



Bishop's Castle TOWN COUNCIL

LOCAL COUNCIL
AWARD SCHEME
FOUNDATION

Gwilym J Rippon Cert. He CEG, PSLCC
Town Clerk
Tel: 01588 638141
Email: townclerk@bishopscastle.co.uk

The Town Hall
Bishop's Castle
Shropshire
SY9 5BG

MINUTES of the MEETING OF BISHOP'S CASTLE TOWN COUNCIL

HELD IN THE COUNCIL CHAMBER, TOWN HALL

ON TUESDAY 20TH MARCH 2018 AT 7.30PM

PRESENT	APOLOGIES
Cllr J Carroll (Mayor) Cllr A Roberts Cllr G Perry Cllr A Naiad Cllr J Magill Cllr S Whittingham Cllr R Houghton	Cllr K Bance
IN ATTENDANCE	
Mr G Rippon Mrs J Osborne	Cllr J Keeley

Minute No.	Agenda Item	
036-18	1	<u>APOLOGIES</u> Apologies were received from Cllr K Bance (other commitments).
037-18	2	<u>TO CO-OPT NEW COUNCILLORS</u> No nominations were received.
038-18	3	<u>DECLARATIONS OF INTEREST</u>

Name	Agenda Item	Personal	Prejudicial
Cllr J Carroll	Item 14Town Hall Trust	✓	
Cllr J Magill	Item 14Town Hall Trust	✓	✓

Cllr A Naiad	Item 14 Town Hall Trust	✓	
Cllr A Roberts	Item 14 Town Hall Trust	✓	✓
Cllr R Houghton	Item 10 payment to SpArc	✓	✓

- a) To declare any disclosable pecuniary interests
b) To declare any personal interests.

039-18 4

APPROVAL OF MINUTES

To approve the minutes of the Town Council meeting held on Tuesday 20th February 2018

The following corrections were noted:

Item 5.3 Town Hall should read as Public Hall.

Item 6.2 An article to be published in the Council News re parking in Church Street.

Item 11 Installation of a defibrillator in the Telephone Kiosk was an idea.

Item 13 The donation of bread by Churchstoke Coop was arranged by the Food Hub.

Item 13 A Dementia steering group was formed, not elected.

The minutes were approved.

PROPOSER Cllr G Perry SECONDED Cllr J Magill

040-18 5

REPORT FROM THE MAYOR

To receive a report from the Mayor.

1. Market Square to be closed temporarily due to water repairs.

041-18 6

REPORT FROM THE CLERK

To receive a report from the Clerk.

1. The Practitioners Conference was held on Thursday 22nd and Friday 23rd February with many hot topics discussed.

042-18 7.

UNITARY COUNCILLOR

To receive a report from the Unitary Councillor.

1. It was discussed as to who would be in charge of the street lighting in the area of the new development at Lavender Bank. Cllr A Roberts pointed out that the Developers are being very co-operative.
2. Potholes are a big problem throughout the area, follow up needs to be done.
3. Changes to Crow Gate were discussed. The owners lease the property from the Shropshire Council. Cllr R Houghton asked how the £3000 for environmental purposes would affect. Cllr Keely to investigate.
4. The Underground and general condition of the Public Hall was discussed and agreed to seek professional opinion.

043-18

8

PUBLIC PARTICIPATION SESSION

Members of the public wishing to speak should give prior notification of their intention to speak. Two members of the Public attended.

It was agreed to move Item 12 to Item 8. Proposer Cllr R Houghton
Seconded Cllr S Whittington.

An upgrade to the Skate Park was requested in terms of more seating, upgrade of ramps and other enhancements. The matter of fund raising was discussed and agreed to support in principal.

Proposer Cllr R Houghton Seconded Cllr G Perry

The street lights in Mr Clerk to follow up.

044-18

9.

