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THE TOWN HALL
BISHOP'S CASTLE
SHROPSHIRE
SY9 5BG

**MINUTES of the MEETING OF BISHOP'S CASTLE TOWN COUNCIL HELD
IN THE COUNCIL CHAMBER, TOWN HALL ON TUESDAY 21st NOVEMBER 2017
AT 7.30 PM**

There were five members of the public present

PRESENT	APOLOGIES
Cllr J Carroll, Mayor Cllr G Perry Cllr A Roberts Cllr R Houghton Cllr J Magill	Cllr S Whittingham Cllr A Naiad Cllr K Bance Cllr Keely
IN ATTENDANCE	
Mr G Rippon	Mrs J Osborne

Agenda Item

131.17/18 1. APOLOGIES

To receive apologies:

Apologies were received from Cllr Keely (other commitments), Cllr A Naiad (ill), Cllr K Bance (other commitments), Cllr S Whittingham (other commitments)

132.17/18 2. TO CO-OPT NEW COUNCILLORS

To discuss and decide to co-opt any new Councilors and receive Acceptances of Office.

No nominations were received.

133.17/18 3. DECLARATIONS OF INTEREST

a) To declare any disclosable pecuniary interests.

b) To declare any personal interests.

Name	Agenda item	Personal	Prejudicial
Cllr J Carroll	Item 15 Town Hall Trust	✓	

Cllr J.Magill	Item 15 Town Hall Trust	✓	✓
Cllr A Roberts	Item 15 Town Hall Trust	✓	

134.17/18 4. **APPROVAL OF MINUTES**

To approve the minutes of the Town Council meeting held on Tuesday 17th October 2017

The minutes of the Town Council meeting held on Tuesday 17th October 2017 were approved. Cllr A Roberts noted that there were amendments required with regard to Item 18 in that Cllr A Roberts reported on the Dementia awareness and Cllr A Naiad reported on the Business Park Meeting. Item 19 suggestions for the Facebook website – Outsiders should have been noted as Alzheimers.

PROPOSER Cllr J Magill

SECONDED Cllr R Houghton

135.17/18 5. **REPORT FROM THE MAYOR**

To receive a report from the Mayor.

There was nothing to report.

136.17/18 6. **REPORT FROM THE CLERK**

To receive a report from the Clerk.

A letter was received congratulating the Council on the excellent turnout for the British Legions. The Council printer is due for an upgrade and a quote accepted at £40 less per month.

137.17/18 7. **UNITARY COUNCILLOR**

To receive a report from the Unitary Councillor.

The unitary member was not present.

138.17/18 8. **PUBLIC PARTICIPATION SESSION**

Members of the Public wishing to speak should give prior notification of their wish to speak.

Five members of the Public attended.

One member spoke regarding Item 9 on the Agenda - proposed to forward to the following item – Item 9.

PROPOSER Cllr G Perry

SECONDED Cllr A Roberts

One member spoke regarding an amendment to planning application

Jonathan Brown gave a presentation on the development of the business park and finance options.

139.17/18 9. **VERGES**

To receive a short (10 minute) presentation on Verges + Q and A session.

A presentation was given on Project Life on the Edge. Verges are under threat and the project will encourage local people to get involved in restoring the verges to their natural beauty in order to support the wildflowers and insects of the natural world. The presentation was followed by a Q and A session.

140.17/18 10 **PLANNING**

To discuss and decide on the following planning applications:

a) 17/05178/TCA

Application to remove to ground level 1no Norway Maple (T1) and lightly reduce by 15% 1no Copper beech Tree (T2) within the Bishops Castle conservation area Llanserth , 2 Kerry Lane, Bishops Castle, SY9 5AU

RESOLVED

No Objection

PROPOSER Cllr R Houghton

SECONDED Cllr G Perry

b) 17/04933/VAR

Application for the variation of condition no.2 (approved plans) pursuant to 17/01259/FUL to allow for modifications to approved house design at Outbuildings At Bakehouse Cottage 20 Market Square Bishops Castle Shropshire

RESOLVED

No objection

PROPOSER Cllr R Houghton

SECONDED Cllr G Perry

c) 17/05058/LBC

Application for the conversion of an outbuilding to form one dwelling (modification to previously approved) at Outbuildings At Bakehouse Cottage 20 Market Square Bishops Castle Shropshire

RESOLVED

No objection.

