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The Town Hall
Bishop's Castle
Shropshire
SY9 5BG

MINUTES of the MEETING OF BISHOP'S CASTLE TOWN COUNCIL

HELD IN THE COUNCIL CHAMBER, TOWN HALL

ON TUESDAY 17TH JULY 2018 AT 7.30PM

PRESENT Cllr J. Magill Cllr G. Perry Cllr R. Houghton	APOLOGIES Cllr J. Carroll (Mayor) Cllr A. Roberts Cllr S. Whittingham Cllr K. Bance Cllr J. Keeley
IN ATTENDANCE	
Mr G. Rippon Mrs C. Owen	

Fire Procedure was outlined

Minute No.	Agenda Item													
128-18	1	<u>APOLOGIES</u> Cllrs Carroll, Bance, Whittingham, and Keeley gave apologies. RESOLVED Apologies accepted. Proposed Cllr Houghton; Seconded Cllr Perry. All in favour.												
129-18	2	<u>TO CO-OPT NEW COUNCILLORS</u> The Town Clerk was waiting on a reply. Another had expressed interest.												
130-18	3	<u>DECLARATIONS OF INTEREST</u> a) To declare any disclosable pecuniary interests b) To declare any personal interests.												
<table border="1" style="width: 100%; border-collapse: collapse; margin-left: 20px;"> <thead> <tr> <th style="width: 30%;">Name</th> <th style="width: 30%;">Agenda Item</th> <th style="width: 10%;">Personal</th> <th style="width: 10%;">Prejudicial</th> </tr> </thead> <tbody> <tr> <td>Cllr J. Magill</td> <td>Item 12 Town Hall Trust</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">✓</td> </tr> <tr> <td>Cllr R. Houghton</td> <td>Item 13 SpArC</td> <td style="text-align: center;">✓</td> <td></td> </tr> </tbody> </table>			Name	Agenda Item	Personal	Prejudicial	Cllr J. Magill	Item 12 Town Hall Trust	✓	✓	Cllr R. Houghton	Item 13 SpArC	✓	
Name	Agenda Item	Personal	Prejudicial											
Cllr J. Magill	Item 12 Town Hall Trust	✓	✓											
Cllr R. Houghton	Item 13 SpArC	✓												
131-18	4	<u>APPROVAL OF MINUTES</u>												

To approve the minutes of the Town Council meeting held on Tuesday 19th June 2018. **RESOLVED** The minutes were approved. All in favour.

- 132-18 5 **REPORT FROM THE MAYOR**
The Deputy Mayor had attended a public meeting at the King’s Head, called by the public to discuss the proposed new housing development on Oak Meadow. The main public objections with traffic levels and sewerage. Mr S Gaffney and Cllr J Keeley also attended the meeting to offer advice.
- 133-18 6 **REPORT FROM THE CLERK**
The Clerk had attended a Clerks’ meeting in Shrewsbury.
- 134-18 7 **UNITARY COUNCILLOR**
Cllr. Keeley had tendered his apologies.
- 135-18 8 **PUBLIC PARTICIPATION SESSION**
There were no members of the public present.
- 136-18 9 **PLANNING**
18/02844/FUL (Erection of a single storey link extension walkway and garage extension at Garden House, 1 Union St).
RESOLVED
No objection. Proposed Cllr Perry; Seconded Cllr Houghton. All in favour
- 137-18 10 **MONTHLY FINANCES**
- i. To note the Bank Reconciliation.
RESOLVED
The bank balances were noted. Proposed Cllr Perry, Seconded Cllr Houghton. All in favour.
 - ii. To approve the following invoices for payment:

Payee	Item	Invoice	Amount £
Shropshire County Pension Fund	Monthly pension payment	Return	640.21
HMRC	PAYE and NI	Return	762.50
Staff salaries	4 staff	Return	2146.89
WPS	Insurance	97	3945.00
A. Wallace	Street Cleaning	98	15.70
The Mailing room	Postage	99	211.68
Halls SMS	Toilet consumables	100	73.14
Belvidere lifts	Lift maintenance	101	168.00
Bishop’s Castle Building Supply	Materials for the Public Hall	102	874.56
Highline	Street Lighting	103	129.60
Exemplum	Printer	104	73.78
Shropshire Council	Licence	105	180.00
Shropshire Council	Licence	106	70.00
Shropshire Council	Election costs	107	100.00
Tony Baker	Maintenance to Public hall	108	3380.00
Harry Ray and Co.	Asset Register	109	600.00
GA. Dudley	Toilet cleaning	110	420.00

The Town Clerk	BT	One bill telephone and broadband	111	1423.93
	Paul Eldridge	Cleaning	112	15.66
	Andrew Evans	Grass-cutting / maintenance	113	2748.84
	T56			
	For Information			
	Shropshire Council	Rates	116	108.00
	Shropshire Council	Rates	117	55.00
		Total		17684.35

reported that the pump, piping and guttering still needed to be repaired at the Public Hall, but most work had now been done. He was monitoring the costs of the total project carefully. Cllr Houghton commented that the outside now looked much tidier.

RESOLVED

That all invoices to be paid.

Proposed Cllr Houghton; Seconded Cllr Perry. All in favour.

138-18 11

TOWN PLAN

Nothing to report

139-18 12

TOWN HALL TRUST

All going well – busy with Beer Festival and weddings. Produce table up and running.

140-18 13

REPORTS ON MEETINGS ATTENDED

Cllr Houghton had attended a meeting of SpArC Trustees with the Education and Leisure Manager at Shrewsbury Council to discuss progress.

141-18 14

ITEMS FOR FACEBOOK / WEBSITE

Grants invited and Civic Awards.

Various deadlines.

Future Fit Forms.

142-18 15

NEXT MEETING

Tuesday 21st August, 7.30pm

Meeting closed at 8pm.