



BISHOP'S CASTLE TOWN COUNCIL



Gwilym J Rippon Cert. He CEG, PSLCC
Town Clerk
Tel: 01588 638141
Email: townclerk@bishopscastle.co.uk

The Town Hall
Bishop's Castle
Shropshire
SY9 5BG

MINUTES of the MEETING OF BISHOP'S CASTLE TOWN COUNCIL

HELD IN THE COUNCIL CHAMBER, TOWN HALL

ON TUESDAY 16TH JULY 2019 AT 7.30PM

PRESENT	APOLOGIES
Cllr J. Magill Cllr K. Bance Cllr J. Carroll Cllr R. Houghton Cllr G Perry Cllr N Morris (see Agenda Item 2)	Cllr S. Whittingham
IN ATTENDANCE	
Mr G. Rippon Mrs C. Owen 5 Members of the public <u>Fire Procedure</u>	

Minute No.	Agenda Item	
129-19	1	<u>APOLOGIES</u> Cllr Whittingham – illness.
130-19	2	<u>TO CO-OPT NEW COUNCILLORS</u> Nigel Morris was welcomed as a new Councillor and signed the declaration of office.
131-19	8	<u>PUBLIC PARTICIPATION SESSION</u> It was agreed to bring this item forward. Henry Hunter presented the plans for the March of the Elephant Trail. Its aims were to increase footfall, boost tourism and local trade; celebrate history and heritage; showcase local artists and highlight the uniqueness of Bishop's Castle. The group wanted to work with the Town Council and asked for their support, for example in tidying and improving the Market Place area. The group were thanked for their presentation and hard work already undertaken. The Town Council were already working on the Market Place. The group's proposals will be discussed at a future meeting.
132-19	21	<u>LAND ADJACENT TO THE PUBLIC HALL</u> Cllr Houghton proposed this item be brought forward. Seconded by Cllr Carroll. All in favour.

In connection with the Weighbridge Project, the Railway Society would like to improve the land between the Public Hall and the adjacent building by improving the condition of the surfaced area and installing some temporary planters to make the area more attractive. The landowners would need to be approached. It was understood that the land was currently up for sale but with no prospect of a sale currently.

RESOLVED:

The owners will be contacted to ask if the area could be made more attractive by the Railway Society, so long as it did not obstruct the sale of the land. Proposed Cllr Carroll; Seconded Cllr Perry. All in favour.

133-19 3

DECLARATIONS OF INTEREST

- a) To declare any disclosable pecuniary interests
- b) To declare any personal interests.

Name	Agenda Item	Personal	Prejudicial
Cllr Perry	Item 20 Fireworks		✓
Cllr J. Carroll	Item 23 Town Hall Trust	✓	
Cllr Magill	Item 23 Town Hall Trust		✓

134-19 4

APPROVAL OF MINUTES

The discussion of the Albert Howard Statue will be deferred to the next meeting.

RESOLVED:

the minutes be accepted. Proposed Cllr Houghton; Seconded Cllr Carroll. All in favour.

135-19 5

REPORT FROM THE MAYOR

Both the Carnival and the Beer Festival had been successful with many visitors in the town.

There had been complaints that some of the trade vehicles en route to Ox Meadow were driving too fast. The foreman will speak with all the drivers.

136-19 6

REPORT FROM THE CLERK

The Clerk had had a quote of £1300 from a company in Essex to retrieve the string from the top of the flagpole. Other quotes will be sought and a message on Facebook to explain why there were no flags flying at present.

137-19 7

UNITARY COUNCILLOR

Not present

138-19 9

PLANNING

No planning applications received.

139-19 10

OLD MARKETPLACE YEWS

Similar quotes had been received for the pruning.

RESOLVED.

The cheapest one should be accepted. Proposed Cllr Carroll, Seconded Cllr Houghton. All in favour.

140-19 11

PURCHASE OF ROAD CLOSED AND DIVERSION SIGNS

Shropshire Council used to provide these for free but now they have to be hired at £156 each time. It would cost £270 to buy 1 road closed and 5 diversion signs to supplement the 4 already at Enterprise House. They could be stored in the shed at the Public Hall and hired out to festival organisers.

RESOLVED:

A set be bought. Proposed Cllr Carroll; Seconded Cllr Perry. All in favour.

