



# BISHOP'S CASTLE TOWN COUNCIL



Gwilym J Rippon Cert. He CEG, PSLCC  
Town Clerk  
Tel: 01588 638141  
Email: townclerk@bishopscastle.co.uk

The Town Hall  
Bishop's Castle  
Shropshire  
SY9 5BG

## MINUTES of the MEETING OF BISHOP'S CASTLE TOWN COUNCIL

HELD IN THE COUNCIL CHAMBER, TOWN HALL

ON TUESDAY 20<sup>th</sup> November 2018 AT 7.30PM

PRESENT	APOLOGIES
Cllr J. Carroll (Mayor) Cllr A. Roberts Cllr R. Houghton Cllr G. Perry Cllr K. Bance Cllr S. Whittingham	Cllr J. Magill
IN ATTENDANCE	
Mr G. Rippon Mrs C. Owen	Cllr J. Keeley 2 members of the Public

Fire Procedure was outlined

Minute No.	Agenda Item																	
202-18	1	<b><u>APOLOGIES</u></b> Cllr Magill (holiday). <b>RESOLVED</b> Apologies accepted.																
203-18	2	<b><u>TO CO-OPT NEW COUNCILLORS</u></b> None.																
204-18	3	<b><u>DECLARATIONS OF INTEREST</u></b> a) To declare any disclosable pecuniary interests b) To declare any personal interests.																
<table border="1"> <thead> <tr> <th>Name</th> <th>Agenda Item</th> <th>Personal</th> <th>Prejudicial</th> </tr> </thead> <tbody> <tr> <td>Cllr J. Carroll</td> <td>Item 14 Town Hall Trust</td> <td>✓</td> <td></td> </tr> <tr> <td>Cllr A. Roberts</td> <td></td> <td>✓</td> <td></td> </tr> <tr> <td>Cllr K. Bance</td> <td>Item 9.1 and 9.2 Planning</td> <td>✓</td> <td></td> </tr> </tbody> </table>			Name	Agenda Item	Personal	Prejudicial	Cllr J. Carroll	Item 14 Town Hall Trust	✓		Cllr A. Roberts		✓		Cllr K. Bance	Item 9.1 and 9.2 Planning	✓	
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Cllr J. Carroll	Item 14 Town Hall Trust	✓																
Cllr A. Roberts		✓																
Cllr K. Bance	Item 9.1 and 9.2 Planning	✓																

205-18 4 **APPROVAL OF MINUTES**  
To approve the minutes of the Town Council meeting held on Tuesday 20<sup>th</sup> October

2018.

**RESOLVED**

The minutes were approved. Proposed Cllr Perry; Seconded Cllr Roberts. All in favour.

206-18

5

**REPORT FROM THE MAYOR**

An insurance claim will be made for the damaged finger post on Salop St.

Remembrance: Please could Councillors take down the poppies and return to Town Hall. One soldier is being left up by the War Memorial and wreaths for a while longer. All will be put into store for next year. Thanks to Cllrs Magill and Whittingham for their hard work re all the Remembrance events.

207-18

6

**REPORT FROM THE CLERK**

The solicitors are ready to take the Town Hall's case re the pointing to court as soon as the expert witness Nathan Silver's report has been finalised.

**RESOLVED**

It is the wish of the Town Council that the building be repointed if the matter is resolved satisfactorily. All in favour.

The Clerk and Mayor met with Senior Officers from Shropshire Council with regard to the Local Plan Review. The hubs have been decided. Housing developments are being proposed in rural areas that seem to be outside the development boundaries already established. There seems to be more pressure for small-scale developments because the Government wants more housing to be built, (see next item and Item 9). The council say there is a need for 52 affordable houses to be built. This development may not be in line with the Neighbourhood Plan. The consultation period is until the end of January. This item will be discussed at the next Town Council meeting in more detail.

208-18

7

**UNITARY COUNCILLOR**

Local Planning Shropshire Council are proposing that 70 dwellings be built in a 50/20 split of open market and affordable housing on both sides of Welsh St to the west of the proposed development of 24 dwellings in Item 9. This was not at all expected.

Pedestrian access would also be added up Welsh St. The proposed access would be from the Wintles. Cllr Keeley is to try and find out more information.

Local Joint Councils Meeting at Leintwardine Highways were being restructured and a changeover of 3<sup>rd</sup> party contractors had resulted in a backlog of work to be completed. If problems persist email Steve Davenport. Grit boxes have been filled.

Not all the youth funding for 11-17 year olds has been spent. £2000 needs spending by January. There is also about £1000 left in the small grants scheme to be spent in chunks of about £150 by January. These funds will not be available next year.

209-18

8

**PUBLIC PARTICIPATION SESSION**

Dave Luckhurst gave a update on the Fight the Plastics Campaign. Since February the group has been working towards achieving a Plastics Free Community Status.

A steering group has been formed. At least 3 local businesses have agreed to change/reduce their use of single-use plastics. There has been community involvement with events such as the beach clean, litter-picking and a shopper survey. The schools are particularly engaged with the campaign and Mr Luckhurst was now asking the Town Council to resolve to be free of plastics in all its premises, (Town Hall and Public Hall).

This would be discussed at the next meeting.

210-18 9

### **PLANNING**

1. 18/04411/FUL Erection of 24 affordable dwellings and formation of public open space off Oak Meadow.

There had been a Project meeting on 19<sup>th</sup> November. Darren Luter will be the manager on site. The hedge to the west of the site will be uprooted and replanted after the build. To the north there will be a grass bank. To the east will be a long public open space which meets up with Welsh St and the public footpath onto Oak Meadow. 12 properties were for rent and 12 shared ownership. There would be 4 one-bedroomed bungalows. Properties would have various textures, colours and elevations to add interest. gardens would back onto the existing gardens on Welsh St.

