



# BISHOP'S CASTLE TOWN COUNCIL



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THE TOWN HALL  
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SY9 5BG

**MINUTES of the MEETING OF BISHOP'S CASTLE TOWN COUNCIL HELD  
IN THE COUNCIL CHAMBER, TOWN HALL ON TUESDAY 17<sup>TH</sup> OCTOBER 2017  
AT 7.30 PM**

**There were** three members of the public

PRESENT	APOLOGIES
Cllr J Carroll, Mayor (from 1945hrs) Cllr S Whittingham Cllr A Naiad Cllr G Perry Cllr K Bance Cllr A Roberts	Cllr J Magill
Cllr R Houghton	Cllr Keely
IN ATTENDANCE	
Mr G Rippon	Mrs J Osborne

Agenda Item

**111.17/18 1. APOLOGIES**

To receive apologies:

Apologies were received from Cllr J Magill (other commitments), Cllr Keely (other commitments). It was noted that Cllr Keely was not present at the meeting on the 19<sup>th</sup> September 2017. Cllr J Carroll, Mayor arrived at 1945hr. The first part of the meeting was chaired by Cllr A Naiad.

**112.17/18 2. TO CO-OPT NEW COUNCILLORS**

To discuss and decide to co-opt any new Councilors and receive Acceptances of Office. No nominations were received.

**113.17/18 3. DECLARATIONS OF INTEREST**

- a) To declare any disclosable pecuniary interests.
- b) To declare any personal interests.

Name	Agenda item	Personal	Prejudicial
Cllr J Carroll	Item 16 Town Hall Trust	✓	
Cllr A Naiad	Item 16 Town Hall Trust	✓	
Cllr A Roberts	Item 16 Town Hall Trust	✓	
Cllr R Houghton	Item 18 SpArC	✓	

**114.17/18** 4. **APPROVAL OF MINUTES**

The minutes of the Town Council meeting held on Tuesday 19th September 2017 were approved. In terms of the Minutes 19<sup>th</sup> September 2017, point 102.17/18 it was agreed that both Cleaners be placed on SCP 6.

Proposer Cllr R Houghton

Seconded Cllr S Whittingham

**115.17/18** 5. **REPORT FROM THE MAYOR**

Cllr A Naiad mentioned the Bishops Castle Remembers 1918 initiative and Beacons of Life. More volunteers are needed for admin duties and manpower. A talk by the Heritage Centre regarding World War I planned comprising poetry reading, horse drawn ambulance with nurses and to commemorate not only the Soldiers but the people that were left at home. A low noise fireworks display to be arranged on 11 November 2017 to celebrate Beacons of Light. Hope to get Public Houses / Cafes in town to create theme of World War I. Cllr R Houghton offered to search for grants.

**116.17/18** 6. **REPORT FROM THE CLERK**

The new cabinet to display the maces and chains of office has been ordered and awaiting delivery.

**117.17/18** 7. **UNITARY COUNCILLOR**

The unitary member was not present

**118.17/18** 8. **PUBLIC PARTICIPATION SESSION**

Three members of the Public attended. Two of the members spoke in favour of approval of Planning Application 17/04335/VAR.

One member of the Public spoke in favour of the 20mph initiative.

**119.17/18** 9. **PLANNING**

To discuss and decide on the following planning applications:

a) 17/04364/FUL

Application for the erection of 1 No dwelling, formation of vehicular and pedestrian accesses at West Of Copall Cottage Off Copall Paddock Bishops Castle Shropshire.

RESOLVED

Objection due to the site being small and this would cause overdevelopment as well as the issue of having to park on the street.

Proposer Cllr G Perry

Seconded Cllr R Houghton

- b) 17/04335/VAR  
Application for the Variation of Condition No.3 (opening hours) attached to planning permission 16/00748/FUL to allow for more flexible hours of opening at 45 Church Street Bishops Castle SY9 5AD (Thyme Café)

RESOLVED  
No objection

Proposer Cllr G Perry

Seconded Cllr R Houghton

- c) 17/04513/FUL  
Application for the erection of two storey extension to dwelling, partly over existing garage at Seven Wells, Bankshead, Bishops Castle, Shropshire SY9 5JJ.

RESOLVED  
No objection

Proposer Cllr R Houghton

Seconded Cllr G Perry

- d) 17/04783/FUL  
Application for the conversion of traditional agricultural building into farm workers rest room with first floor accommodation for temporary farm worker at The Cottage Lydbury North Bishops Castle Shropshire SY9 5ET

RESOLVED  
It was agreed that further investigation required.

