



BISHOP'S CASTLE TOWN COUNCIL



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THE TOWN HALL
BISHOP'S CASTLE
SHROPSHIRE
SY9 5BG

**MINUTES of the MEETING OF BISHOP'S CASTLE TOWN COUNCIL
HELD IN THE COUNCIL CHAMBER, TOWN HALL
ON TUESDAY 15thAUGUST 2017 AT 7.30 PM**

PRESENT	APOLOGIES
Cllr. J. Carroll, Mayor Cllr. A. Roberts Cllr. R. Houghton Cllr. G. Perry Cllr. J. Magill Cllr. A. Naiad Cllr. S. Whittingham	Cllr. K. Bance Cllr. Keely
IN ATTENDANCE	
Mr. G. Rippon	Mrs. J. Osborne

- Agenda Item
- 68.17/18** 1. **APOLOGIES**
- To receive apologies
 Apologies were received from Cllr. K. Bance
 Proposed Cllr. Perry Seconded Cllr. Houghton
- 69.17/18** 2. **TO CO-OPT NEW COUNCILLORS**
- To discuss and decide to co-opt any new councilors and receive Acceptances of Office
- 70.17/18** 3. **DECLARATIONS OF INTEREST**
- a) To declare any disclosable pecuniary interests.
 b) To declare any personal interests.

Cllrs. Houghton, Magill, Naiad and Cowell declared personal interests in the Town Hall Trust

- 71.17/18** 4. **APPROVAL OF MINUTES**
- The Minutes of the Town Council meeting held on Tuesday 18th July 2017 were approved. Proposer Cllr. G. Perry, seconded Cllr. A. Roberts.
- 72.17/18** 5. **REPORT FROM THE MAYOR**
- Introduction of Mrs J. Osborne as the new Minute Taker. The Mayor informed Council that a lock had been fitted on the water and power supply near the bowling green.
- 73.17/18** 6. **REPORT FROM THE CLERK**
- An overpayment of £4863 was recovered from Npower.
The bank near the Skateboard park is dangerous. Tenders to be obtained.
- 74.17/18** 7. **UNITARY COUNCILLOR**
- The unitary member was not present
- 75.17/18** 8. **PUBLIC PARTICIPATION SESSION**
- Members of the public wishing to speak should give prior notification of their wish to speak.
No members of the public in attendance.
The complaint regarding the Ale Trail notification was dealt with by Cllr. JC, Mayor and Mr. G. Rippon, Town Clerk.
- 76.17/18** 9. **PLANNING**
- To discuss and decide on the following planning applications:
- a) 17/03763/TCA, 17 & 19 Welsh Street Bishops Castle Shropshire, SY9 5BS.
To remove 3 self-seeded Ash trees within Bishops Castle Conservation Area.
This matter was discussed
RESOLVED
No Objection
Proposed Cllr. G. Perry, seconded Cllr. S. Whittingham
 - b) 17/03625/FUL, The Old Bakery Church Street Bishops Castle Shropshire SY9 5AD. Alterations to former bakery in association with previously approved conversion into domestic workshop/studio (amended description)
This matter was discussed
RESOLVED
No Objection
Proposed Cllr. A. Roberts, seconded Cllr. G. Perry
 - c) 15/03805/FUL, Land East of Field Lane Bishops Castle Shropshire erection of one dwelling and detached double garage; improvements to existing vehicular access. This is an appeal.
This matter was discussed
RESOLVED
No Objection

Proposed Cllr. J. Magill, seconded Cllr. S. Whittingham

- d) 17/03497/REM, Proposed Development Land South of Woodbatch Road Bishops Castle Shropshire approval of reserved matters (appearance, landscaping, layout and scale) pursuant to 14/00885/OUT for mixed residential development of nine dwellings; formation of a vehicular and pedestrian access.

RESOLVED

Council would like to see the size of the houses reduced to meet local needs and lessen the impact on the adjacent Novers Estate.

Proposed Cllr. Roberts, seconded Cllr. Magill

- e) 17/02935/REM, Proposed Residential Development West of Lavender Bank Bishops Castle Shropshire. Phase 1 approval of reserved matters (Design, Layout, Access common site areas, main drainage and services – general non-plot specific conditions) pursuant to 14/02632/OUT for mixed residential development.

This matter was discussed

RESOLVED

Council expressed disappointment that no smaller properties were considered to meet local needs.

Proposed Cllr. Houghton, seconded Cllr. Magill

DECISIONS:

- a) 17/03275/TCA, The Old Vicarage Church Lane Bishops Castle Shropshire SY9 5AF. Removal of 3No. Yew trees within Bishops Castle Conservation Area. No objection.

10. MONTHLY FINANCES

- i. A proposition was made to note the bank reconciliation

RESOLVED

That the bank reconciliation be noted

Proposer Cllr. G. Perry, seconded Cllr. R. Houghton

- ii. To note the performance against budget 1st Quarter.