The increased traffic on Kerry Lane has been the main public objection but Highways say it is not an issue. One option would be for the Town Council to apply for traffic calming measures, particularly by the school.

#### **RESOLVED**

Support the application providing traffic calming measures are put in place. Proposed Cllr Perry; Seconded Cllr Roberts. Passed by a majority

2. 18/05200/FUL

Replacement of outbuilding with extension of Union St.

#### **RESOLVED**

No objection. Proposed Cllr Whittingham; Seconded Cllr Houghton. Passed by a majority

211-18 10

### **MONTHLY FINANCES**

i. To note the Bank Reconciliation.

#### **RESOLVED**

The bank balances were noted. Proposed Cllr Houghton, Seconded Cllr Whittingham. All in favour.

It was suggested that the groups that had been awarded grants should report back the next year to say how the money had been used.

ii. To approve the following invoices for payment:

<b>Payee</b>	<b>Item</b>	<b>Invoice</b>	<b>Amount £</b>
Shropshire County Pension Fund	Monthly pension payment	November	640.21
HMRC	PAYE and NI	November	762.50
Staff salaries	4 staff	November	2128.22
I. Selkirk	Internal Audit	249	350.00
AP Ltd	Neighbourhood Planning	250	508.90
Exemplum	Printing	251	276.96
C. Owen	minute taker	252	37.56
Royal British Legion	Plastic poppies	253	150.00
Royal British Legion	Donation from Fire Service (re mace and Pike bearers)	254	60.00
Royal British Legion	Poppy wreath	255	100.00

A Wallace	street cleaning	256	39.25
G.J. Rippon	Expenses	257	130.44
Blachere	Christmas lights	258	317.40
G. Dudley	Toilet cleaning	259	456.00
BCBS	Maintenance	260	44.40
SLCC	Reference book	261	103.99
DW Cole	Plumbing at allotments	262	154.00
Tony Baker	Repairs / maintenance	263	145.00
Haigh	Pump for underground	264	4936.80
Viking	Stationery	265	139.96
Highline	Street lighting	266	184.80
Meg Gwilliam	Expenses	279	24.40
For Information			
BT	telephone	267	330.15
BG	Electricity	268	93.07
Shropshire Council	Joint energy	269	621.14
Shropshire Council	Rates	270	108.00
Eon	Electricity	271	51.90
Eon	Electricity	275	65.36
Scaffold towers.com	Scaffold towers		1559.99
Pitney Bowes	Postage	273	50.00
Ticket printing	Draw tickets	274	78.30
	<b>Total</b>		<b>14648.70</b>

**RESOLVED** Proposed Cllr Whittingham; Seconded Cllr Bance. All in favour.

- 212-18 11 **NEIGHBOURHOOD PLAN**  
Progress was being made. There had been a conciliatory and forthright meeting with Keith Whiddon & Cllr. Anne Roberts and the Town Plan group.
- 213-18 12 **UNDERGROUND**  
The money in the CCLA account belongs to the charity, so the Town Hall needs to take over its ownership as trustees of the charity. The money is to be used for the Public Hall but priority will be given to the Underground.  
**RESOLVED**  
Proposed Cllr Perry; Seconded Cllr Houghton. All in favour.  
£2000 will be made available to the Underground in a separate account to facilitate running costs.  
**RESOLVED**  
Proposed Cllr Whittingham; Seconded Cllr Bance. All in favour. The Town Council will pay the overheads. Direct Debits need to be changed over as they become due. Handyman is investigating the best way of soundproofing between the floor and ceiling and will come back with some costs.
- 214-18 13 **TOWN PLAN**  
Nothing further to report.

- 215-18 14 **TOWN HALL and TOWN HALL TRUST**  
 When there are weddings the tourist information rack will be sited at Old Time.  
 Finances are good. The hire fee will go up to £125 next year, but no further increase for weddings.  
 Julie Magill and Sue Salisbury will be the Health and Safety Reps.  
 Thanks to Henry Hunter for organising the purchase of a glass washer which has been paid for by the Town Council.
- 216-18 15 **REPORTS ON MEETINGS ATTENDED**  
 Cllr Perry had attended the LJC meeting previously reported in Item 7.  
 Cllr Carroll had attended an Enterprise South West meeting with yet another representative from Shropshire Council. It was frustrating that the case for supporting Enterprise South West had to be explained again. There was a move for Enterprise South West to provide more business support so that Shropshire Council could justify more money being spent on it. A bid was being put in from a pot to support Economic Development. Enterprise House are producing a report to show what it would cost Shropshire Council if Enterprise South West did not exist.  
 It is hoped that the library can be promoted to Tier 1 which would secure more funding. The theatre is doing well.  
SpArC. The trustees were meeting the next day.  
Christmas Lights. Raffle tickets now available. Umbrella amnesty in place. Trees were about to be put up by the firemen. Lasers. Road Closures. Stewards needed please.  
Dementia Friendly Steering Group. RBL and THT agreed to undertake Dementia Awareness training. Action Plan being drawn up in order to apply for Dementia Friendly Town Status.  
Georgian Grave Project underway. Applying for a grant.  
 Possible project with the gold coins in the piano.
- 217-18 16 **ITEMS FOR FACEBOOK / WEBSITE**  
 LJC Grants available  
 BC Arts Festival  
 Links to be put on to connect to other relevant Facebook pages.
- 218-18 17 **NEXT MEETING**  
 Tuesday 11<sup>th</sup> December, 7.30pm  
 Meeting closed at 9.05pm.