



BISHOP'S CASTLE TOWN COUNCIL



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MINUTES of the MEETING OF BISHOP'S CASTLE TOWN COUNCIL

HELD IN THE COUNCIL CHAMBER, TOWN HALL

ON TUESDAY 20TH AUGUST 2019 AT 7.30PM

PRESENT	APOLOGIES
Cllr J. Magill Cllr N. Morris Cllr J. Carroll Cllr R. Houghton Cllr G. Perry Cllr J. Dickin (see Agenda Item 2)	Cllr S. Whittingham Cllr K. Bance

IN ATTENDANCE	
Mr G. Rippon Mrs C. Owen 21 Members of the public	

Fire Procedure

Minute No.	Agenda Item	
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- 156-19 1 **APOLOGIES**
Cllr Bance and Cllr Whittingham.
- 157-19 2 **TO CO-OPT NEW COUNCILLORS**
Josh Dickin was welcomed as a new Councillor.
- 158-19 3 **DECLARATIONS OF INTEREST**
a) To declare any disclosable pecuniary interests
b) To declare any personal interests.

Name	Agenda Item	Personal	Prejudicial
Cllr Dickin	Item 9 Planning	✓	
Cllr Perry	Item 15 Town Hall Trust	✓	
Cllr Carroll	Item 15 Town Hall Trust	✓	
Cllr Magill	Item 15 Town Hall Trust		✓

- 159-19 4 **APPROVAL OF MINUTES**
RESOLVED:
The minutes were accepted. Proposed Cllr Houghton; Seconded Cllr Perry. All in favour.

- 160-19 5 **REPORT FROM THE MAYOR**
The Mayor thanked Jonny Keeley for his service to the Community as the Unitary Councillor.
The Police are investigating the disappointing acts of local vandalism and have found the culprits. Please be vigilant and report any unusual behaviour.
The Mayor had received complaints about people parking on the pavements, particularly by the Primary School entrances. It makes pushchair and wheelchair access difficult. The Clerk will write to residents and remind them to avoid parking in this way as it is potentially dangerous for children and wheelchair users.
- 161-19 6 **REPORT FROM THE CLERK**
Charlotte Lewis from the Salvation Army has asked permission to site a clothing bank in town. It will be located at the Auction Yard.
Richard Woolley is the new Chief Executive of Connexus.
The Town Council had received a certificate from David Luckhurst recognising the Town Council's efforts working towards being Plastic Free.
- 162-19 7 **UNITARY COUNCILLOR**
Not in post
- 163-19 8 **PUBLIC PARTICIPATION SESSION**
Steve Hale addressed the Town Council with regard to the need to declare a Climate Emergency, formally asking the Council to discuss it at the next meeting.
RESOLVED:
The item will be discussed at the next meeting. Proposed Cllr Houghton; Seconded Cllr Dickin. All in favour.
- 164-19 9 **PLANNING**
19/03039/OUT Residential Development of up to 6 houses to the north of Brampton Road. A letter for the Council's consideration was read out from a neighbour of the proposed site.
RESOLVED:
As the site was in the conservation area the Town Clerk will seek clarification as to whether Full Planning Permission needed to be submitted and the decision deferred to the next meeting. Proposed Cllr Carroll; Seconded Cllr Perry. All in favour.
- 165-19 10 **FLAGPOLE**
Tracey Magill will attempt to retrieve the string with the aid of a carbon fibre telescopic rod, (cost £40).
RESOLVED:
The Council authorises Tracey to buy the rod, but if unsuccessful, the Town Clerk should accept the lowest quote previously obtained. Proposed Cllr Carroll, Seconded Cllr Perry. All in favour.
- 166-19 11 **ALLOTMENTS**
RESOLVED: The Council accepts the proposed amendment 2q in the Allotments Tenancy Agreement. Proposed Cllr Houghton; Seconded Cllr Dickin. All in favour.
- 167-19 12 **MONTHLY FINANCES**
i. To note the Bank Reconciliation.

RESOLVED.

Noted and accepted. Proposed Cllr Carroll, Seconded Cllr Houghton. All in favour.

- ii. Grants – 9 grant applications had been received and will be looked at by a small group made up of Cllrs Magill, Dickin, Carroll and Houghton. Successful applications will be confirmed at the next meeting and a date decided for the Civic Awards.
- iii. To note the performance against budget. The Town Clerk reported that there is no real concern for concern. The Allotments and the Public Hall will have separate budget headings in the next review, which will make it easier to interpret.

