



BISHOP'S CASTLE TOWN COUNCIL



Gwilym J Rippon Cert. He CEG, PSLCC
Town Clerk
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The Town Hall
Bishop's Castle
Shropshire
SY9 5BG

**MEMBERS OF THE COUNCIL YOU ARE HEREBY SUMMONED
TO ATTEND A MEETING OF BISHOP'S CASTLE TOWN COUNCIL
WHICH WILL BE HELD IN THE COUNCIL CHAMBER, TOWN HALL**

ON TUESDAY 17th December 2019 AT **7.00 PM**

Signed:

FSLCC, Cert HE Ceg

Date: 10th December 2019

TOWN CLERK

A G E N D A

**At 7.00pm prior to the Council meeting a presentation on
Smartwater and crime prevention will be given by Sgt Ram Aston,
of West Mercia Police**

FIRE PROCEDURE

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| 1. | <u>APOLOGIES</u> To note apologies |
| 2. | <u>TO CO-OPT NEW COUNCILLORS</u> To co-opt any new councillors |
| 3. | <u>DECLARATIONS OF INTEREST</u> a) To declare any disclosable pecuniary interests. b) To declare any personal interests. |
| 4. | <u>APPROVAL OF MINUTES</u> To approve the minutes of the Town Council Meetings held on 19 th November 2019 |
| 5. | <u>REPORT FROM THE MAYOR</u> To receive a report from the Mayor |
| 6. | <u>REPORT FROM THE CLERK</u> To receive a report from the Clerk |
| 7. | <u>UNITARY COUNCILLOR</u> To receive a report from the Unitary Councillor |
| 8. | <u>PUBLIC PARTICIPATION SESSION</u> Members of the public wishing to speak should give prior notification of their wish to speak |

9.

PLANNING

1. 19/05095/FUL

Application for the erection of part single and part two story extension following demolition of existing single storey extension at Little Woodbatch Woodbatch Bishops Castle Shropshire SY9 5JT

2. 19/05099/TCA |

Application to Fell 1no Beech within Bishop's Castle Conservation Area at 2 Pound Close Bishops Castle Shropshire SY9 5DJ

10.

MONTHLY FINANCES

- i. To note the Bank Reconciliation
- ii. To discuss and decide of the budget for 2020-2021 and the resultant precept demand.
- iii. To discuss and decide on splitting the SpArC grant $\frac{2}{3}$ for SpArC and $\frac{1}{3}$ for SpArC Theatre
- iv. To discuss and decide on awarding a grant to House on Crutches £100 to assist with the purchase of a audio recording device (original recently broke)
- v. To approve the following invoices for payment:

| Payee | Item | Invoice | Amount £ |
|--------------------------------|-------------------------|-----------------|-----------------|
| Shropshire County Pension Fund | Monthly pension payment | December Return | 669.82 |
| HMRC | PAYE and NI | December Return | 784.74 |
| Staff salaries | 4 staff | December Return | 2249.08 |
| C. Owen | minute taker | 278. | 75.12 |
| G. Dudley | Toilet cleaning | 279. | 336.00 |
| A.Wallace | Street cleaning | 280. | 36.08 |
| M.Males | Cleaning | 281. | 30.00 |
| Exemplum | printing | 282. | 886.74 |
| BCBS | Materials | 283. | 14.68 |
| BCBS | Materials | 284. | 78.38 |
| G.J.Rippon | Expenses | 285. | 44.64 |
| Lavander | Boiler repair | 286. | 40.00 |
| Blachere | Christmas lights | 287. | 2248.00 |
| Blachere | Christmas lights | 288. | 345.00 |
| | | | |
| | | | |
| Shropshire Council | Rates | 289. | 121.00 |
| BT | Telephone and broadband | 290. | 407.14 |
| ICO | Data registration | 291. | 40.00 |
| Water Plus | Water rates | 292. | 33.74 |
| Water Plus | Water rates | 293. | 16.30 |
| British Gas | Electricity | 294. | 31.87 |
| Eon | Electricity | 295. | 64.80 |
| Eon | Electricity | 296. | 23.51 |
| Eon | Electricity | 297. | 158.34 |
| | | | |
| | | | |
| | Total | | £8735.76 |
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| <p>11.</p> | <p><u>ALLOTMENTS</u></p> <p>Compost toilet: to consider new quotes ranging between £1,199 for a standard basic compost toilet kit to £4,917 for a fully accessible DDA compliant fully assembled and installed compost toilet</p> <p>Shipping container: to consider quotes of £2,055 for container & padlock, and £1,000 for an estimated concrete base</p> <p>Management of the woodland copse: to consider an estimated cost of £ 2,000 for managing and rejuvenating the woodland copse at the allotments</p> |
| <p>12.</p> | <p><u>REQUEST FROM BISHOP'S CASTLE ARTS FESTIVAL AND ELEPHANT TRAIL</u></p> <p>Discuss and decide on a request to place a mount inside the frame of the window halfway up the Town Hall stairs. (report included)</p> |
| <p>13.</p> | <p><u>COUNCIL LOGO</u></p> <p>Discuss and decide on permission to use the Town Council Logo on information leaflets for the OWHA Environmental Ltd for the recycling scheme</p> |
| <p>14.</p> | <p><u>TOWN HALL TRUST</u></p> <p>To receive an update on the Town Hall and the Town Hall Trust</p> |
| <p>15.</p> | <p><u>COMMUNITY PARTNERSHIP</u></p> <p>To receive an update on the Town Plan</p> <p>To consider and approve the draft Climate Crisis Plan Terms of Reference</p> |
| <p>16.</p> | <p><u>REPORTS FROM MEETINGS ATTENDED</u></p> <p>To receive reports from meetings attended</p> |
| <p>17.</p> | <p><u>ITEMS FOR FACEBOOK/WEBSITE</u></p> <p>To consider items for inclusion on the Facebook page</p> |
| <p>18.</p> | <p><u>NEXT MEETINGS</u></p> <p>18th JANUARY 2020</p> |