



# BISHOP'S CASTLE TOWN COUNCIL



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## MINUTES of the MEETING OF BISHOP'S CASTLE TOWN COUNCIL

HELD IN THE COUNCIL CHAMBER, TOWN HALL

ON TUESDAY 18<sup>th</sup> FEBRUARY 2020 AT 7.30PM

<b>PRESENT</b>	<b>APOLOGIES</b>
Cllr J. Magill Cllr R. Houghton Cllr J. Carroll Cllr Whittingham Cllr G. Perry Cllr A. Stelman Cllr J. Dickin Cllr N. Morris	Cllr K. Bance

<b>IN ATTENDANCE</b>
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Mr G. Rippon Mrs C Owen  
There was 1 member of the public present.

### Fire Procedure

Minute No.	Agenda Item	
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18-20      1      **APOLOGIES**

Cllr Bance.

19-20      8      **PUBLIC PARTICIPATION SESSION**

This item to be brought forward. Proposed Cllr Whittingham; Seconded Cllr Perry. All in favour.

A member of the public outlined his ideas for redeveloping the Skate Park: redoing the jumps with hempcrete; building a graffiti wall; inviting artists to take part; holding Graff-Jam; Circus skills workshops; BMXing/Mountain biking etc. Suggested date 18<sup>th</sup> April. Cllr Whittingham had sourced some free wood for the graffiti wall. Shropshire Mind will be involved. Idea to involve the kids to be creative and promoting health awareness. Simon looking to Town Council for support – possible match-funding and advertising.

**RESOLVED:**

The council supports the idea but the details of its support will be discussed at next meeting. Simon to prepare costs for the meeting. Proposed Cllr Whittingham; Seconded Cllr Perry. All in favour.

20-20 2 **TO CO-OPT NEW COUNCILLORS**

None

21-20 3 **DECLARATIONS OF INTEREST**

a) To declare any disclosable pecuniary interests

b) To declare any personal interests.

Name	Agenda Item	Personal	Prejudicial
All Councillors	Item 12		✓
Cllrs Carroll & Magill	Item 14	✓	

22-20 4 **APPROVAL OF MINUTES**

**RESOLVED:**

The minutes were approved.

23-20 5 **REPORT FROM THE MAYOR**

The Mayor encouraged Councillors to attend the funeral of John Morris, a long-standing Councillor in the past, who had recently died.

Thanks to Cllr Dickin for putting the Parking Buddies around the town.

Arts Festival Starts Wednesday 19<sup>th</sup> February.

Cllrs Magill, Carroll and Perry met with Connexus, for an updated on the progress of the Oak Meadow housing development. There was a lot of interest in both the shared and rentable housing. Some houses will be ready by June, and Councillors will be invited to a preview. The Councillors were pleased that Connexus have accepted the Council's recommended criteria for applicants.

24-20 6 **REPORT FROM THE CLERK**

A letter for support from MacMillan Cancer Support was deferred.

A Sales order from Blanchere had been received. Cllrs will meet with them to discuss options.

Emma Needham had sought permission from the Council to hold a Fitness Bootcamp in the playing field.

**RESOLVED:**

Town Clerk to reply, that permission was granted. Proposed Cllr Carroll; Seconded Cllr Perry. All in Favour.

25-20 7 **UNITARY COUNCILLOR**

Highways – Shropshire Council had employed a Consultant and the number of repair gangs had been increased from 16 to 48.

On 26<sup>th</sup> February, Cllrs Heather Kid and Ruth Houghton will talk to Senior Management about several issues: potholes, street lights, white lines etc.

The Youth Service has cut its support – now only targeting young people at risk.

Marches Renewable Energy Grants are available.

12 trees have been planted in the Community Orchard.

Connexus will be putting in planning applications for some supported housing in town soon, and have been working with the 'Keeping Shropshire Warm' initiative to improve the heating in 20+ houses in Kerry Green.

26-20 8 **PUBLIC PARTICIPATION SESSION** Already spoken.

27-20 9 **PLANNING**

2 late applications will be deferred to the next meeting.

28-20 10 **TO DISCUSS AND DECIDE TO FUND THE 'SMARTWATER INITIATIVE'**

On Wednesday 26<sup>th</sup> February the Town Council needs to make a small presentation to apply for a grant towards the SMARTWATER Initiative. If successful, the process can start in March and packs need to be issued by June.

It was proposed to hold a public meeting on 17<sup>th</sup> March to inform the public about SMARTWATER and ask for volunteers for a Neighbourhood Watch. Cllr Perry volunteered to organise this.

29-20 11a **MONTHLY FINANCES**

i. To note the Bank Reconciliation.

