



Bishop's Castle TOWN COUNCIL



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The Town Hall
Bishop's Castle
Shropshire
SY9 5BG

MINUTES of the MEETING OF BISHOP'S CASTLE TOWN COUNCIL

HELD IN THE COUNCIL CHAMBER, TOWN HALL

ON TUESDAY 21ST AUGUST 2018 AT 7.30PM

PRESENT	APOLOGIES
Cllr J. Carroll (Mayor) Cllr A. Roberts Cllr R. Houghton Cllr J. Magill Cllr G. Perry Cllr S. Whittingham	Cllr K. Bance Cllr J. Keeley
IN ATTENDANCE	
Mr G. Rippon Mrs C. Owen	

The Fire Procedure was outlined

Minute No.	Agenda Item	
143-18	1	<u>APOLOGIES</u> Cllrs Bance and Keeley gave apologies. RESOLVED Apologies accepted. Proposed Cllr Perry; Seconded Cllr Houghton. All in favour.
144-18	2	<u>TO CO-OPT NEW COUNCILLORS</u> Another person has expressed an interest. The Town Clerk will contact them.
145-18	3	<u>DECLARATIONS OF INTEREST</u> a) To declare any disclosable pecuniary interests b) To declare any personal interests.

Name	Agenda Item	Personal	Prejudicial
Cllr J. Carroll	Item 20 Town Hall	✓	
Cllr J. Magill	Trust	✓	✓
Cllr Roberts		✓	
Cllr R. Houghton	Item 17 Finance	✓	
Cllr G. Perry	Committee Grants	✓	
Cllr S. Whittingham		✓	✓
Cllr A. Roberts		✓	

- 146-18 4 **APPROVAL OF MINUTES**
To approve the minutes of the Town Council meeting held on Tuesday 17th July 2018.
RESOLVED
The minutes were approved. All in favour.
- 147-18 5 **REPORT FROM THE MAYOR**
The Deputy Mayor had attended a PACT Meeting and was pleased to report that we now have a full quota of Police: (1 Constable and 2 Community Police Officers).
- 148-18 6 **REPORT FROM THE CLERK**
Nothing to report.
- 149-18 7 **UNITARY COUNCILLOR**
Cllr. Keeley had tendered his apologies.
- 150-18 8 **PUBLIC PARTICIPATION SESSION**
There were no members of the public present.
- 151-18 9 **PLANNING**
18/03000/FUL (Erection of a 4m high acoustic fence on southern boundary of Ransford's Sawmills).
RESOLVED
Cllr Houghton proposed that it should be 3m high with some appropriate planting. Seconded Cllr Perry. All in favour.
18/03214/FUL (Erection of 1 dwelling and detached garage, revised scheme).
RESOLVED
No objection. Proposed Cllr Roberts; Seconded Cllr Whittingham. All in favour.
- 152-18 10 **MONTHLY FINANCES**
- i. To note the Bank Reconciliation.
RESOLVED
The bank balances were noted. Proposed Cllr Perry, Seconded Cllr Roberts. All in favour.
 - ii. To approve the following invoices for payment:

Payee	Item	Invoice	Amount £
Shropshire County Pension Fund	Monthly pension payment	August	640.21
HMRC	PAYE and NI	August	743.83
Staff salaries	4 staff	August	2128.22
Zurich	Insurance	134	581.46
Shropshire Council	joint energy	135	621.14
Haigh	Public hall	136	687.60
The Mail Room	Postage	137	47.94
Mark Arbon	Notice board	138	445.00
Mark one	fire safety	139	90.00
SALC	Training	140	65.00
Viking	Stationery	141	83.54
Rospa Play Safety	Playground checks	142	348.60

A Wallace	street cleaning	143	62.80
Shropshire Council	Waste collection	144	243.00
BCBS	Public Hall	145	134.31
PRS For music	Public Hall	146	263.90
Telescopic WC	Window cleaning	147	45.00
BCHRC	Licence	148	25.00
Bullseye	Pest Control	149	45.00
SALC	Subscription	150	652.45
ESWS	Printing	151	7.80
G. Dudley	Toilet cleaning	152	504.00
Community Partnership	grant	159	70.00
C. Owen	minute taker	167	37.56
UTB	bank charges	168	50.00
For Information			
British Gas	electricity	160	72.51
British Gas	electricity	161	1769.26
BT	telephone	162	329.79
Shropshire Council	Rates	163	108.00
rivers	lease	164	60.00
rivers	lease	165	330.00
Eon	Electricity	166	48.21
	Total		11341.13

The Town Clerk reported that invoice 136 was for inspecting the pump at the Public Hall only, and that The Underground were going to be asked to meet the cost of the pump and the sound-proofing between the floors in due course.

RESOLVED

That all invoices to be paid.

Proposed Cllr Houghton; Seconded Cllr Perry. All in favour.