PROPOSER Cllr R Houghton

SECONDED Cllr G Perry

d) 17/05204/FUL

Application for the creation of a vehicular access at 6 Corporation Street Bishops Castle SY9 5AN

RESOLVED

No objection

PROPOSER Cllr J Magill

SECONDED Cllr G Perry

141.17/18 11 **MONTHLY FINANCES**

- i. To note the Bank Reconciliation – noted to rearrange finance meetings.
- ii. To appoint the internal auditor – The Town Clerk explained this was for ratification as Iain Selkirk had been appointed as Internal Auditor saving of approximately £300.

Resolved

Iain Selkirk appointed as Internal Auditor for 2017-2018

- iii. To discuss and decide on the budget and precept for 2018-2019 –
RESOLVED

The budget was approved at £144,939 with a precept demand of £134,000

This was passed by a majority.

PROPOSER Cllr A Roberts

SECONDED Cllr R Houghton

- iv. To approve the following invoices for payment:

Payee	Item	Invoice	Amount £
Shropshire County Pension Fund	Monthly pension payment	November Return	589.83
HMRC	PAYE and NI	November Return	663.70
Staff salaries	3 staff	November Return	1986.34
GA & SA Dudley	Auction yard toilets	201	420.00
Snowboy systems	Snow blanket	202	170.40
ESWS	Printing	203	32.85
Exeplum	Printer	204	43.50
Highline electrical	Street lights	205	102.60
Belvidere lifts	Maintenance	206	246.00
P. Eldridge	Notice board	207	15.00
Meg Gwilliam	Allotment judging expenses	Nov expense form 6/11/17	11.00
Mrs Mary E Rickards	Allotment judging expenses	Nov expense form 6/11/17	32.85
G.J.Rippon	Expenses	209	144.00
A.Wallace	Street cleaning	211	37.50
Village outreach	Grant	212	1020.00
Michaelmas Fair	Repayment of rent	213	250.00
Viking	Stationery	214	46.37
Viking	Stationery	215	4.79
PHS	Sanitary services	216	616.18
J. Carroll	Reimbursement	217	24.95
Water plus	Water rates	218	39.03
Telescopic	Window cleaning	219	4500
For Information			
British Gas	Electricity	223	
British Gas	Electricity	224	531.16
Shropshire Council	NDR council office August	225	97.00
RBL	Poppy wreath	200	25.00

E.on	Electricity	226	37.64
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RESOLVED

Approved

PROPOSER Cllr R Houghton

SECONDED Cllr A Roberts

141.17/18 12. VILLAGE HALL

To discuss and decide on issues with the plumbing at the Village Hall. The toilets flow back and this may require the work of a Rodding company which may be expensive. A decision will be made as to whether the issue requires fixing or may be more cost effective to replace.

RESOLVED

An investigation to be made into the problem with the toilets and the heating in the underground boiler.

PROPOSER Cllr G Perry

SECONDED Cllr J Magill

142.17/18 13. REDUNDANT GOLF CLUB CUP.

To discuss and decide on the future of the redundant golf club cup

RESOLVED

To retain the cup as a future all round award at the Civic Awards.

PROPOSER Cllr R Houghton

SECONDED Cllr G Perry

143.17/18 14. TOWN PLAN

To receive an update on the Town Plan

Cllr A Roberts did not have anything to report.

144.17/18 15. TOWN HALL TRUST

To receive and update on the Town Hall and the Town Hall Trust.

Finances are looking healthy; book sales and donations have risen.

145.17/18 16. ALLOTMENTS

- i. To discuss members for a Task and finish Group to progress improvements on the allotments, together with applying for grants.
- ii. To discuss the terms of reference for the Task and Finish Group.

- iii. To consider a suggestion from the Allotment Society that a Bee keeping Association is approached with a view to siting a couple of hives on the Allotments

RESOLVED

Some changes were proposed at the back of the new allotments such as better signage.

PROPOSER Cllr J Carroll, Mayor

SECONDED Cllr |A Roberts

146.17/18 17. REPORTS FROM MEETINGS ATTENDED

To receive reports from meetings attended

No meetings were attended

147.17/18 18. ITEMS FOR FACEBOOK / WEBSITE

To consider items for inclusion on the Facebook page.

Christmas lights, the Beeches survey, Civic Awards reminder, explanation of the budget, volunteers to deliver the newsletter.

149.17/18 19. NEXT MEETINGS

The following are dates of the next meetings: -

12th December 2017 and 16th January 2018. The meeting closed at 21h15