**RESOLVED:**

Noted. Proposed Cllr Carroll; Seconded Cllr Stelman. All in favour.

ii. To discuss and decide on a grant for Citizen's Advice.

**RESOLVED:**

That £500 be granted for the room hire and £300 towards travel expenses plus a request that in future they apply for the funding in September as part of the Town Council's usual Grant procedure. Proposed Cllr Houghton; Seconded Cllr Perry. All in favour.

iii. To approve the following invoices for payment:

Payee	Item	Invoice	Amount £
Shropshire County Pension Fund	Monthly pension payment	February Return	669.82
HMRC	PAYE and NI	February Return	784.74
Staff salaries	4 staff	February Return	2249.08
C. Owen	minute taker	365.	37.56
A. Wallace	Street cleaning	366.	36.08
G. Dudley	Toilet cleaning	367.	336.00
Blanchere	Christmas lights	368.	220.80
BCBS	Chan and padlock	369.	29.99
Alicia Jones	Relief cleaner	370.	20.00
Shropshire Council	Joint energy costs	371.	688.18
Exemplum	printing	372.	594.64
Mr. T. Chalkley	Downpipe for Town hall	373.	26.77
Highline electrical	Street light repairs	374.	83.40
Telescopic window cleaning	window cleaning	375.	45.00
A. Evans	Grass cutting	376.	3460.80
BCHRC	Archive	377.	143.00
Smartwater	Crime prevention packs	378.	6420.00
BT	telephone and broad band	379.	363.55
BG	electricity	380.	144.57
BG	electricity	381.	2198.08
BG	electricity	382.	142.91

Societe Generale	Printer lease	383.	322.80
EON	electricity	384.	139.06
EON	electricity	385.	69.54
EON	electricity	386.	24.57
	<b>Total</b>		<b>£ 19250.94</b>

**RESOLVED:** Confirmed.

Approved. Proposed Cllr Perry; Seconded Cllr Whittingham. All in favour.

30-20 11b

**OLD MARKET PLACE**

Sue Cooper was going to apply for a National Heritage Lottery Grant of £10,000-£100,000, centred on Clive and the monument. The Steering Group was asking the Town Council to fund some small items of repair.

**RESOLVED:**

A cap of £2,500 is put on the repairs. Proposed Cllr Carroll; Seconded Cllr Houghton. All in favour.

31-20 12

**THE BOAR'S HEAD AND OTHER LICENSED PREMISES**

To discuss and decide to apply to Shropshire Council for the Boar's Head to be registered as an asset of Community Value. To consider whether some or all other licensed premises should also be registered as assets of Community Value.

The Neighbourhood Plan is currently being written up and includes several 'Community Assets of Value' and will be subject to a public referendum in due course.

**RESOLVED:**

Decisions on Community Assets should be deferred until the Neighbourhood Plan has been finally drawn up. Proposed Cllr Houghton; Seconded Cllr Perry. All in favour.

32-30 13

**HIGHWAYS**

To consider compiling a list of potholes and vehicle damage with a view of reporting them to Shropshire Council and ultimately considering County Court Action for the damage to vehicles.

Cllr Houghton encouraged the public to report damage through MyShropshire on Shropshire Council's Website or by phone, in the first instance. They will get a form to fill in and a reference number. Not maintaining the highways is a negligence issue. Information will be put on the Town Council's website and facebook page.

**RESOLVED:**

Proposed Cllr Houghton; Seconded Cllr Stelman. All in favour.

33-20 14

**TOWN HALL TRUST**

A maintenance list is being drawn up.

34-20 15

**DISABLED PARKING SPACE**

To discuss the position of a disabled parking space by the Town Hall.

**RESOLVED:**

A meeting will be arranged with Andrew Keyland with a view to finding a better site for a disabled parking space at the top of town, (along with consultation of disabled drivers), and the traffic management order transferred to the disabled space outside the chemist. Proposed Cllr Whittingham; Seconded Cllr Stelman. All in favour.

35-20 16

**COMMUNITY PARTNERSHIP**

Nothing to report

36-20 17 **ALLOTMENT REPORT**

To receive a report and to consider a minor amendment to the Tenancy Agreement.

**RESOLVED:**

Accepted. Proposed Cllr Whittingham; Seconded Cllr Stelman. All in favour.

37-20 18 **REPORTS FROM MEETINGS ATTENDED**

None

38-20 19 **ITEMS FOR FACEBOOK / WEBSITE**

SMARTWATER, Potholes (MyShropshire), Neighbourhood Watch, Skateboard revamp, Disabled Parking siting, possible demand for an electric charger in town.

39-20 20 **NEXT MEETING**

Tuesday 17<sup>th</sup> March 2020, 7.30pm. The meeting closed at 9.24pm.