



Bishop's Castle TOWN COUNCIL

LOCAL COUNCIL
AWARD SCHEME
FOUNDATION

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The Town Hall
Bishop's Castle
Shropshire
SY9 5BG

MINUTES of the MEETING OF BISHOP'S CASTLE TOWN COUNCIL

HELD IN THE COUNCIL CHAMBER, TOWN HALL

ON TUESDAY 20TH FEBRUARY 2018 AT 7.30PM

PRESENT	APOLOGIES
Cllr J Carroll (Mayor) Cllr A Roberts Cllr G Perry Cllr A Naiad Cllr J Magill	Cllr S Whittingham Cllr K Bance Cllr R Houghton Cllr J Keeley
IN ATTENDANCE	
Mr G Rippon Mrs J Osborne	

Minute No.	Agenda Item	
017-18	1	<u>APOLOGIES</u> Apologies were received from Cllr S Whittingham, (other commitments), Cllr R Houghton (other commitments), Cllr K Bance (other commitments), Cllr J Keeley (other commitments).
018-18	2	<u>TO CO-OPT NEW COUNCILLORS</u> No nominations were received.
019-18	3	<u>DECLARATIONS OF INTEREST</u> a) To declare any disclosable pecuniary interests b) To declare any personal interests.

Name	Agenda Item	Personal	Prejudicial
Cllr J Carroll	Item 14 Town Hall Trust	✓	
Cllr J Magill	Item 14 Town Hall Trust	✓	✓
Cllr A Naiad	Item 14 Town Hall Trust	✓	
Cllr A Roberts	Item 14 Town Hall Trust	✓	✓

020-18

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APPROVAL OF MINUTES

To approve the minutes of the Town Council meeting held on Tuesday 16th January 2018

The following corrections were noted:

The name of the Presenter, Paul Hutton, should read as Sutton.

The minutes were approved.

PROPOSER Cllr G Perry SECONDED Cllr J Magill

021-18

5

REPORT FROM THE MAYOR

To receive a report from the Mayor.

1. Cllr J Carroll raised the fact that follow has to be done on the Wintles road now that Stones have been sold. This will be raised with the Shropshire Council at the next meeting. A proposal will be put forward to divert traffic and deter them from driving through the town centre.
2. Following the talk with Paul Sutton, a representative of Florian Homes will be asked to talk to Council at the March meeting.
3. A matter not placed on the Agenda was a complaint from a member of the Public regarding the condition of the Town Hall which is dirty and requires painting. It was agreed that urgent focus will be placed on the matter and will be dealt with Cllr J Roberts and the Town Clerk.
4. Noted that the spelling on the signage of the new Co-Op building in Bishop's Castle is spelt incorrectly. The Town Clerk to address the matter.
5. The French Twinning group will be coming to town on 28th April and an afternoon reception will be arranged for 30th April. All Councillors will be welcome.

022-18

6

REPORT FROM THE CLERK

To receive a report from the Clerk.

1. Belvedere lifts have found that the uninterruptable power supply was faulty and this will be repaired.
2. An email has been received from a member of the Public regarding traffic mounting the pavement in front of her property in Church

Street. This is deemed as dangerous especially for young children and the matter will be addressed by Council.

3. See Item 11.
4. A member of the Public has complained about the condition of the Skate Park. He has requested shelter and a bench.

023-18 7. **UNITARY COUNCILLOR**

- a) The Unitary Councillor was absent.

024-18 8 **PUBLIC PARTICIPATION SESSION**

Members of the public wishing to speak should give prior notification of their intention to speak. No members of the Public attended.

0025-18 9. **PLANNING**

To discuss and decide on the following planning applications:

- a. 18/00637/DIS
Application for the discharge of conditions 3 (masonry and mortar) 4 (roof window details) and 5 (external joinery) associated with planning application number 17/05058/LBC at Outbuildings At Bakehouse Cottage 20 Market Square Bishops Castle Shropshire.
No objection subject to conservation officer approval

PROPOSER Cllr J Carroll SECONDED Cllr G Perry

- b. 18/00598/PA4
Application for a direction made under article 4(1) TO WHICH Schedule 3 Applies at Bishops Castle Methodist Church Station Street Bishops Castle Shropshire SY9 5AQ
Cllr J Carroll confirmed that as this is a building of significance and permission to demolish needs to be obtained.

