



BISHOP'S CASTLE TOWN COUNCIL



Gwilym J Rippon Cert. He CEG, PSLCC
Town Clerk
Tel: 01588 638141
Email: townclerk@bishopscastle.co.uk

The Town Hall
Bishop's Castle
Shropshire
SY9 5BG

**MEMBERS OF THE COUNCIL YOU ARE HEREBY SUMMONED
TO ATTEND A MEETING OF BISHOP'S CASTLE TOWN COUNCIL
WHICH WILL BE HELD IN THE COUNCIL CHAMBER, TOWN HALL
ON TUESDAY 16th JULY 2019 AT 7.30 PM**

Signed:

FSLCC, Cert HE Ceg

Date: 11th June 2019

TOWN CLERK

A G E N D A

FIRE PROCEDURE

1.	<u>APOLOGIES</u> To note apologies
2.	<u>TO CO-OPT NEW COUNCILLORS</u> To co-opt any new councillors
3.	<u>DECLARATIONS OF INTEREST</u> a) To declare any disclosable pecuniary interests. b) To declare any personal interests.
4.	<u>APPROVAL OF MINUTES</u> To approve the minutes of the Town Council Annual Meeting held on Tuesday 18 th June 2019
5.	<u>REPORT FROM THE MAYOR</u> To receive a report from the Mayor
6.	<u>REPORT FROM THE CLERK</u> To receive a report from the Clerk
7.	<u>UNITARY COUNCILLOR</u> To receive a report from the Unitary Councillor
8.	<u>PUBLIC PARTICIPATION SESSION</u> Members of the public wishing to speak should give prior notification of their wish to speak Henry Hunter will address Council in respect of the suggested market square improvements.
9.	<u>PLANNING</u> No planning to date

10.	<p><u>OLD MARKET PLACE YEWS</u></p> <p>To discuss and decide on employing a professional arborist (details attached)</p>																																																				
11.	<p><u>PURCHASE OF ROAD CLOSED AND DIVERSION SIGNS</u></p> <p>To discuss and decide on the purchase of road closed and diversion road signs for use at the beer festival and Michaelmas Fair</p>																																																				
12.	<p><u>NEWSLETTER</u></p> <p>To discuss and decide who should pay for insertions in the newsletter and at what level.</p>																																																				
13.	<p><u>CHRISTMAS LIGHTS</u></p> <p>To discuss the Christmas lights</p>																																																				
14.	<p><u>VERGE/STREET CLEANING</u></p> <p>To discuss the street cleaning facilities in the town.</p>																																																				
15.	<p><u>RECYCLING FACILITIES</u></p> <p>To discuss the removal of recycling facilities in the Auction Yard and Business Park.</p>																																																				
16.	<p><u>BUNTING IN THE TOWN</u></p> <p>To discuss erecting bunting throughout the town during the months of July 1st – 30th September</p>																																																				
17.	<p><u>HIGHWAY ISSUES</u></p>																																																				
18.	<p><u>'SLOW' SIGNAGE IN MONTGOMERY ROAD</u></p> <p>To discuss methods of slowing traffic down entering Bishop's Castle on the Montgomery Road.</p>																																																				
19.	<p style="text-align: center;"><u>MONTHLY FINANCES</u></p> <p>i. To note the Bank Reconciliation</p> <p>ii. To approve the following invoices for payment:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Payee</th> <th style="text-align: left;">Item</th> <th style="text-align: left;">Invoice</th> <th style="text-align: right;">Amount £</th> </tr> </thead> <tbody> <tr> <td>Shropshire County Pension Fund</td> <td>Monthly pension payment</td> <td>July Return</td> <td style="text-align: right;">669.82</td> </tr> <tr> <td>HMRC</td> <td>PAYE and NI</td> <td>July Return</td> <td style="text-align: right;">784.74</td> </tr> <tr> <td>Staff salaries</td> <td>4 staff</td> <td>July Return</td> <td style="text-align: right;">2249.07</td> </tr> <tr> <td>C. Owen</td> <td>minute taker</td> <td style="text-align: center;">97</td> <td style="text-align: right;">75.12</td> </tr> <tr> <td>A Wallace</td> <td>street cleaning</td> <td style="text-align: center;">98</td> <td style="text-align: right;">27.06</td> </tr> <tr> <td>G. Dudley</td> <td>Toilet cleaning</td> <td style="text-align: center;">99</td> <td style="text-align: right;">336.00</td> </tr> <tr> <td>Exemplum</td> <td>Printing</td> <td style="text-align: center;">100</td> <td style="text-align: right;">118.98</td> </tr> <tr> <td>National Allotment Society</td> <td>Membership</td> <td style="text-align: center;">101</td> <td style="text-align: right;">67.00</td> </tr> <tr> <td>Andrew Evans</td> <td>Grass cutting and maintenance Nov 2018- June 2019</td> <td style="text-align: center;">102</td> <td style="text-align: right;">5159.94</td> </tr> <tr> <td>Andrew Evans</td> <td>Work on the allotments</td> <td style="text-align: center;">103</td> <td style="text-align: right;">110.40</td> </tr> <tr> <td>Andrew Evans</td> <td>Call out to clear glass up</td> <td style="text-align: center;">104</td> <td style="text-align: right;">36.00</td> </tr> <tr> <td>Mailroom</td> <td>Franking machine</td> <td style="text-align: center;">105</td> <td style="text-align: right;">222.26</td> </tr> </tbody> </table>	Payee	Item	Invoice	Amount £	Shropshire County Pension Fund	Monthly pension payment	July Return	669.82	HMRC	PAYE and NI	July Return	784.74	Staff salaries	4 staff	July Return	2249.07	C. Owen	minute taker	97	75.12	A Wallace	street cleaning	98	27.06	G. Dudley	Toilet cleaning	99	336.00	Exemplum	Printing	100	118.98	National Allotment Society	Membership	101	67.00	Andrew Evans	Grass cutting and maintenance Nov 2018- June 2019	102	5159.94	Andrew Evans	Work on the allotments	103	110.40	Andrew Evans	Call out to clear glass up	104	36.00	Mailroom	Franking machine	105	222.26
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		maintenance		
	Mailroom	Ink cartridge	106	57.54
	WPS	Insurance	107	4292.16
	Shropshire Council	Premises licence	108	180.00
	Shropshire Council	Premises licence	109	70.00
	Shropshire Council	Waste services	110	250.00
	Blachere	Christmas lights	111	467.40
	Blachere	Christmas lights	112	2134.49
	For Information			
	Shropshire Council	Rates	113	121.00
	Shropshire Council	Rates	114	56.00
	Water Plus	Water rates	115	19.42
	Water Plus	Water rates	116	32.08
	BT	Telephone / broadband	117	362.18
		Total		17898.66

20. FIREWORK DISPLAYS

To discuss and decide of funding a city and guild course for the firework displays.

21. LAND ADJACENT TO THE PUBLIC HALL

To discuss the land adjacent to the public hall

22. TOWN PLAN

To receive an update on the Town Plan

23. TOWN HALL TRUST

To receive an update on the Town Hall and the Town Hall Trust

24. UPDATE OF THE NEIGHBOURHOOD PLAN

To receive updates

25. REPORTS FROM MEETINGS ATTENDED

To receive reports from meetings attended

26. ITEMS FOR FACEBOOK/WEBSITE

To consider items for inclusion on the Facebook page

27. NEXT MEETINGS

20th August 2019