RESOLVED:

Accepted. Proposed Cllr Carroll; Seconded Cllr Perry. All in favour.

- iv. To discuss and agree the new Financial Regulations.

RESOLVED:

The new Regulations will be accepted and implemented. Proposed Cllr Houghton; Seconded Cllr Perry. All in favour.

- v. To approve the following invoices for payment:

Payee	Item	Invoice	Amount £
Shropshire County Pension Fund	Monthly pension payment	August Return	669.82
HMRC	PAYE and NI	August Return	784.74
Staff salaries	4 staff	August Return	2249.08
C. Owen	minute taker	127	75.12
SALC	Subscription	128	665.46
Dudley	Toilet cleaning	129	420.00
Shropshire Council	Joint energy	130	688.18
telescopic WC	Window cleaning	131	45.00
Halls SMS	Toilet paper	132	33.51
Enterprise House	IT solutions	133	45.80
Enterprise House	IT solutions	134	400.00
Enterprise House	IT solutions	135	85.60
Viking	stationery	136	79.96
Markone	Firecheck	137	90.00
Play safety	RoSPA checks	138	358.20
BCBS	public hall	139	11.45
Exemplum	printing	140	69.54
Exemplum	printing	141	10.74
Exemplum	printing	142	636.44
Belvidere lifts	Contract	143	168.00
ACDOCO	Stone floor cleaner	144	27.95
For Information			

Shropshire Council	Rates	145	121.00
Shropshire Council	Rates	146	503.44
Eon	Electricity	147	184.52
Eon	Electricity	148	52.69
Eon	Electricity	146	87.18
British Gas	Electricity	149	65.04
British Gas	Electricity	150	452.86
BT	telephone and broad	151	396.40
	Total		£8834.33

In addition, an invoice for £665.46 had been received.

RESOLVED

The invoices, including SALC be paid. Proposed Cllr Carroll; Seconded Cllr Houghton. All in Favour.

168-19 13

MARKET PLACE

Cllr Carroll had met with Sarah Dixon and Sarah Halliday, (Market Place residents) to discuss tidying up the square. It was proposed to remove the wheely-bins, unused bike rack, broken planters, broken benches (which could be repaired) and weeds. Planters and borders will be planted with more suitable plants. The yew trees had been pruned.

RESOLVED:

General remedial work be done to tidy up the area and a whole scheme involving future maintenance will be initiated. Proposed Cllr Houghton; Seconded Cllr Carroll. All in favour.

169-19 14

TOWN PLAN

No meeting held.

170-19 15

TOWN HALL TRUST

The Tourism Company had paid £1000 for the Trust's information services. £1500 had been received from the Challenge Walk.

171-19 16

NEIGHBOURHOOD PLAN GROUP

Character Assessments in the Conservation Area were in progress. The other areas had been completed. There will be a photo-shoot on 31st August. Volunteers will be assigned to different areas to photograph images that enhance/demote Bishop's Castle. Andrea Pellegram has reserved 3 days in October to finish off the plan. Afterwards there will be a public meeting. The photographs could be on display.

172-19 17

REPORTS FROM MEETINGS ATTENDED

Community Land Trust. Quotes from architects re plans for the Methodist Church site were being obtained. A bat survey has been done.

Enterprise South West Shropshire – the theatre is struggling a bit as an annual bequest of £5,000 is no longer being received. 'Friends of SpArC Theatre' is being revived, (65/100 friends required have been secured).. Shropshire Council will continue to fund for one year. A continuation grant is being sought from the Coop. School holiday activities are going well. It would be beneficial if the Business Park could get going – awaiting news of a bid, (due in September).

Cllr Magill had confirmed with Revd Stephanie that Mayor-making will be on 19th May, and the Civic Sunday Service will be on 24th May.

173-19 18 **ITEMS FOR FACEBOOK / WEBSITE**

Welcome to our new Councillor Josh Dickin, (more Cllrs needed, though).

Thanks to Jonny Keeley.

No Parking on pavements.

Neighbourhood watch – please be vigilant.

174-19 19 **NEXT MEETING**

Tuesday 17th September, 7.30pm The meeting closed at 8.40pm.