Proposer Cllr J Carroll, Mayor

Seconded Cllr S Whittingham

**120.17/18 10. MONTHLY FINANCES**

1. To note the Bank Reconciliation – noted
2. To note the External Auditors report – to further investigate cost comparatives - adjourned to November
3. To approve the following invoices for payment

Payee	Item	Invoice	Amount £
Shropshire County Pension Fund	Monthly pension payment	October Return	589.83
HMRC	PAYE and NI	October Return	663.70
Staff salaries	3 staff	October salaries	1954.80
Zurich	Insurance		1261.12
GA & SA Dudley	Auction yard toilets	12 Aug 17	336.00
GA & SA Dudley	General maintenance		605.00

Enterprise House	News letter printing		262.71
Andrew B Wallace	Mondays street cleaning	n	22.50
Exeplum	Printer (toner)		10.74
Exeplum	Printer		76.56
G.M. Cooke	Electrical work (cheque lost)		84.00
Andrew Evans	Grass cutting		2559.12
Andrew Evans	Building work		751.32
Shropshire Council	Joint energy costs		1012.68
Shropshire Council	Joint energy costs		506.34
Clayton contracting	Electrical work		408.00
Halls SMS	Toilet consumables		82.49
Florian Fire Safety	Annual maintenance		78.60
RDS	Display cabinet		1116.00
Shropshire Council	RoSPA check		192.00
For Information			
Shropshire Council	NDR council office August	128	97.00
Pitney Bowes	Franking machine		50.00

RESOLVED

All Invoices were approved, and the Clerk was instructed to pay all invoices

Proposer Cllr R Houghton

Seconded Cllr A Naiad

**121.17/18 11. FENCE AROUND THE SKATEBOARD PARK**

To discuss and decide the quote for a metal fence around the skateboard park

RESOLVED

Council agreed that a metal fence will be installed at the back of the park only.

Proposer Cllr S Whittingham

Seconded Cllr A Roberts

**122.17/18 12. TO DISCUSS AND DECIDE ON THE CHRISTMAS LIGHTS FOR 2017-2018**

To receive a report from the Clerk together with costings for the provision of Christmas lights

RESOLVED

Costings were approved and agreed that the definition of Christmas Lights Festival and Christmas Lights will be kept separate. Christmas Lights will be switched on the 2<sup>nd</sup> December 2017.

Proposer Cllr G Perry

Seconded Cllr S Whittingham

**123.17/18 13. TO AGREE THE QUOTE FOR TREE SURVEY**

RESOLVED

Agreed to accept the quotation received

Proposer Cllr G Perry

Seconded Cllr K Bance

**124.17/18 14. TO RECEIVE A REPORT ON THE 20MPH CONFERENCE**

RESOLVED

The Town Planning Group to engage in consultation with a view to implementation throughout the residential area.

Proposer Cllr J Carroll, Mayor

Seconded Cllr K Bance

**125.17/18 15. PARISH PLAN**

The food help project progressing well. Nominations of Non- Profit Organisations requiring assistance should be put forward.

Proposer Cllr J Carroll, Mayor

Seconded Cllr A Naiad

**126.17/18 16. TOWN HALL TRUST**

To receive an update on the Town Hall and the Town Hall Trust

The Trust is planning a guided walk in Winter as a fund raiser ending in lunch at the Town Hall. Michaelmas Fair stall earned £383. Volunteers missed a lot of the Fair. There is a need for more Volunteers.

**127.17/18 17. ALLOTMENTS**

To discuss members for a Task and Finish Group to progress improvements on the allotments, together with applying for grants.

RESOLVED

Cllr R Houghton and Cllr J Carroll to form a council to investigate a way to move forward.

Proposer Cllr J Carroll, Mayor

Seconded Cllr A Roberts

**128.17/18 18. REPORTS FROM MEETINGS ATTENDED**

Cllr A Roberts reported on the Business Park Meeting. Phase I to be implemented but short of funding. Cllr S Whittingham to attend a meeting and provide feedback.

Cllr R Houghton reported on the meeting held between Shropshire Council and SpArc. A business plan is to be put through to the Trustees for further funding.

Cllr A Naiad attended a Dementia champion awareness raising session with the Ludlow Council.

**129.17/18 19. ITEMS FOR FACEBOOK/WEBSITE**

Suggestions proposed:

Outsider Society  
Christmas Lights and pictures  
Children in need

**130.17/18** 20. **NEXT MEETINGS**

The following are dates of the next meetings: -

21<sup>st</sup> November and 12<sup>th</sup> December. The meeting closed at 21h25