of the Town Hall Trust's caretaker for occasional minor work at the allotments.

10. PLANNING

1. 19/02170/FUL
Application for the erection of 4 no dwellings with access, parking and detached garages at Land West of, The Wintles, Bishops Castle, Shropshire, SY9 5ES
2. 19/01943/FUL
Application for the erection of single storey timber drying shed/barn on site of existing timber yard at Ransford Sawmills Station Street Bishops Castle SY9 5AQ
3. 19/02268/FUL
Application for the erection of four industrial units; formation of estate road and parking areas with planting scheme at the proposed Commercial Development Land To The North Of Bishops Castle Business Park Bishops Castle Shropshire.
4. 19/02405/FUL
Application for the erection of part two storey and part single storey extension following demolition of existing outbuilding (re-submission of 18/05200/FUL) at 11 Union Street Bishops Castle SY9 5AJ
5. 19/02006/FUL
Application for the erection of assisted living accommodation including training room; day room/dining room; kitchen; offices, laundry room and new treatment plant following demolition of existing workshop at The Pines Residential Home, Colebatch, Bishops Castle, Shropshire, SY9 5JY.

11. OLD MARKETPLACE YEWS

To receive the Tree Warden's report. To consider pruning/tying by a professional arborist

12.

MONTHLY FINANCES

- i. To note the Bank Reconciliation
- ii. To receive and note the Internal Auditor's Report
- iii. Annual Governance and Accountability Return 2018/19 Section1 – To agree the Annual Governance Statement (Section 1) and to authorise the signing of this section
- iv. Annual Governance and Accountability Return 2018/19 Section 2 – To agree the Statement of Accounts (Section2) and to authorise the signing of this section
- v. To approve the following invoices for payment:

Payee	Item	Invoice	Amount £
Shropshire County Pension Fund	Monthly pension payment	June Return	669.82
HMRC	PAYE and NI	June Return	784.74
Staff salaries	4 staff	June Return	2249.07
C. Owen	minute taker	63	75.12
A Wallace	street cleaning	64	18.04
G. Dudley	Toilet cleaning	65	420.00
Halls SMS	Auction yard & town hall toilet supplies	66	139.44
Halls SMS	town hall toilet supplies	67	47.80
G.J.Rippon	Reimbursement of monies spent	68	166.50
Happy Bap	catering	69	200.00
I. Selkirk	Internal Audit	70	350.00
Sentinel	Alarm testing	71	364.62
Exemplum	Printing	72	508.89
Telescopic wc	Window cleaning	73	45.00
BCBS	Building supplies	74	165.63
For Information			
Shropshire Council	Rates	75	121.00
Shropshire Council	Rates	76	56.00
Shropshire Council	Joint energy costs	77	688.18
E.On	(electricity) Bowling club	78	39.01
E.On	(electricity) Bowling club	79	55.23
E.On	(electricity) Public Hall	80	196.51
E.On	(electricity) Public Hall	81	122.79
Water Plus	Water rates	82	38.14
Lloyds Bank	Credit card charges	83	3.00
Lloyds Bank	Two computers plus bank charges	84	980.00
BT	Telephone / broadband	86	179.14
Total			8683.67

13.

CUTTING OF THE PLAYING FIELD'S HEDGE

To discuss the cutting of the playing field's hedge without authority.

<p>14.</p>	<p><u>BENCH NEAR THE BOAR'S HEAD</u></p> <p>To replace the bench back outside the Boar's Head (having been removed some year ago for external painting)</p>
<p>15.</p>	<p><u>CARNIVAL</u></p> <p>To discuss assistance for the carnival. (either a donation or raffle prize)</p>
<p>16.</p>	<p><u>TOWN PLAN</u></p> <p>To receive an update on the Town Plan</p>
<p>17.</p>	<p><u>NEIGHBOURHOOD DEVELOPMENT PLAN GROUP</u></p> <p>To approve the stepping down from the group of Cllr Magill and the appointment to the group of Cllr Houghton</p>
<p>18.</p>	<p><u>TOWN HALL TRUST</u></p> <p>To receive an update on the Town Hall and the Town Hall Trust</p>
<p>19.</p>	<p><u>UPDATE OF THE NEIGHBOURHOOD PLAN</u></p> <p>To receive updates</p>
<p>20.</p>	<p><u>STANDING ORDERS - NALC amendments</u></p> <p>To approve minor amendments as issued by NALC in briefing sheet L09-18</p>
<p>21.</p>	<p><u>REPORTS FROM MEETINGS ATTENDED</u></p> <p>To receive reports from meetings attended</p>
<p>22.</p>	<p><u>ITEMS FOR FACEBOOK/WEBSITE</u></p> <p>To consider items for inclusion on the Facebook page</p>
<p>23.</p>	<p><u>NEXT MEETINGS</u></p> <p>16th July 2019</p>