153-18

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CONSULTATION RESPONSE

The Patients' Group had issued a paper in response to the Future Fit Consultation and asked for Town Council support. It was commented that it was a brilliant report which stressed the need for ancillary services to be supported as well as the two major hospitals. It was proposed that the Town Council support the report with the addition that ancillary services are very much needed in our rural setting.

RESOLVED

Option 1 was the preferred option.

Proposed Cllr Roberts; Seconded Cllr Houghton. All in favour.

The Patients' group should be formally thanked.

RESOLVED Proposed Cllr Houghton; Seconded Cllr Roberts. All in favour.

154-18

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CAR PARKING

Not all the disabled parking spaces in the town are properly designated, and there are issues with fading markings on the road.

RESOLVED

Shropshire Council to be asked to remove the bollard by the disabled space by the Town Hall, repaint any faded markings, e.g. re disabled spaces and by the Fire Station, and repaint the white-lining designating no parking across driveways

where appropriate. Photographs would be taken of the sites needing attention.
Proposed Cllr Whittingham; Seconded Cllr Magill. All in favour.

- 155-18 13 **NEIGHBOURHOOD PLAN**
Andrea Pelleagram, a professional town planner, is prepared to write the report, the cost of which will be met by a grant. She will work with the Town Plan Group.
RESOLVED
that she be appointed. Proposed Cllr Magill; Seconded Cllr Roberts; All in favour.
- 156-18 14 **PUBLIC HALL**
The draft terms of the ground floor lease of the Public Hall to Bebbs Auctions had been reviewed by the Finance and Resources Committee. Some points needed clarification, with regard to careful wording re the length of term of the lease; right of access by all parties when evacuating the building in the event of a fire and regulations covering production of food. The Town Clerk will revise the lease and put it to the Finance and Resources committee for their approval. **RESOLVED**
Proposed Cllr Carroll; Seconded Cllr Magill; All in Favour.
- 157-18 15 **PURCHASE OF BINS**
RESOLVED A bin will be purchased for Kerry Green to address the problem of dog-fouling. Proposed Cllr Houghton; Seconded Cllr Whittingham. All in favour.
Recycling bins. Town Clerk to contact Waste Management to check that any separated waste will be collected by them, before purchases of bins are made.
- 158-18 16 **FACE TO FACE CONSULTATIONS**
Shropshire Council used to hold an open surgery at Enterprise House once a week, but this was replaced by a booth with a phone link, but it is rarely used and costs £5000. **RESOLVED** Shropshire Council to be asked to revert to sending a person to assist people as the transport links make visiting Shrewsbury in person difficult.
Proposed Cllr Carroll; Seconded Cllr Whittingham; All in favour.
- 159-18 17 **RECOMMENDATIONS FROM THE FINANCE COMMITTEE**
Grants were approved for Walking Festival; Park Run; Railway Society; House on Crutches; Michaelmas Fair; and the Football Club. Castle Land Trust will receive financial advice.
RESOLVED
Grants and advice be approved. Proposed Cllr Houghton; Seconded Cllr Magill; All in favour.
Accounts had not yet been received from BC Open Studios. Town Clerk to approve the grant following sight of satisfactory accounts. **RESOLVED** Proposed Cllr Whittingham; Seconded Cllr Magill. All in favour.
CIVIC AWARDS – Awards night 20th September
Nominations were for Simon Palmer (for his work encouraging young people to play sport, particularly cricket), and the SpArC volunteers.
The Allotments Awards will also be presented with a silver cup for the best allotment.
- 160-18 18 **CIVIC SUNDAY**
RESOLVED
Civic Sunday will be the 3rd Sunday in May each year. Proposed Cllr Whittingham; Seconded Cllr Magill. All in favour.

- 161-18 19 **TOWN PLAN**
Meeting next week. A supplementary cleaner is to be appointed as and when needed in busy periods.
- 162-18 20 **TOWN HALL TRUST**
There have been more openings on Sundays.
- 163-18 21 **REPORTS ON MEETINGS ATTENDED**
Cllr Carroll had attended a Police and Community Together meeting, (PACT).
Watch out for cyclists on the roads doing time trials.
Police pleased with the behaviour at the Beer Festival.
Police Report will be put in the Town Council Magazine.
Cllr Houghton had attended a SpArC meeting. The group was reviewing documents issued by Shropshire Council with regard to a new Provider. The organised school activities had gone well with 16 school leavers on a Level 1 Course.
- 164-18 22 **ITEMS FOR FACEBOOK / WEBSITE**
Grants approved and Civic Awards Night.
Christmas Lights meeting 13th September.
Dog bin.
Responding to Face to Face Consultation.
- 165-18 23 **EMERGENCY PROTOCOL**
As this was a confidential item the press and public were asked to leave the room.
- 166-18 24 **NEXT MEETING**
Tuesday 18th September, 7.30pm

Meeting closed at 9.30pm.