



BISHOP'S CASTLE TOWN COUNCIL



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THE TOWN HALL
BISHOP'S CASTLE
SHROPSHIRE
SY9 5BG

**MEMBERS OF THE COUNCIL YOU ARE HERBY SUMMONED
TO ATTEND A MEETING OF BISHOP'S CASTLE TOWN COUNCIL
WHICH WILL BE HELD IN THE COUNCIL CHAMBER, TOWN HALL
ON TUESDAY 19th SEPTEMBER 2017 AT 7.30 PM**

Signed:  MILCN, Cert HE Ceg

Date: 12th September 2017

TOWN CLERK

A G E N D A

FIRE PROCEDURE

1.	<u>APOLOGIES</u> To note apologies
2.	<u>TO CO-OPT NEW COUNCILLORS</u> To discuss and decide to co-opt any new councillors and receive Acceptances of Office
3.	<u>DECLARATIONS OF INTEREST</u> a) To declare any disclosable pecuniary interests. b) To declare any personal interests.
4.	<u>APPROVAL OF MINUTES</u> To approve the minutes of the Town Council meeting held on Tuesday 15 th August 2017
5.	<u>REPORT FROM THE MAYOR</u> To receive a report from the Mayor
6.	<u>REPORT FROM THE CLERK</u> To receive a report from the Clerk
7.	<u>UNITARY COUNCILLOR</u> To receive a report from the Unitary Councillor
8.	<u>PUBLIC PARTICIPATION SESSION</u> Members of the public wishing to speak should give prior notification of their wish to speak
9.	<u>PLANNING</u> To discuss and decide on the following planning applications: a) 17/03905/FUL Application for the erection of single storey extension to side elevation at New House Lydham Bishops Castle Shropshire SY9 5DP b) 17/03905/FUL Application for the erection of single storey extension to side elevation at New House

Lydham Bishops Castle Shropshire SY9 5DP

- c) 17/04106/FUL
Application for the erection of rear/side extension at Field House Field Lane Bishops Castle SY9 5AG

10. MONTHLY FINANCES

1. No note the Bank Reconciliation
2. To note the External Auditors report
 - i. To approve the following invoices for payment

Payee	Item	Invoice	Amount £
Shropshire County Pension Fund	Monthly pension payment	August Return	589.83
HMRC	PAYE and NI	August Return	663.70
Staff salaries	3 staff	Aug salaries	1954.80
Andrew B Wallace	Mondays street cleaning	135	22.50
Gwilym Rippon	Expenses SLCC sub etc	September	191.00
WaterPlus	Auction Yard toilets	V00511982	116.89
Rialtas Business Solutions Ltd	Annual support	SM17892	139.20
Mailing Room	Ink for machine	116404	57.54
J P Brayford (Access & Habitat Management)	Taps repairs allotments	0853	189.78
Telescopic Window Cleaning	Town hall window cleaning	11 Aug 17	45.00
GA & SA Dudley	Auction yard toilets	12 Aug 17	772.00
L Heasman (Cllr Naiad)	Expenses, mileage	September	22.95
Evelyn Bowles	Parts for water butt etc	BCBS 1705-075519	6.43
United Pack Pony Club	Grant		£100.00
GA & SA Dudley	Soap dispensers		213.00
For Information			
Shropshire Council	NDR council office August	128	97.00
Eon	Playing Fields (Bowling Club Kerry Lane)	H14BDA7781 6 th August	51.30

11. FENCE AROUND THE SKATEBOARD PARK

To discuss and decide the quote for a metal fence around the skateboard park

12. RECOMMENDATIONS FROM THE STAFFING COMMITTEE

To agree the recommendations from the Staffing Committee also to note the minutes from the Staffing Committee

13. DISPLAY CABINET

To discuss and decide on a cabinet for display of the maces and chain of office

14. BECOMING A DEMENTIA-FRIENDLY TOWN

To discuss and decide on becoming a dementia-friendly town, also To discuss and decide on a representative for the forthcoming meeting.

15. A PROPOSAL FROM BISHOPS CASTLE COMMUNITY AND DISTRICT LAND TRUST IS A SOCIETY

To discuss and decide on a proposal from Bishops Castle Community and District Land Trust is a Society in relation to affordable housing

16.	<u>PARISH PLAN</u> To receive an update on the Community Partnership Parish Plan
17.	<u>TOWN HALL TRUST</u> To receive an update on the Town Hall and the Town Hall Trust
18.	<u>ALLOTMENTS</u> To receive a report, including a recommended modest annual rent increase for 2018, on Allotments.
19.	<u>REPORTS FROM MEETINGS ATTENDED</u> To receive reports from meetings attended
20.	<u>ITEMS FOR FACEBOOK/WEBSITE</u> To consider items for inclusion on the Facebook page
21.	<u>NEXT MEETINGS</u> 17 th October, 21 st November, and 12 th December 2017.