



BISHOP'S CASTLE TOWN COUNCIL



Gwilym J Rippon Cert. He CEG, PSLCC
Town Clerk
Tel: 01588 638141
Email: townclerk@bishopscastle.co.uk

The Town Hall
Bishop's Castle
Shropshire
SY9 5BG

MINUTES of the MEETING OF BISHOP'S CASTLE TOWN COUNCIL

HELD IN THE COUNCIL CHAMBER, TOWN HALL

ON TUESDAY 18TH JUNE 2019 AT 7.30PM

PRESENT	APOLOGIES
Cllr G Perry (Deputy Mayor) Cllr S. Whittingham Cllr J. Carroll Cllr R. Houghton	Cllr K. Bance Cllr J. Magill
IN ATTENDANCE	
Mr G. Rippon Mrs C. Owen Cllr J. Keeley 5 Members of the public <u>Fire Procedure</u>	

Minute No.	Agenda Item													
107-19	1	<u>APOLOGIES</u> Cllr Bance (work). Cllr Magill (illness).												
108-19	2	<u>TO CO-OPT NEW COUNCILLORS</u> An application is being processed.												
109-19	3	<u>DECLARATIONS OF INTEREST</u> a) To declare any disclosable pecuniary interests b) To declare any personal interests.												
		<table border="1"> <thead> <tr> <th>Name</th> <th>Agenda Item</th> <th>Personal</th> <th>Prejudicial</th> </tr> </thead> <tbody> <tr> <td>Cllr Whittingham</td> <td>Item 12 Finance</td> <td>✓</td> <td></td> </tr> <tr> <td>Cllr J. Carroll</td> <td>Item 18 Town Hall Trust</td> <td>✓</td> <td></td> </tr> </tbody> </table>	Name	Agenda Item	Personal	Prejudicial	Cllr Whittingham	Item 12 Finance	✓		Cllr J. Carroll	Item 18 Town Hall Trust	✓	
Name	Agenda Item	Personal	Prejudicial											
Cllr Whittingham	Item 12 Finance	✓												
Cllr J. Carroll	Item 18 Town Hall Trust	✓												
110-19	4	<u>APPROVAL OF MINUTES</u> Correction to 102-19. The Clerk had reported from the meeting and Cllr Houghton had agreed to be the rep. RESOLVED The minutes were approved. Proposed Cllr Whittingham; Seconded Cllr Houghton. All in favour.												
111-19	5	<u>REPORT FROM THE MAYOR</u>												

The Mayor was absent.

112-19 6 **REPORT FROM THE CLERK**

The solicitors were happy with the report on the pointing of the building.

The Clerk, Cllrs Magill and Carroll attended a meeting with Jessup Bros, the new owners of the land next to the Doctor's Medical Practice. They intend to build a mix of affordable shared and open market houses. Full details will be available when the planning application is submitted.

Bull Lane will be closed for drains repair work on 19th and 20th August.

A letter has been received from Church Stretton Council asking us to support the endorsement of the level of precepts necessary with the smaller market towns versus the larger market towns.

113-19 8 **PUBLIC PARTICIPATION SESSION**

Pat Robinson gave a presentation asking for support to commission and site a statue of Albert Howard in the town. It will be discussed at the next meeting.

Two members of Wintles Land Ltd explained their planning application to provide 4 houses and green space on the Wintles Site. (see Agenda item 10.1)

114-19 9 **ALLOTMENTS**

a) Birch Tree. RESOLVED. That the said tree be felled and another suitable tree planted in a more appropriate place on the site as soon as possible. Proposed Cllr Houghton, Seconded Cllr Whittingham. All in favour.

b) Improvements. The Allotments Association had applied for grant money from Awards for All to make improvements such as a BBQ area and a compost loo. The Town Council could contribute by purchasing a recycled shipping container which could be used for storage and put up the compost loo within the previously agreed budget.

RESOLVED.