- c. 18/00404/FUL
Application for the erection of polytunnel for vegetable-growing at Littley (should be Little ar) Woodbatch Bishops Castle Shropshire SY9 5JT.

PROPOSER Cllr A Roberts SECONDED Cllr J Magill

026-18 10 **MONTHLY FINANCES**

- i. To note the Bank Reconciliation - noted
- ii. To approve the following invoices for payment:

Payee	Item	Invoice	Amount £
Shropshire County Pension Fund	Monthly pension payment	February Return	597.11
HMRC	PAYE and NI	February	665.90

		Return	
Staff salaries	4 staff	February Return	1986.34
Cathy Owen	Minute taking	306	25.00
Bridgnorth & South Shropshire Crucial Crew	Crucial Crew	307	240.00
A.Wallace	Street cleaning	308	31.40
GA & SA Dudley	Auction yard toilets	309	420.00
Ruth Houghton	Mileage (training)	310	22.50
BCHRC	Storage	311	£256.00
Telescopic Window cleaning	Window cleaning	312	90.00
Exemplum	Printing	313	65.77
Highline Electrical	Street lighting	314	48.60
G.J. Rippon	Reimbursement for screen, mileage to attend audit training	315	297.29
Shropshire Council	Joint energy (street lighting)	316	506.34
For Information			
British Gas	Electricity bill	317	375.92
Water Plus	Water rates	318	19.62
Water Plus	Water rates	319	54.89
Water Plus	Water rates	320	31.83
Eon	Electricity bill	321	59.08
Pitney Bowes	Franking Machine	322	50.00
	Total		5843.59

027-18

11.

TO DISCUSS AND DECIDE ON THE PURCHASE OF A BT TELEPHONE KIOSK AT COLEBATCH

Council will purchase the Telephone Kiosk at a cost of £1. Electricity will be connected and a defibrillator installed.

028-18

12.

TO DISCUSS AND DECIDE OF ENGAGING A QUANTITY SURVEYOR

A discussion was held regarding the engagement of a quantity surveyor to estimate the cost of getting the Business park ready. The cost would be £11,000 which has not been allocated in the budget. A proposal was made to use £2,000 from next year's grant budget to stimulate economic development.

PROPOSER Cllr A Naiad SECONDED Cllr A Roberts.

- 029-18 13 **TOWN PLAN**
To receive a report.
A full report will be given at the next meeting as Cllr J Carroll and Cllr A Naiad are meeting with interested parties.
Shropshire Council is working hard to ensure a Place Plan is available as a Work document that all Councils will be able to update.
The Churchstoke Co-Op has been donating bread to the Community College.
A steering group has now been elected who will attend a dementia friendly meeting on 7 March at Stone House Coverage Care.
- 030-18 14. **TOWN HALL TRUST**
To receive an update on the Town Hall and the Town Hall Trust

Cllr J Carroll has received an email that there are 11 Weddings booked. This is a significant number and positive news. Cllr J Carroll complimented on the effort made by the Committee and Staff for the arrangement of these weddings. Rent and electricity will be paid from the 1 April.
- 031-18 15. **POLICIES**
To discuss and agree the following policies
 a. Code of Conduct
 b. Media policy – read as social media policy
Cllr A Roberts suggested that a date and review date should be inserted on the Policies.

PROPOSER Cllr A Roberts SECONDED Cllr G Perry
- 032-18 16. **GENERAL DATA PROTECTION REGULATION**
To receive a report

People to be made aware that once they give their details, Council would have to ask their permission to use their information at any time in the future.
- 033-18 17. **REPORTS FROM MEETINGS ATTENDED**

Cllr's A Roberts and A Naiad, together with Councillors from neighbouring parishes, attended a meeting at SpArC. The meeting was very positive and many Councillors said they would take back the initiative to their parishes.
- 034-18 18. **ITEMS FOR FACEBOOK / WEBSITE**

To consider items for inclusion on the Facebook page

The dangers of parking and driving on pavements.
Colebatch telephone kiosk.

The meeting closed at 8.57

035-18

19.

NEXT MEETINGS

20th March 2018