141-19 12

NEWSLETTER

There was a discussion about charges for half/full page adverts in B/W/ colour in the Newsletter. It was suggested that a proposed list of rates be worked out and brought to the next meeting.

142-19 13

CHRISTMAS LIGHTS

The date is confirmed as the 7th December. Cllr Perry and Cllr Whittingham are on the committee but more help is needed.

143-19 14

VERGE/STREET CLEANING

The town clerk will investigate the lack of street cleaning with Shropshire Council and people are asked for patience while the issues are explored.

144-19 15

RECYCLING FACILITIES

Some of the recycling opportunities taken away from the town are not being met kerb-side. Town Clerk will raise the issue at the Clerk's meeting with Shropshire Council.

145-19 16

BUNTING

The Town Council would like to buy bunting to put up on 1st July and stay up until after Michaelmas.

RESOLVED:

Costings will be sought. Proposed Cllr Perry; Seconded Cllr Bance. All in favour.

146-19 17

HIGHWAY ISSUES

Traffic still drives too fast entering and leaving the town and by the schools. The Town Clerk will send a message to the schools to ask parents to respect the speed restrictions.

147-19 18

'SLOW' SIGNAGE IN MONTGOMERY ROAD

Two different traffic calming signs were looked at. Quotes will be sought for the next meeting.

148-19 19

MONTHLY FINANCES

- i. To note the Bank Reconciliation. **RESOLVED.** Noted and accepted. Proposed Cllr Bance, Seconded Cllr Houghton. All in favour.
- ii. To approve the following invoices for payment:

Payee	Item	Invoice	Amount £
Shropshire County Pension Fund	Monthly pension payment	July Return	669.82
HMRC	PAYE and NI	July Return	784.74
Staff salaries	4 staff	July Return	2249.07
C. Owen	minute taker	97	75.12
A Wallace	street cleaning	98	27.06
G. Dudley	Toilet cleaning	99	336.00
Exemplum	Printing	100	118.98
National Allotment Society	Membership	101	67.00
Andrew Evans	Grass cutting and maintenance Nov 2018-June 2019	102	5159.94

Andrew Evans	Work on the allotments	103	110.40
Andrew Evans	Call out to clear glass up	104	36.00
Mailroom	Franking Machine maintenance	105	222.26
Mailroom	Ink Cartridge	106	57.54
WPS	Insurance	107	4292.16
Shropshire Council	Premises Licence	108	180.00
Shropshire Council	Premises Licence	109	70.00
Shropshire Council	Waste Services	110	250.00
Blachere	Christmas Lights	111	467.40
Blachere	Christmas Lights	112	2134.49
For Information			
Shropshire Council	Rates	113	121.00
Shropshire Council	Rates	114	56.00
Water Plus	Water rates	115	19.42
Water Plus	Water rates	116	32.08
BT	Telephone / broadband	117	362.18
	Total		17898.66

RESOLVED The invoices be paid. Proposed Cllr Houghton; Seconded Cllr Perry. All in Favour.

149-19 20

FIREWORK DISPLAYS

Cllr Perry left the room at 8.30pm.

To meet insurance requirements Cllr Perry will need to attend a 2-day training course at a cost of £245 plus £54 for the examination.

RESOLVED:

The Town Council supports Cllr Perry's attendance on the course. Proposed Cllr Carroll; Seconded Cllr Bance. All in favour.

Cllr Perry returned at 8.34pm.

150-19 22

TOWN PLAN

The group are investigating an app that can be used on a computer/smart phone for use with the town trails.

151-19 23

TOWN HALL TRUST

New members are needed. There should be 3 Councillors (only 1 at present). Cllr Perry agreed to attend. Ideally another member from the Heritage Resource Centre is also needed.

152-19 24

NEIGHBOURHOOD PLAN GROUP

Andrea Pellegram is booking 3 days in October to finish off the plan. All the reports will need to be done by then. She will do the analysis.

153-19 25

REPORTS FROM MEETINGS ATTENDED

Enterprise South West – Tim Russell, the vice-chair has been very busy working on its behalf.

154-19 26

ITEMS FOR FACEBOOK / WEBSITE

Welcome to our new Councillor Nigel Morris

Street Cleaning situation

Flagpole dilemma

155-19 27

NEXT MEETING

Tuesday 20th August, 7.30pm

The meeting closed at 8.45pm.