The Town Council would purchase the container from SJ Jones of Walsall, and research the best compost loo option. Proposed Cllr Carroll, Seconded Cllr Houghton. All in favour.

c) Maintenance.

RESOLVED.

The maintenance grant be increased from £400 to £600 to cover the cost of minor maintenance as well as the mowing. Proposed Cllr Carroll, Seconded Cllr Houghton. All in favour.

d) Minor Repairs.

RESOLVED.

The Town Hall Caretaker to be asked to make minor repairs at the allotments. Proposed Cllr Houghton, Seconded Cllr Carroll. All in favour.

It was suggested that the Assistant Town Clerk look at the wording of the tenancy agreement to say that a tenant leaves the plot as they took it over, unless the Council gives permission, or the next tenant is happy to accept the change. (e.g. re additional sheds, trees etc).

115-19 7 **UNITARY COUNCILLOR**

(Item deferred to allow the Unitary Councillor to arrive from a previous meeting).

Proposed Bus Cuts. Shropshire Council have revoked their plans to reduce the service following the public outcry. It will revise its plans and make an amended proposal in the Autumn. There will be another public consultation.

LJC Meeting. Cllr Keeley had attended a Local Joint Council meeting with other local Parish Councillors in South West Shropshire. It was agreed to continue the meetings in some form as it was a good forum to raise and share common local issues.

Lydbury North Parish Council was conducting housing need survey.

116-19 10

PLANNING

1. 19/02170/FUL (4 houses etc at land west of the Wintles).

RESOLVED.

No objections. Proposed Cllr Houghton, Seconded Cllr Whittingham. All in favour.

2. 19/01943/FUL (drying shed at Ransford Sawmills).

RESOLVED.

No objections. Proposed Cllr Houghton, Seconded Cllr Whittingham. All in favour.

3. 19/02268/FUL (Industrial Units and infrastructure at the Business Park). The units would be dividable to accommodate different requirements. It would ultimately free up space at Enterprise House and Challenge Court and provide employment for the town.

RESOLVED.

No objections. Proposed Cllr Carroll, Seconded Cllr Houghton. All in favour.

4. 19/02405/FUL (extension at 11 Union St).

RESOLVED

No objections. Proposed Cllr Whittingham; Seconded Cllr Houghton. All in favour.

5. 19/02006/FUL (assisted living accommodation at The Pines Residential Home).

RESOLVED.

No objections. Proposed Cllr Carroll, Seconded Cllr Houghton. All in favour.

117-19 11

OLD MARKETPLACE YEWS

RESOLVED.

To accept the Tree Warden's advice to bring in a professional arborist to prune/tie in the yew trees. Proposed Cllr Carroll, Seconded Cllr Houghton. All in favour.

118-19 12

MONTHLY FINANCES

- i. To note the Bank Reconciliation.

RESOLVED.

Noted and accepted. Proposed Cllr Houghton, Seconded Cllr Whittingham. All in favour.

- ii. To receive and note the Internal Auditor's Report. Ian Selkirk had found the accounts to be adequate, but the Council needs to build up its reserves.

RESOLVED.

Noted and accepted. Proposed Cllr Houghton, Seconded Cllr Whittingham. All in favour. Efforts will be made to access more CIL money. (Community Infrastructure Levy). For clarity, Public Hall monies and Town Council monies will be put into separate accounts.

- iii. Annual Governance and Accountability Return 2018/19 Section1 – To agree the Annual Governance Statement (Section 1) and to authorise the signing of this section.

RESOLVED

Agreed. Proposed Cllr Houghton, Seconded Cllr Whittingham. All in favour.

- iv. Annual Governance and Accountability Return 2018/19 Section 2 – To agree the Statement of Accounts (Section2) and to authorise the signing of this section

RESOLVED

Agreed. Proposed Cllr Houghton, Seconded Cllr Whittingham. All in favour.