PLANNING

To discuss and decide on the following planning applications:

18/01089/VAR

Application for the variation of Condition No. 2 attached to Planning Permission 17/017017/FUL dated 31 May 2017 to change roof from hipped to flat roof at King Edward House 8 High Street Bishops Castle SY9 5BQ

No objection

Proposer Cllr G Perry Seconded Cllr A Roberts

17/04783/FUL

Application for the conversion of traditional agricultural building into farm workers rest room with first floor accommodation for temporary farm worker at The Cottage, Lydbury North, Bishops Castle, Shropshire, SY9 5ET

This application was decided and agreed at a previous meeting.

Applications Decided

18/00233/LBC

Application for works to Listed Building to include repair or replacement of first floor front windows, attic windows and rooflights; replacement external door and guttering; works to line three chimney flues at 38 - 40 High Street, Bishops Castle, Shropshire, SY9 5BQ.

Granted

045-18

10

MONTHLY FINANCES

- i. To note the Bank Reconciliation – To be deferred
- ii. To approve the following invoices for payment:

Payee	Item	Invoice	Amount £
Shropshire County Pension Fund	Monthly pension payment	March Return	597.11
HMRC	PAYE and NI	March Return	665.90
Staff salaries	4 staff	March Return	1986.34
Andrew Evans	Grass cutting	328	115.32
SALC	Training Invoices 274,570,939 UNPAID FROM SALC BACK TO SEPT	329	66.99
ESWS	Website	330	200
Exemplum	Printing	331	168.31
Hall SMS	Toilet rolls	332	84.50
A. Wallace	Street Cleaning	323	31.40
Highline	Repairs to street lighting	324	558.60
G. Dudley	Toilet cleaning	325	336.00
G. Dudley	Maintenance	326	605.00
SpArC			15,000
For Information			
Mailing room	Postage	327	119.40
E-on (DD, March 2018)	Playing fields electricity, estimated		59.49
	Total		20,594.36

All invoices to be paid except for G Dudley.

Proposer Cllr A Roberts Seconded Cllr A Naiad

046-18

11.

TO DISCUSS AND DECIDE ON THE PURCHASE OF A BEACON FOR THE 1914 – 1918 WAR CENTENARY COMMEMORATION

Proceedings for the commemoration on the 11 November 2018 were discussed. Beacon to be lit at 7pm. During the day buglers will play the Last Post and Church Bells will be rung. Cllr A Roberts to register professional photographer.

Proposer Cllr R Houghton Seconded Cllr J Magill

- 047-18 12. **TO DISCUSS THE SKATEBOARD PARK**
- Moved to Item 8.
- 048-18 13 **TO DISCUSS FUTURE FUNDING FOR THE PUBLIC HALL**
- Council discussed various options of whether to either demolish or upgrade the Public Hall.
Cllr G Perry proposed that a Council Structural survey be done and thereafter to look at either retaining or disposing of the building. If decided to retain then to obtain a quote to put the building back to its full use.
- Proposer Cllr G Perry Seconded Cllr S Whittington
- 049-18 14. **TOWN PLAN**
- To receive an update on the Town Plan.
To be presented with a policy from the Community Plan meeting.
- No feedback was received.
- 050-18 15. **TOWN HALL TRUST**
- To receive an update on the Town Hall and the Town Hall Trust.
- Positive feedback has been received. Weddings have been booked and enquiries received for next year.
- 051-18 16. **CHRISTMAS LIGHTS FESTIVAL - GROTTO**
- To discuss proposed financial arrangements for the December 2018 Grotto.
- Cllr S Whittington asked for the matter to be deferred to the next Agenda as the meeting did not take place.
- 052-18 17. **REPORTS FROM MEETINGS ATTENDED**
1. Cllr. Houghton updated council on a soft market testing process being undertaken by Shropshire Council in relation to SpArC
 2. Open meeting re SpArC showers and new lockers
 3. Easter holiday three days for school children
 4. Shrewsbury Charity Ball - AN
 5. 23 June Mayors Charity for Scouts and Cubs
- 053-18 18. **ITEMS FOR FACEBOOK / WEBSITE**

To consider items for inclusion on the Facebook page

Details regarding the closure of the road at the top of Town.

More Councillors required.

Thank you to the Art Festival organisers and also to Mr Clerk.

The Remembrance Service.

The meeting closed at 9.21 pm.

054-18

19.

NEXT MEETINGS

17th April 2018