RESOLVED

The performance against budget was noted

- iii. Significant payment received:-

a) £4863.65 received by BACS from NPower (DD had not been cancelled)

b) £3042.10 VAT refund

- iv. To approve the following invoices for payment

Payee	Item	Invoice	Vat	Amount £
Shropshire County Pension Fund	Monthly pension payment	August Return		439.79
HMRC	PAYE and NI	August Return		501.17
Staff salaries	3 staff	August salaries		1479.57
Andrew B Wallace	Mondays street cleaning	111		22.50

Belvidere Lift	Lift Maintenance	112	28.00	168
BCHRC	Affiliation fees	113		25.00
SALC	Training	114		25.00
ESWS	Printing	115		359.70
BCTHT	Shared Costs	116		203.43
Shropshire Council	Licence Fee	117		70.00
Shropshire Council	Licence Fee	118		180.00
Viking	Stationery	119	14.79	88.75
Promo Printing	Stickers for planters	120	2.40	14.40
J. Carroll	Mileage	121		35.40
Play Safety Ltd	RoSPA inspection	122	58.80	352.80
Halls SMS	Toilet Paper	123	12.96	77.76
Andrew Evans	Grounds Maintenance	124	737.93	4427.58
Exemplum	Copier	125	8.19	49.16
SpArc Theatre	Donation	126		2000.00
DIRECT DEBITS (for information)				
British Gas	Electricity	127	99.93	599.52
Shropshire Council	NDR council office August	128		97.00
BT	Telephone and broadband	105	82.54	495.22
BT	Telephone and broadband	106	39.27	235.62

All invoices were agreed and the Clerk was instructed to pay all invoices

Proposed Cllr. R. Houghton

Seconded Cllr. G. Perry

78.17/18 11. **FENCE AROUND THE SKATEBOARD PARK**

To discuss and decide on replacing the fence around the skateboard park (highlighted as High on the RoSPA report)

This was discussed

RESOLVED

A more robust fence is needed. Tenders to be obtained.

Proposed Cllr Whittingham Seconded Cllr. Perry

79.17/18 12. **AWARDING A GRANT (in principle)**

To discuss and decide, in principle to award a grant to two girls to attend a Pony Club competition (details circulated)

RESOLVED

No objection

Proposed Cllr. A. Roberts, seconded Cllr. S. Whittingham

80.17/18 13. **LETTER OF SUPPORT**

To discuss and decide on the request from Bishop's Castle Railway Society for a letter of support.

RESOLVED

To support

Proposer Cllr A. Roberts, seconded Cllr S. Whittingham

81.17/18 14. **LETTER OF SUPPORT**

To discuss and decide on the request from Myndtown Parish Council on their roadside verges Project.

RESOLVED

Council proposed to investigate as to what could be done for our own roadside verges, also to send a letter of support to Myndtown Parish.

Proposer Cllr. A. Roberts, seconded Cllr. A. Naiad

82.17/18 15. **STAFFING ISSUES**

To note that a meeting has been arranged with the cleaner, members of the Town Hall Trust and the Council in respect of TUPE.

RESOLVED

That the cleaners should be TUPE'd over to the Town Council from 1 September 2017 and a new contract of employment implemented

Proposed Cllr. Roberts Seconded Cllr. Houghton

83.17/18 16. **SUPPORT FOR GRANT APPLICATION**

To discuss and decide on support for the Guerrilla gardeners in the submission of the grant application to Shropshire Council.

RESOLVED

To support the application as the gardeners are doing a very good job.

Proposed Cllr R. Houghton, seconded Cllr S. Whittingham

84.17/18 17. **SpArC**

To discuss and decide on Council's position in relation to the management of SpArC (i.e. retendering for the running).

Cllr Houghton gave a full update as to the current position of SpArC in relation to the Trust and Teem the management who were in charge with the day to day running of SpArC. At present the day to day supervision of Teem is the responsibility of Shropshire Council who stated that they were to have a more hands on approach in the future.

85.17/18 18. **PARISH PLAN**

To receive an update on the Community Partnership Parish Plan.

A meeting is due to take place next month when a report will be available

86.17/18 19. **TOWN HALL TRUST**

To receive an update on the Town Hall and Town Hall Trust.

Cllr. Roberts gave a brief update in relation to the Town Hall Trust which was noted

- 87.17/18** 20. **ALLOTMENTS**
- To receive a report on Allotments.
Members noted the report and made comment that it was pleasing to note that there was a waiting list for allotments
- 88.17/18** 21. **REPORTS FROM MEETINGS ATTENDED**
- To receive reports from meetings attended
There was nothing to report under this heading
- 89.17/18** 22. **ITEMS FOR FACEBOOK / WEBSITE**
- To consider items for inclusion on the Facebook page.
Council discussed and proposed ways of limiting the amount of litter being dropped in parks.
- 90.17/18** 23. **NEXT MEETINGS**
- 19th September, 17th October, 21st November and 19th December 2017
- The meeting closed at 9:15pm