- v. To approve the following invoices for payment:

Payee	Item	Invoice	Amount £
Shropshire County Pension Fund	Monthly pension payment	June Return	669.82
HMRC	PAYE and NI	June Return	784.74
Staff salaries	4 staff	June Return	2249.07
C. Owen	minute taker	63	75.12
A Wallace	street cleaning	64	18.04
G. Dudley	Toilet cleaning	65	420.00
Halls SMS	Auction yard & town hall toilet supplies	66	139.44
Halls SMS	town hall toilet supplies	67	47.80
G.J.Rippon	Reimbursement of monies spent	68	166.50
Happy Bap	catering	69	200.00
I. Selkirk	Internal Audit	70	350.00
Sentinel	Alarm testing	71	364.62
Exemplum	Printing	72	508.89
Telescopic wc	Window cleaning	73	45.00
BCBS	Building supplies	74	165.63
For Information			
Shropshire Council	Rates	75	121.00
Shropshire Council	Rates	76	56.00
Shropshire Council	Joint energy costs	77	688.18
E.On	(electricity) Bowling club	78	39.01
E.On	(electricity) Bowling club	79	55.23
E.On	(electricity) Public Hall	80	196.51
E.On	(electricity) Public Hall	81	122.79
Water Plus	Water rates	82	38.14
Lloyds Bank	Credit card charges	83	3.00
Lloyds Bank	Two computers plus bank charges	84	980.00
BT	Telephone / broadband	86	179.14
	Total		8683.67

RESOLVED

The invoices be paid. Proposed Cllr Houghton; Seconded Cllr Carroll. All in Favour.

- 119-19 13 **CUTTING OF THE PLAYING FIELD'S HEDGE**
A resident had complained about his hedge.
RESOLVED
Instruct Andrew to cut the hedge. Proposed Cllr Carroll, Seconded Cllr Houghton. All in favour.
- 120-19 14 **BENCH NEAR THE BOAR'S HEAD**
RESOLVED
Re-site the bench near the bus stop. Proposed Cllr Whittingham, Seconded Cllr Perry. All in favour.
- 121-19 15 **CARNIVAL**
The Town Council had received a request for a prize/donation.
RESOLVED
The Town Clerk will ask the Mayor to donate a bottle from the Mayor's fund, and suggest that the Carnival Committee apply for a grant from the Town Council for next year. Proposed Cllr Perry, Seconded Cllr Whittingham. All in favour.
- 122-19 16 **TOWN PLAN GROUP**
No news
- 123-19 17,19 **NEIGHBOURHOOD PLAN GROUP**
To approve the stepping down from the group of Cllr Magill and the appointment to the group of Cllr Houghton.
RESOLVED.
Agreed. Proposed Cllr Carroll, Seconded Cllr Whittingham. All in favour. Work is progressing.
- 124-19 18 **TOWN HALL TRUST**
The Town Hall is coping with the sad loss of Karen Corfield. Staffing is difficult following Cllr Magill's accident and staff holidays. Cllr Carroll to check the insurance policy to see if covers key worker absence.
A temporary location to site tourist information leaflets nearby when the Town Hall is closed for weddings, was being sought.
- 125-19 20 **STANDING ORDERS - NALC amendments**
A slight change of wording was agreed.
RESOLVED.
Agreed. Proposed Cllr Carroll, Seconded Cllr Houghton. All in favour.
- 126-19 21 **REPORTS FROM MEETINGS ATTENDED**
SpArC. The Public Meeting on 12th June was well-attended. All Teme Leisure contracts had notice served (31st March 2020). The SpArC centre will be taken back by Shropshire Council who will operate it. The theatre received a lot of support at the meeting. The 'Theatre Friends' will be relaunched to attract new members.
- 127-19 22 **ITEMS FOR FACEBOOK / WEBSITE**
SpArC
Dementia Friendly Community Status
3 Tuns sponsoring Michaelmas Fair
Jess Muddiman representing Wales in the Home Nations Pony Club Polo Cross

NEXT MEETING

Tuesday 16th July, 7.30pm